

**Ohio Chemical Dependency Professionals Board
Executive Committee Meeting Minutes
October 3, 2014**

Members Present: B. Barclay, B. Boyer, A. Ferguson

The meeting convened at Talbot Hall in Columbus, OH at 1:00pm.

The committee reviewed the 7/14/14 minutes.

A. Ferguson presented the Executive Director's update. She indicated that one staff member had announced plans to retire on 11/26/14. A. Ferguson apprised the committee of efforts underway to fill the position once vacated.

The committee discussed several finance/budgetary matters. A. Ferguson stated that the Board had received the results of its FY13/14 Audit with one noted correction. She indicated that OBM was currently reviewing the recommended correction to determine if it was necessary to correct. The results of that review will be presented at the Board meeting as part of the Treasurer's report. The committee reviewed final FY14 figures, proposed changes to the FY15 budget and the FY16/17 Budget Request Submission.

The committee discussed progress on its fee assessment. A. Ferguson shared that she did not recommend the Board consider adding ethics fines at this time. Recently, all agencies were asked to complete an assessment of the fines they currently have on the books as a part of SB3. There has been some discussion that the legislature may propose to have all fines deposited into the GRF and not each agencies own budget. Additionally, A. Ferguson indicated the FY16/17 Budget Submission indicated a small margin between revenue and expenses and did not bode well for a fee reduction at this time. The committee decided to continue to monitoring the budget moving forward and to re-assess the possibility of lowering fees if we continue to see a trend of higher revenues.

The committee discussed governance matters reviewing the current officer positions and possible nominations for the February Board meeting. They further discussed current chair positions. A. Ferguson updated the committee on efforts underway to solicit board member applications for the openings in December. She indicated she would be meeting with the Governor's office in the fall to review and discuss applications.

Lastly the committee reviewed and edited the draft agenda for the November Board Meeting. This agenda will include discussion of treatment credential scopes as it relates to prevention services per a request from OMHAS. B. Boyer asked that OMHAS provide workforce data on the number of treatment credential holders providing prevention services without a prevention credential.

The meeting adjourned at 3:00pm.