

**Minutes of the  
Chemical Dependency Professionals Board Meeting  
December 5, 2008**

**Members present:**

Deb Chambers	John Ellis	Dianne Fidelibus
Carolyn Ireland	Dave Schaffer	Judi Smithchild
Richard Whitney		

**Members absent:**

Ken Brown	Craig Comedy	Mary Haag
Jessica Horne	J. Craig Wright	

**Others present:** Robert Field, OCDPB Staff  
Amanda Ferguson, OCDPB Staff  
Mary Swank, OCDPB Staff  
Brad Potts, Public

The meeting of the Chemical Dependency Professionals Board convened at the Vern Riffe Center, Columbus, Ohio on 12/5/08 at 10:00 a.m.

Chair D. Fidelibus called the meeting to order.

Approval of the 10/17/08 Minutes was tabled due to a lack of quorum.

The Treasurer's Report was tabled due to a lack of quorum.

J. Ellis gave the Education Committee Report. He stated that the committee had not met since the last Board meeting. The committee is waiting until January to launch their meetings to develop curriculum for an addictions 101 college course. He asked B. Field to contact OSU to secure dates for a first meeting sometime in late Jan to early Feb. He stated the project should only take 2-3 meetings. J. Ellis will forward the list of participants and invitation letter to B. Field. D. Fidelibus suggested the committee go ahead and set a separate meeting to tie up loose ends from other projects. J. Ellis will coordinate this meeting with M. Swank.

The Prevention Committee report was tabled due to the absence of the chair of the committee.

R. Whitney gave the Treatment Committee report. He presented an updated draft document from discussions at the last committee meeting regarding proposed structural changes to the licensing levels. Most concerns from the committee meeting still lie with

the proposed education requirements for the CDCA level. The committee will be meeting again on 1/14 to get additional comments from members who were not present at the previous committee meeting. J. Ellis stated that the Board should create a list of all educational resources available to meet these requirements. J. Ellis also asked if we had statistical data on the number of ethics cases related to CDCAs. A. Ferguson stated that of all the CDCA violations we see around 63% of those violations occur within the first two years of a CDCA's certification. Over 40% occur in the first year of certification.

D. Schaffer cautioned the Board against piling too many projects on the staff and asked if there was a possibility for contracting out some of the work. The Board then discussed priorities, streamlining, financial positioning. B. Potts stressed that the Board needed to make decisions and prioritize tasks based on financial viability. B. Field stated the licensing changes were a priority and that come the first of the year he will be located a sponsor, drafting language and working to get the changes introduced.

B. Field gave the Executive Directors report. He gave an update on Elicensing stating that data is being loaded into a test system for training and fine-tuning purposes. He hopes to see the system go live in February but reminded the Board that this process is at the mercy of the DAS Elicensing team. Phase two of this process will include online renewal set up.

B. Field updated the Board on the Fall ICRC Meeting. He stated that the voting structure was amended to one member one vote for all corporate decisions. He commented on a proposal by ICRC to begin issuing CEU credits which was ultimately withdrawn due to opposition. B. Field is sitting on a task force that is currently looking at reciprocity issues. He also raised concerns at the meeting about the low pass rate on the prevention exam. J. Ellis asked if there is a section on this exam that is causing the most problem that we could focus training toward. A. Ferguson stated she would look into that.

Under Old Business the Board discussed nominations for next year's officers. The current chair and treasurer are willing to run again. The vice-chair and secretary seats are open. The Board briefly discussed new appointments including geography concerns and concerns on getting more direct service providers. The Governor's office has indicated new members should be in place for the February meeting. The Board also reviewed proposed Board meeting dates for 2009. They moved the April meeting from April 10<sup>th</sup> to April 3<sup>rd</sup> due to Good Friday.

Under New Business B. Potts spoke with the Board about current economics and future planning of the Board. J. Ellis asked if the Board is eligible to receive grants. D. Fidelibus asked B. Field and J. Ellis to look into this further.

The Ethics Committee Report was tabled due to lack of a quorum. The Board did review several proposed changes to the code of ethics and made a minor change. The revised version will be presented at the next meeting for approval by the Board.

The Board recognized Carolyn Ireland, Richard Whitney and Jessica Horne for their service to the Board. These members will terms will expire on 12/23/08.

The Board adjourned at 1:00 pm.

A handwritten signature in cursive script that reads "Dianne Fidelibus".

Dianne Fidelibus, Chair

A handwritten signature in cursive script that reads "Mary F. Haag".

Mary Haag, Secretary