

**Ohio Chemical Dependency Professionals Board  
Executive Committee Meeting Minutes  
July 14, 2014**

Members Present: B. Barclay, A. Ferguson, G. Stanton

The meeting convened at Talbot Hall in Columbus, OH at 1:00pm.

The committee reviewed and approved the 4/21/14 minutes.

A. Ferguson presented the Executive Director's update. She updated the committee on staffing indicating that in planning for FY2015 a FY2014 payroll error was identified resulting in a lump sum payment to a staff member at the end of FY2014. The budget had adequate funding to support this payment and FY2015 budgeting will include the corrected payroll amounts. She indicated that an FY2015 contract was signed to continue to use Bobby Robbins for investigative services.

A. Ferguson updated the committee on several legislative initiatives. The Gambling Endorsement language passed and rules will now be drafted and filed with an anticipated launch of the new endorsement by the end of the year. The Veteran's rules took effect 7/7/14 and a new section on the board's website has been launched specific to Military Benefits. Additional legislation further passed which will require several additional rules to be drafted in the coming months. A. Ferguson lastly stated that the FY2013-14 audit has been completed and the Board should be receiving that final outcome letter shortly.

The committee discussed additional information submitted for the Board to consider the incorporation of Music and Art Therapy Licensing into the credentials it currently offered. The committee determined it still did not believe that the new licenses would generate sufficient revenue to support the staffing costs needed. Additionally, the committee felt launching two new credential types at this time would detract from several priority projects the Board has at hand.

The committee discussed several work plan items. They identified a process for completing Five Year Rule Reviews, approved the form to use for the Director's annual evaluation and reviewed the Draft FY2015 Budget to be presented at the next Board Meeting.

The committee began the process of completing a fees assessment. The committee discussed the levying of fines for ethics violations and reviewed fines utilized by other Boards. The committee asked A. Ferguson to compile some statistics regarding ethics violations in FY2014 to ascertain the value of initiating fines in these areas. The committee further reviewed the current fees charged by the Board and discussed service for which the Board currently does not assess fees. The committee asked A. Ferguson to assess over the next 3 months the frequency of certain services the Board offers to ascertain if a fee should be assess. The committee also asked for statistical data on

renewal applications specific to dual and senior renewals for future consideration of a possible flattening of renewal fees.

Lastly the committee reviewed and edited the draft agenda for the August Board Meeting.

The meeting adjourned at 3:00pm.