

**Minutes of the
Chemical Dependency Professionals Board Meeting
May 21, 2010**

Members present:

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| Ken Brown | Deb Chambers | Craig Comedy |
| John Ellis | Dianne Fidelibus | Jurldine Hicks |
| Ashley Kopaniasz | Judi Smithchild | Glenn Stanton |

Members absent:

Mary Haag Edna Jones

Others present: Robert Field, OCDPB Staff
 Amanda Ferguson, OCDPB Staff
 Brad Potts
 Mary Swank, OCDPB Staff

The meeting of the Chemical Dependency Professionals Board convened at the Franklin County UMADAOP, Columbus, Ohio on 5/21/10 at 10:00 a.m.

Chair J. Ellis called the meeting to order.

Approval of the 4/23/10 Minutes was motioned by J. Ellis, J. Smithchild and approved by the Board.

R. Field recommended that the Board revise the agenda and move the Ethics Report down on the agenda with a commitment to move to that matter no later than 1pm to ensure a quorum of members is still present.

R. Field introduced Brad Potts, a former board member who is now helping with the proposed legislative changes. Mr. Potts met with Representative Huffman who has been working to have the legislation drafted. Mr. Potts stated that he believed Rep. Huffman could have the legislative changes introduced in January. He stated that Huffman has asked for a bill analysis to be completed and that Huffman is in support of what is currently proposed. Mr. Potts stated that he is concerned that adding a gambling certification or endorsement to this legislation will increase the timeline by one year and also might cause some unneeded friction. The Board discussed the matter and agreed it best to move forward with the legislative changes as currently proposed and to additionally start a separate process to move forward with consideration of a gambling credential. If these two matters converge at some point and can be merged into one legislative proposal, the Board will do so.

J. Ellis asked that an Ad Hoc Committee be established to consider the creation of a gambling credential. He asked that this committee look at standards from other states at their first meeting and in subsequent meetings bring in experts and interested parties for discussion. J. Ellis asked that the July 30th Board meeting be split into two sessions. The first half of the meeting from 9 am to noon will afford a time for the new Ad Hoc Committee to meet. The second half of the meeting from noon to 4 pm will be a standard board meeting. K. Brown asked if the criminal justice credential could also be discussed by this Ad Hoc Committee. R. Field stated that it would. D. Fidelibus asked that the committee receive a copy of the IC&RC criminal justice credential standards. J. Ellis also asked that this Ad Hoc Committee look at smoking cessation and whether training or endorsement for this would be beneficial for the field. J. Ellis asked board members to acknowledge if they planned on attending the Ad Hoc portion of the next meeting. D. Fidelibus, A. Kopaniasz, J. Smithchild, K. Brown and D. Chambers all indicated they would be in attendance.

The Board took a break from 11:05 am until 11:20 am.

B. Field announced that Michael Dolan would be filling one of the vacant public member seats on the board. Mr. Dolan is a former head of the Lottery Commission.

B. Field gave the Treasurer's Report. The Board reviewed current expenses and revenue. B. Field announced that the board's two year audit would be conducted this fall and that for the first time the board would be responsible to pay the cost of this audit. He estimates it will run around \$10,000.

B. Field also updated the Board on the results of the test compromise investigation. The investigation determined that the Board was liable for the lost examination and will be charged a \$4,000 penalty which may be paid in installments to IC&RC. Staff has taken corrective action to rectify the security gaps and B. Field is further recommending that the Board move to computer-based testing only to eliminate any further compromises. He will work with A. Ferguson to establish a timeline to transition away from the written exam. IC&RC has made additional recommendations for improvements which B. Field will review and share with staff.

MOTION: To accept the Treasurer's Report.
A. Kopaniasz, D. Fidelibus

APPROVED

There was no Education Committee Report.

D. Fidelibus presented the Treatment Committee Report. She stated that the committee needs to start to meet again to work on establishing the educational sessions that will be tied to the new CDCA requirements. The committee will also need to plan for communication of this new process to the field. She asked that the Education Committee participate in this process by holding a joint meeting in August.

B. Field gave the Prevention Committee Report. He stated the committee is working on a survey to the field and will re-convene once the results of this survey are returned.

B. Field and J. Ellis stated they will be meeting to re-assign members to committees.

B. Field gave the Executive Director's Report. He stated that a project manager has been assigned to help get the Board into the e-licensing system and is working with Amanda to coordinate this. The project manager currently plans to have work on this project begin on July 1st. B. Field discussed his departure for military leave and the transition process which is underway. He stated that he has identified the duties he performs in his role as Executive Director and has begun training A. Ferguson in these areas. A. Ferguson will assume all R. Field's duties and will hand off her duties to current staff. The Board will also bring on a contract employee to help during R. Field's leave and plan to utilize their current intern for this position since she is familiar with current office procedures and will need little training.

B. Field reported on the IC&RC Spring Meeting and stated that IC&RC has made a request that Board begin using the IC&RC logo on their documents. IC&RC is further requesting that Boards strive to align their credential acronyms by 2016 with those that have been adopted by IC&RC.

Under old business, the Board had a follow-up discussion of their five year rule review. They looked at three items that still required Board action prior to the filing of these rule revisions.

MOTION: To revise the Behavioral Science Degree definition to amend 40 quarter hours to 27 semester hours, to add nursing as an appropriate course of study and to eliminate philosophy and political science as appropriate courses.

A. Kopaniasz, K. Brown

APPROVED

The Board discussed a proposal to add a late fee to renewal applications not received 30 days prior to expiration. The Board requested that the effective date of this particular rule be set 90 days from the date the change is announced to the field so as not to catch someone renewing unawares of the change.

MOTION: To add a fee rule which requires a \$50.00 late fee for renewal applications not received by the Board at least thirty days before renewal.

D. Fidelibus, G. Stanton

APPROVED

The Board discussed a proposal to amend the current CDCA requirements. This proposal would include the elimination of work/volunteer requirements and would establish specific areas of education required for the 40 hours as defined by the education committee. The Board requested that the effective date of this rule be set 6 months from the date the change is announced to the field to allow time for the development of

coursework in the specified areas. The Board further asked that each specified content are have a subset of items this area will cover included in the rule.

MOTION: To modify the current CDCA requirements as discussed.

J. Smithchild, G. Stanton

APPROVED

Under new business, the Board established Board meeting dates for the next fiscal year.

MOTION: To set Board meeting dates for the next fiscal year to July 30, 2010, October 8, 2010, February 11, 2011 and May 13, 2011.

A. Kopaniasz, G. Stanton

APPROVED

R. Field distributed a revised Board member contact list and asked that members review their individual information and provide any final corrections to him.

MOTION: To enter Executive Session to discuss confidential ethics cases.

J. Hicks, A. Kopaniasz

Roll call vote taken and motion

APPROVED

Entered into Executive Session at 1:05 pm.

C. Comedy entered Executive Session while in progress.

MOTION: To exit Executive Session.

D. Fidelibus, A. Kopaniasz

APPROVED

Exited Executive Session at 1:35 pm

MOTION: To accept the consent agreement for MorRondo Roberts, CDCA #080171.

A. Kopaniasz, G. Stanton

J. Ellis abstained

APPROVED

MOTION: To accept the consent agreement for Janelle Fisher, CDCA #020317.

J. Ellis, D. Fidelibus

APPROVED

MOTION: To accept the consent agreement for Joseph Jenkins, LCDC III #981266.

A. Kopaniasz, G. Stanton

APPROVED

MOTION: To accept the consent agreement for Scott Ketchum, LICDC #923179.

J. Ellis, A. Kopaniasz

APPROVED

MOTION: To lift the suspension of Linda Lengefeld, CCDC I #981318.

A. Kopaniasz, D. Fidelibus

APPROVED

MOTION: To accept the consent agreement for Sally Murphy, LCDR III #011371.
J. Ellis, G. Stanton APPROVED

MOTION: To accept the consent agreement for Marilee Ward, LICDC #933447
J. Ellis, D. Fidelibus APPROVED

MOTION: To adjourn.
A. Kopaniasz, G. Stanton APPROVED



Mary Haag, Secretary



John Ellis, Chair