

**Ohio Chemical Dependency Professionals Board  
Executive Committee Meeting Minutes  
July 18, 2013**

Members Present: K. Brown, A. Ferguson, M. Haag, G. Stanton

The meeting convened at the Vern Riffe Center in Columbus, OH at 1:00pm.

The committee reviewed the 5/2/13 minutes.

A. Ferguson presented the Executive Director's update. She updated the committee on staffing indicating that she is still utilizing one full time temporary worker and a contract investigator. She has worked with CSA to complete a position description for the reclassified Administrative Professional 4 position. They are now setting interview questions and will then post the position for 10 days. She also updated the board on a new board member appointee, Billy Barclay, who will fill the MD seat.

A. Ferguson updated the committee on ethics cases. She indicated that 77 cases were presently open: 4 cases from 2011, 36 from 2012 and 37 from 2013. She anticipates to have 25 cases to present at the August board meeting.

A. Ferguson also update the committee on a meeting she had with MHAS to continue discussion of the gambling endorsement. She also updated the committee on several conferences she will be presented or exhibiting at this summer. Lastly, she shared that final budget numbers for FY2013 look positive and will have a full report at the August Board Meeting.

The committee discussed governance issues. A. Ferguson will contact the Governor's office to discuss the remaining open public member seat and share that the Board is in need of someone with a strong education background. She will also update the Governor's office on the four seats that will be opening in December and discuss reappointments. A. Ferguson will put a call out to the field for board member applications in September.

The committee discussed the current open Secretary position as well as the Treatment and Education chair openings. The committee discussed the re-starting of the Education Committee and plan to have the Treatment and Prevention Committees craft work plan items for the Education Committee with a goal to have this committee up and running by the first of 2014. The Executive Committee will solicit input from board members as to who to invite to join this committee as a public member.

The committee worked at length on updating their work plan. A. Ferguson will draft the work plan and circulate to the committee for comment and revision.

The committee reviewed the draft agenda for the August Board Meeting. A. Ferguson was asked to get a headcount for the meeting to confirm a quorum.

The meeting adjourned at 3:00pm.