

**Prevention Committee Meeting
Minutes
May 20, 2016**

Members Present: Bobbie J. Boyer, Amanda Ferguson, Stacy Gibson, Tia Moretti, Jim Ryan, Hope Taft, Kathy Yokum

Opening Activities

Minutes

The committee approved the minutes for the 3/11/16 meeting.

Announcements

Tia shared about projects she is working on with the Franklin County Coroner's office.

Bobbie and Kathy gave updates on the ODJFS comprehensive case management training initiative.

Jim shared that this year's ADAPAO conference was the largest thus far. He also shared about a new contract he is working on with the Columbo Plan to develop an international prevention examination.

Stacey gave an update on the OCAM Regional Learning Collaborative and shared they have held four sessions with 60 attendees thus far.

Director Updates

Amanda shared that the board recently completed a strategic planning session that resulted in a draft mission and vision statement as well as several identified values and priorities. She outlined the schedule for the board's transition to its new database. Amanda updated the committee on the status of HB230 and indicated it would be up for vote in the Senate on 5/24/16. She shared that staff has seen an uptick in RA applications as a result of new OhioMHAS prevention services rules. Amanda reminded the committee of the free Prevention Study Guide published in January by Rhode Island and shared that she and Jim were working on ways the board could introduce new prevention professionals to ADAPAO.

Scope of Practice Dialogue

The committee continued its review of draft scope language. They asked if the IC&RC domains could be bulleted similar to the CSAP strategies. Amanda will make those revisions. The committee reviewed the scope matrix and identified a few edits which Amanda will make.

The committee discussed the need to add IC&RC domain area definitions. Amanda will reach out to IC&RC to see if they have simplified definitions it can provide the committee. The committee discussed the need to define the terms "assist", "perform" and "under supervision" at their next meeting. Amanda will draft some starting language for consideration. Lastly, the committee agreed to read through the definitions draft and identify areas of needed revision including AOD references.

Follow up items:	Person responsible	Target date
1. Draft identified revisions to scope rule and matrix	Amanda	9/16/16
2. Determine if IC&RC definitions already exist	Amanda	9/16/16
3. Draft definitions of “assist”, “perform” and “under supervision	Amanda	9/16/16
4. Review scope definitions for needed modifications	Committee	9/16/16

Marketing

The committee reviewed two documents drafted by Tammie. The committee discussed the need to determine target audiences for marketing pieces and to make sure the pieces are then age, language and format appropriate for those audiences. The committee discussed the need to step back and identify audience, goals, priorities, resources and timing in order to make marketing efforts most effective.

Partnerships

The committee continued its discussion of partnerships. Jim will draft a document outlining the purpose of partnerships. The committee also agreed to brainstorm partnership options at a future meeting.

Follow up items:	Person responsible	Target date
1. Draft purpose of partnerships	Jim	9/16/16

Closing Activities, Plans for Next Meeting

1. The committee determined to set aside the July meeting to discuss marketing.
2. The committee determined to set aside the Sept meeting to discuss scope and partnerships.

The meeting adjourned at 3:30 pm. **Next meeting date: 9/16/16**