

**Minutes of the
Chemical Dependency Professionals Board Meeting
June 5, 2009**

Members present:

Ken Brown	Deb Chambers	John Ellis
Dianne Fidelibus	Mary Haag	Dave Schaffer
Judi Smithchild	Glenn Stanton	

Members absent:

Craig Comedy	Jurldine Hicks	Edna Jones
Ashley Kopaniasz	J. Craig Wright	

Others present: Robert Field, OCDPB Staff
Amanda Ferguson, OCDPB Staff

The meeting of the Chemical Dependency Professionals Board convened at the State Library, Columbus, Ohio on 6/5/09 at 10:00 a.m.

Chair D. Fidelibus called the meeting to order.

The Board tabled all voting items until the end of the meeting due to a lack of quorum.

B. Field gave the Executive Director's Report. He updated the Board on Elicensing indicating that staff were waiting on DAS to answer some questions before going live. Phase one of Elicensing will include online verification and phase two will include online renewals. B. Field is waiting on the final approvals from OIT and OBM to purchase a document management system through Coleman Data Solutions. The Board will be sharing the cost of this purchase with other boards. B. Field is also awaiting the approval to purchase new office computers in order to remain in compliance with the state's computer standards. The state requires that computers over 5 years old be replaced. State Real-estate has negotiated a reduction in rent at the board's current office location. Additionally rental space has opened up in the Rhodes Tower at a further reduced rate and B. Field will be working with Real-estate on a timeline for a move which will coincide with the elimination of the board's filing cabinets.

B. Field updated the Board on the implementation of Cost Savings Days (CSD). Staff will be required to take 10 furlough days in the next fiscal year. Staff salaries will also be frozen. The savings generated by the CSDs and frozen salaries will go to the General Revenue Fund for the state. The Board office may close on the day after Thanksgiving for one of the CSDs.

B. Field updated the Board on ICRC. ICRC is moving toward an computer based testing process that may be implemented as soon as Sept of this year. There will be five testing sites in Ohio and individuals will have a 2 week window around each quarterly exam date to take the computer based exam. ICRC will charge the Board \$115 for each computer exam administered. The Board will need to determine the fee that each licensee will need to pay to take the computer exam. B. Field has joined several taskforces for ICRC which include the Distance Learning Taskforce, the Member Services Taskforce and the Prevention Supervisor Development Taskforce.

B. Field gave an update on GLATTC. GLATTC is focusing on a recovery oriented system of care. GLATTC participants were very interested in the Board's curriculum development project and would like to extend the project to a regional level. B. Field has been working with B. Potts on legislative changes.

Approval of the 4/3/09 Minutes was motioned by K. Brown, J. Smithchild and approved by the Board.

B. Field gave the Treasurer's Report. April and May were routine months in which the board operated under budget with revenues generated to cover costs. B. Field projects that the Board should end the year under spending authority and informed the board that he would have a reconciled budget at the next board meeting.

MOTION: To approve the Treasurer's Report.
M. Haag, J. Ellis

APPROVED

J. Ellis gave the Education Committee Report. He shared that the committee has been focusing on the development of learning outcomes for an addictions 101 course. They are tying the outcomes to the 40 hours required for the CDCA. This course will be the first of four courses that will cover a total of 180 hours required for licensure. Sample syllabi will be written to use in outreach to colleges and grants will be pursued to write a textbook for this curriculum. The next meeting of the committee is 7/14/09. The Board reviewed the learning outcomes presented by the committee.

MOTION: To approve the curriculum as presented by the education committee.
D. Schaffer

M. Haag noted a few typos in the document and required hours were revised to be consistent with requirements.

To amend the motion with noted changes.
D. Schaffer, K. Brown

APPROVED

D. Fidelibus gave the Treatment Committee report. She stated the committee was on hold while legislative language is being drafted and developed. She and B. Field will be working on this issue in July.

MOTION: To close the Board office the day after Thanksgiving.
D. Schaffer, M. Haag APPROVED

B. Field gave the Prevention Committee report. At their last meeting the committee reviewed exam results, continued work on the education matrix, continued discussions of degree requirements and created a committee charter for non-board members. The committee will be looking at the new level created by previous members to see if this is still needed before proceeding with rule changes as well as the proposed ICRC Prevention Supervisor level. They will also be looking at the make-up of the committee to see if it has the right balance of members. The committee's next meeting is 7/9/09.

MOTION: To enter Executive Session at 11:30 am to discuss confidential ethics cases.
G. Stanton, J. Ellis
Roll Call Vote taken and motion APPROVED

Board exited Executive Session at 12:05 pm.

MOTION: To approve the following ethics actions:

To issue notice of opportunity to Kafondi Okwumabua (LCDC III) for violation of OAC 4758-8-01 (B)(3)(g).

To issue notice of opportunity to Richard Marvin (CDCA) for violation of OAC 4758-8-01(B)(1)(k), (B)(6)(a) and (B)(7)(a).

To revoke the CDCA certification of Tiffany Gasche for violation of OAC 4758-8-01(B)(1)(k) and (B)(6)(a).

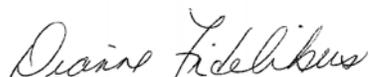
To reprimand the LCDC III license of Frank Wylie via consent agreement and require completion of 6 hours of education in documentation/record keeping within 3 months for violation of OAC 4758-8-01(B)(3)(g).

To reprimand the LICDC license of Susanne Weber via consent agreement and require completion of 6 hours of education in supervision within 3 months for violation of OAC 4758-8-01(B)(1)(g).

D. Fidelibus, M. Haag Approved

The Board tabled voting on case #0831 due to a lack of quorum on that case.

The Board adjourned at 12:30 pm.



Dianne Fidelibus, Chair

Mary F. Haag

Mary Haag, Secretary