

**Ohio Chemical Dependency Professionals Board
Executive Committee Meeting Minutes
January 27, 2017**

Members Present: B. Boyer, A. Ferguson, W. Haynes-Britton, G. Hogg,

The meeting convened at the State Library in Columbus, OH at 11:00am.

The committee reviewed and accepted the 1/22/16 minutes.

A. Ferguson presented the Executive Director's Update. She provided a staffing update indicating that a staff member would be on disability leave for 6-12 weeks and that she would be hiring a temp to fill in during that time. She further shared that the state was conducting a classification review of the clerk position which may impact the board's clerk position. A. Ferguson shared that she had finished filing all the board's five year rules and that the rules related to HB230 are currently under JCARR review. Lastly, she shared that due to system changes she is still having a difficult time reconciling board revenue. She will continue to work with the state to find a resolution.

The committee discussed the following 2017 work plan items:

- **Board Member Appointments:** The governor's office has appointed Dr. Renu Kotwal to the Board's physician seat. A. Ferguson has yet to make contact with Dr. Kotwal but believes she will be at the February board meeting.
- **Officer Elections:** Officer elections will need to occur at the February Board Meeting. Gregg Hogg has agreed to run for Chair. Wendy Haynes-Britton has agreed to run for Vice-Chair. The committee discussed filling of the Treasurer position. B. Boyer will reach out to a couple board members to see if they are interested in running for that position.
- **Annual Bylaws Review:** The committee reviewed the Board's bylaws and noted that the mission/vision needs to be updated.

The committee discussed a request from the Treatment Committee to invite OAADAC to participate in an upcoming committee or board meeting. The committee recommended OAADAC be invited to join the Treatment Committee as a standing member.

The committee discussed next steps toward completing the Board's strategic plan. B. Boyer and A. Ferguson will meet to set up the general outline of the plan. The executive committee will then spend time at a future meeting finalizing the content for board review.

The meeting adjourned at 12:30 pm.