

**Minutes of the  
Chemical Dependency Professionals Board Meeting  
February 11, 2008**

**Members present:**

Deb Chambers	Craig Comedy	Dianne Fidelibus
Joe Gay	Carolyn Ireland	Richard Whitney

**Members absent:**

Larry Anthony	Jerry Carter	Jessica Horne
Karen Moody-Bierly	J. Craig Wright	

**Others present:** Bob Field, OCDPB Staff  
Amanda Ferguson, OCDPB Staff

The meeting of the Chemical Dependency Professionals Board convened at the BWC Building, Pickerington, Ohio on 2/11/08 at 10:05 a.m.

Vice-Chair J. Gay called the meeting to order.

Introductions of Board members were made on behalf of the public individuals present.

The Board lacked a quorum to conduct business that required voting action but decided to proceed with the meeting to discuss non-voting issues.

The Board discussed new appointments. B. Field and D. Fidelibus met with the Boards and Commissions staff a few weeks ago to discuss appointments. They shared their conversations at this meeting with the Board. B. Field indicated that John Ellis of Lorain County ADAS Board had been appointed to the Board as well as Dave Schaffer. The Boards and Commissions office has indicated that our other appointments will be coming soon. C. Comedy suggested it may be helpful to have a more formalized orientation process for new members. A. Ferguson stated she would work on this.

Approval of the 12/10/07 minutes was deferred to the next meeting due to lack of quorum. Members reviewed minutes and did not note any needed changes.

Election of officers was deferred to the next meeting due to lack of quorum. Current proposed slate includes: D. Fidelibus for Chair, C. Ireland for Vice-Chair, J. Horne for Secretary and C. Comedy for Treasurer.

B. Field gave the Treasurer's Report. Expenses are currently in-line within the Board's appropriation authority. B. Field stated that revenues continue to lag. B. Field states that this is due in part to the delay in implementing the new testing fees and CDCA application fees previously approved by the Board. Additionally he stated that renewal revenues may be lagging due to the number of professionals who advance their license to a higher level before their renewal comes due and are then awarded a new renewal period. C. Comedy encouraged B. Field to promote the new prevention exam further to increase interest and potential revenue in that area. B. Field indicated he and staff would work on that.

A. Ferguson gave the Education Committee Report. The committee met in January to discuss marketing strategy for the Master's accreditation process. A public hearing will be conducted on 2/15/08 for these rules and if all goes well they will be effective in April. The committee will then begin to solicit participation from schools.

B. Field gave the Prevention Committee Report. He stated that the meetings of this committee have been delayed due to his work on the Treatment Committee and Accreditation Rules. B. Field will work to get this committee meeting again.

B. Field gave the Treatment Committee report. He stated that the committee had much discussion surrounding the revision of the treatment credential structure and has agreed to:

- Maintain CDCA Scope but increase education hours needed and further define those hours. A work group will be established to delineate these hours.
- Combine the LCDC II and the LCDC III into one license level.
- Allow individuals to obtain the LICDC without the supervisory requirements and adding a supervisory endorsement that can be obtained only if desired.

The Treatment Committee requested that the Board review and discuss their recommendations and determine if this is the direction the Board wishes to go. Once the Board is settled on the structure, stakeholders will be contacted and statutory and rule changes will begin.

Ethics Committee report was deferred to the next meeting due to a lack of quorum to vote on cases. D. Fidelibus requested that the Ethics Committee be charged with a full review of the Board's current code of ethics. The committee has identified some areas where the code is lacking or where gaps could be minimized.

B. Field gave the Executive Director's report. He shared with board members a memo he had received from OBM regarding the Governor's travel expense control directive. All travel must now be determined mission essential in order for it to be taken. Board Member travel to meetings is still okay. B. Field will be determining this week if travel to ICRC is considered mission essential. D. Chambers shared that mileage reimbursement has increased to \$.50 and meals per day has flattened to \$31 per OBM effective 2/1/08. B. Field also stated the Governor's request to limit personal service

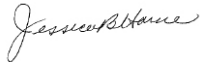
contracts but has not seen further detail on this area. CPM Evaluators are currently paid using personal service contracts.

Under New Business, the Board discussed an ICRC/DLCAS Scholarship opportunity. The scholarship would grant one individual 150 hours of online training. Nominations must come from the member Boards. The Board decided to forward the scholarship opportunity to the treatment committee and ask members submit nominations to the Board for consideration.

Under Public Comment, the Board reviewed a request from Ellen Picard to consider a revision to the renewal policy for individuals on inactive status. She is requesting that individuals on inactive status be able to renew using 40 hours of education from their full 5 year inactive period as opposed to only the two years preceding reactivation. The request has been referred to the Education Committee for further discussion. C. Comedy suggested that a conditional status may be an option in which an individual can re-activate and then have a limited time to earn the needed renewal hours to maintain compliance.

The Board tentatively scheduled a special meeting on March 3<sup>rd</sup> at 10AM. This meeting will allow the Board the opportunity to follow-up on voting items not covered at today's meeting. B. Field will secure meeting space and notify members not present. He will also notify the Board's and Commission's staff in the hopes that remaining appointments can be made in time for this meeting.

The Board Adjourned at 11:20 AM.



Jessica Horne, Secretary



Dianne Fidelibus, Chair