

**Minutes of the  
Chemical Dependency Professionals Board Meeting  
May 8, 2007**

**Members present:**

Jerry Carter	Dianne Fidelibus	Joe Gay
Ann Hamilton	Jessica Horne	Carolyn Ireland
Karen Moody-Bierly	Richard Whitney	

**Members absent:**

Larry Anthony

**Others present:** Bob Field, OCDPB Staff  
Amanda Ferguson, OCDPB Staff

The meeting of the Chemical Dependency Professionals Board convened at the State Library, Columbus, Ohio on 5/8/07 at 10:05 a.m.

Chairman J. Carter called the meeting to order.

Approval of the 2/12/07 minutes was motioned by R. Whitney, K. Moody-Bierly and approved by the board.

The Board welcomed Dianne Fidelibus as a new board member. Introductions were made by all.

K. Moody-Bierly and B. Field gave the Treasurer's Report. The Board reviewed current revenues and expenses. It was noted that revenues for renewals continue to be down. J. Carter requested that B. Field select several indicators relevant to renewals and track those over time (both past and future). B. Field encouraged the committees to look at enhancing current credentials and considering additional credential offerings as a way to bolster revenues.

J. Gay asked B. Field to identify which levels of licensees are not renewing. J. Gay indicated that we should anticipate seeing a loss of CDCAs as it is the nature of this status to be somewhat temporary. He stated he would be less concerned if this was the case and more concerned if we were losing licensees at our higher levels. D. Fidelibus also asked if there was a way to survey those professionals not renewing to see if it was a retirement issue.

B. Field updated the Board on the FY2008 Budget indicating that the state has made some changes to its budgeting process and that he was working to align the Board's

budget to these changes. B. Field will present the draft budget to the Executive Committee for initial review and then to the full Board at the June board meeting.

MOTION: To accept the Treasurer's Report as presented.  
R. Whitney, C. Ireland

Approved

A. Ferguson gave the Education Committee Report. She indicated that the committee met on 4/27/07 and continues preparation for the new accreditation process. The committee reviewed and discussed site visit documents L. Anthony had prepared. Additionally, staff have sent a letter of invitation to the field regarding regional site visit representatives. The deadline to submit resumes is June 1<sup>st</sup> and already over 60 individuals have voiced interest in participating. The committee will meet and review all resumes received at the tail end of the June board meeting. Training of site visit representatives is tentatively planned for this fall. B. Field commented that the office is also seeing an interest from colleges and universities who are excited about participating in the accreditation process.

B. Field gave the Prevention Committee Report. The office recently sent a mailing to all prevention professionals updating them on the prevention rule changes that went into effect April 1<sup>st</sup>, the outcome of the prevention workforce study and results of the newest prevention examination. The Board discussed what an acceptable pass rate should be for this new examination. The next committee meeting will be held sometime in June. B. Field stated he had still had no success in securing a sponsor for the prevention statutory changes.

A. Ferguson gave the ethics report. She indicated that the committee is currently down two members as we await reappointments. The ethics committee met on 4/4/07 and reviewed 8 new cases. The board currently has 22 open cases and the committee anticipates several to be ready for the board's review at the June meeting.

B. Field gave an update on board member appointments. Currently the board has three seats that are vacant as well as the ODADAS ex-officio seat. The Governor's office has indicated it may take an additional 2-3 weeks before appointments are made and could not give any indication if these would be re-appointments of current members or appointments of new members. The Governor's office is currently working with ODADAS on making these selections and B. Field offered our office as another resource for identifying potential new members.

J. Carter indicated the need for the treatment committee to begin meeting. He asked B. Field and R. Whitney to establish a first meeting date.

B. Field gave the Executive Director's report. He indicated that his Indiana National Guard Unit has been put on alert for mobilization in February of 2008. B. Field is expected to be transferred to a non-deploying unit within the next few months and plans to apply for retirement from the guard in September. He stated that he is formalizing a project tasks list to assure a smooth hand-off of responsibilities in the event that he is

deployed in February. B. Field will distribute this planning document to the board as soon as created.

B. Field updated the board on the status of the Board's strategic plan. OSU is completing the final draft of the plan and incorporating items added at the third planning session. B. Field expects to have this final document within the next two weeks. Primarily, this document highlights the important role the treatment committee will play over the next 12-18 months. J. Carter commented on the urgency of getting this final document so that the board could begin implementation of the recommendations and stay on target of deadlines. B. Field also indicated the Treatment Workforce Committee has one final meeting and then will publish a document similar to that done by the Prevention Workforce Committee.

B. Field provided the Board with highlights from the Spring ICRC Meeting. ICRC is working on strategic planning and B. Field participated in that process. ICRC approved the incorporation of the CPM examination into the AODA written exam and the ultimate elimination of the CPM exam. Staff predict changes may occur within a year as ICRC works on a new RDS for the written exam. B. Field suggested that the treatment committee may be able to identify possible rule changes the Board can undertake now in order to prepare for this coming change. ICRC approved the creation of a new co-occurring credential. Additionally, ICRC is working to release the results of merger interviews with NAADAC. Currently NAADAC is refusing to have those documents released publicly.

Under new business, J. Carter expressed his interest in seeing the Board make an attempt to connect with ODADAS's new Director. He requested that B. Field call to set up a meeting with Director Cornelius and the Executive Committee of the Board. A. Hamilton suggested that an agenda be set for the meeting that included a history of the Board, current projects and future opportunities. She stressed that this is an opportunity to build a relationship and communicate any concerns openly.

D. Fidelibus indicated that L. Anthony had asked her to join the Education Committee. J. Carter agreed and appointed D. Fidelibus to that committee.

J. Carter asked that board members give B. Field and R. Whitney names of potential public members for the treatment committee. K. Moody-Bierly suggested that the board invite an ODADAS member to participate on that committee.

The next Board meeting is 6/11/07.

MOTION to adjourn at 11:35 am J. Gay, R. Whitney

Approved

A handwritten signature in black ink, appearing to read "Gerald Carter". The signature is written in a cursive style with a large, looping initial "G". A thin vertical red line is positioned to the right of the signature.

Gerald Carter, Chair

A handwritten signature in black ink, appearing to read "Jessica Horne". The signature is written in a cursive style with a large, looping initial "J".

Jessica Horne, Secretary