

**Minutes of the
Chemical Dependency Professionals Board Meeting
November 18, 2011**

Members present:

Ken Brown	Shobhana Davda	John Ellis
Dianne Fidelibus	Mary Haag	Jurldine Hicks
Edna Jones	Ashley Kopaniasz	Glenn Stanton
Hope Taft		

Members absent:

Craig Comedy	Jerry Jones
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Others present: Amanda Ferguson, OCDPB Staff
Bob Field, OCDPB Staff

The meeting of the Chemical Dependency Professionals Board convened at Franklin County UMADAOP, Columbus, Ohio on 11/18/11 at 10:00 am.

Chair J. Ellis called the meeting to order.

Approval of the 8/12/11 Minutes was motioned by J. Hicks, A. Kopaniasz and approved by the Board.

B. Field gave the Treasurer's Report. The Board reviewed the SFY12 Revenue and Expense report. The Board discussed the results of the Board's audit. B. Field stated that all members should have received the management letter which pointed out the need for a public records request policy and a reconciliation process for tracking credit card revenues. M. Haag asked if the points made in the management letter were new or repeated items. B. Field stated that they were new items.

MOTION: To accept the Treasurer's Report.
D. Fidelibus, M. Haag

APPROVED

B. Field stated that he had added an ODADAS Update to the Board agenda so that J. Jones could keep the Board apprised of what was happening at ODADAS. Since J. Jones was not present for the meeting there was no update given.

J. Ellis presented the Executive Committee Report. He stated that all the committees have been establishing charters and work plans. The Executive Committee has additionally completed a review of the Board Bylaws. B. Field gave a brief history of the Board Bylaws and indicated they should be reviewed annually. The recommendations of

this recent review include the elimination of the Administrative Committee that has not been functioning.

MOTION: To approve the Bylaws as amended.
H. Taft, G. Stanton

APPROVED

MOTION: To approve the Executive Committee Charter and Work plan.
H. Taft, A. Kopaniasz

J. Ellis presented the Education Committee Report. The Board reviewed the charter and work plan for this committee which includes curriculum development, CEUs, and discussions of a gambling credential/endorsement.

MOTION: To approve the Education Committee Charter and Work plan.
H. Taft, D. Fidelibus

D. Fidelibus presented the Treatment Committee Report. The Board reviewed the charter and work plan for this committee which includes continued work on legislative changes, discussion of criminal justice credentialing needs, recovery coaching/peer support credentials, gambling credentials and third party payer issues. D. Fidelibus stated that Senator LaRose held a meeting of interested parties regarding the Board's pending legislation. H. Taft asked if chemical dependency is the Board's mission how does gambling fit in. D. Fidelibus and J. Ellis both stated that there is a need to change the Board's statute to reflect addiction not just chemical dependency. H. Taft suggested that the current committee charters be changed to reflect this move toward addiction. The Board additionally discussed the need to coordinate with ODADAS on gambling.

MOTION: To approve the Treatment Committee Charter and Work plan with three changes:

- D. Fidelibus will draft the marketing letter for leg. changes
- K. Brown will lead the CJ credentialing matters
- B. Field will draft gambling leg. Language by end of Jan.

G. Stanton, H. Taft

APPROVED

B. Field gave the Prevention Committee Report. He stated that the committee has continued to work on preparing rule changes for when the legislative changes take effect. J. Ellis asked if the Board could recruit/market to increase OCPS population. B. Field stated that he does not think it will produce any results until the legislative changes take effect. M. Haag stated that the Board should start by focusing on moving RAs forward and then reach out to other professions/credentials. B. Field stated that he and C. Comedy had been attending the ODADAS five year rule review meetings for prevention rules.

J. Hicks gave the Ad-Hoc Impairment Committee Report. She stated that the committee met on 9/30/11 and reviewed the impairment rule and processes. The committee

recommended a revision to the impairment rule to reverse the order of paragraphs 10A and 10B and to change the word “therapy” to “appropriate professional assistance”.

MOTION: To approve the changes to the Impairment Rule.
D. Fidelibus, K. Brown

APPROVED

The Board further reviewed a document created by A. Ferguson which outlined guidelines the Board could use when processing impairment cases. These guidelines were created at the request of the Impairment Committee.

MOTION: To accept the Impairment Guidelines.
A. Kopaniasz, J. Ellis

APPROVED

The Board discussed whether or not timelines should be added to the code of ethics regarding reporting of convictions to the Board and regarding seeking treatment when impairment is present.

The Board revisited the mission statements in the earlier approved committee charters and J. Hicks recommended that the Board change mission in these charters and in Article 2 of the Bylaws to read “To license and certify chemical dependency professionals in Ohio and to ensure that the citizens of Ohio are provided high quality professional addiction services.”

MOTION: To change the committee charters and bylaws as so noted.
J. Hicks, K. Brown

APPROVED

The Board took a break for lunch.

B. Field gave the Executive Director’s Report. He referred the Board to his written report and there were no questions.

Under New Business, B. Field shared a proposed schedule of dates for the 2012 Board meetings. The Board discussed whether to have 6 meetings or 4 meetings and determined that if committees remained active and engaged that 4 meetings would be sufficient.

MOTION: To set the 2012 Board meeting dates as 2/10/12, 5/11/12, 8/10/12, 11/9/12.
D. Fidelibus, A. Kopaniasz

APPROVED

The Board discussed that these meetings should run from 10am to 2pm. The Board discussed difficulties with parking at the Franklin County UMADAOP and asked B. Field to attempt to secure meeting space at the State Library or alternate locations with more readily available parking.

The Board discussed election of officers to occur at the February meeting. J. Ellis cannot be re-elected as Chair. All other officers are eligible for re-election. The Executive

Committee will communicate to the members possible nominees prior to the February meeting. The Board also discussed re-appointment of Board members. J. Hicks has advanced her license from the LCDC II to the LCDC III so the LCDC II seat will be open in December. J. Hicks, G. Stanton and A. Kopaniasz have all submitted reappointment paperwork for the two LCDC III seats that will be open in December. E. Jones has submitted reappointment paperwork for the M.D. seat. One public member seat still remains open. The Board's and Commissions office indicated that they would have all seats filled by the end of January.

The Board discussed late renewal fees and whether or not the Board should create a waiver provision in rule. The Board decided against creating a waiver provision in rule but did request that staff modify the language that is used on Board documentation regarding the fees.

The Board also discussed ICD-9 Codes per a question raised by a licensed professional. J. Ellis stated that the DSM and ICD criteria are parallel and that the Board's rules, as they relate to LICDC's having diagnostic authority, cover both the DSM and the ICD.

A. Ferguson gave the Ethics Committee Report. She indicated that the board had before it several cases which required motions and recommended that the board first address cases which did not require any discussion and then enter Executive Session to discuss those cases which the Board wished to further discuss before voting.

MOTION: To accept the Consent Agreement for Mary MacLennan, LCDC II #954343.
D. Fidelibus, J. Ellis APPROVED
A. Kopaniasz Abstained

MOTION: To accept the Consent Agreement for Andrea Milani, LCDC III #021104.
G. Stanton, S. Davda APPROVED
A. Kopaniasz Abstained

MOTION: To accept the Consent Agreement for Iris Morris, CDCA #020379.
K. Brown, G. Stanton APPROVED
A. Kopaniasz Abstained

MOTION: To issue the Notice of Opportunity for Hearing for Rebecca Herald, CDCA #100759.
D. Fidelibus, J. Hicks APPROVED
A. Kopaniasz Abstained

MOTION: To issue the Notice of Opportunity for Hearing for Daniel Reily, CDCA #930639.
J. Hicks, D. Fidelibus APPROVED
A. Kopaniasz Abstained

MOTION: To enter Executive Session to discuss confidential ethics investigations.
J. Ellis, J. Hicks Roll Call Vote APPROVED

Executive Session entered at 1:40 pm.

MOTION: To exit Executive Session.
D. Fidelibus, M. Haag APPROVED

Exited Executive Session at 1:50 pm.

MOTION: To issue the Impairment Letter to Thomas Cox, CDCA #011037.
D. Fidelibus, G. Stanton APPROVED
A. Kopaniasz, M. Haag Abstained

MOTION: To adjourn.
M. Haag, D. Fidelibus APPROVED



Dianne Fidelibus, Secretary



John Ellis, Chair