

PREVENTION COMMITTEE MEETING  
MINUTES  
JANUARY 17, 2014

Members Present: Bobbie J. Boyer, Lawrence Calloway, Molly Stone, Jim Ryan

Staff Present: Amanda Ferguson, Marilyn Maciejewski

Members Absent: Craig Comedy, Mary Haag, Hope Taft

Minutes:

The minutes from December 13, 2013, under “Action” were revised to read: The minutes from ‘October 25, 2013’, and Amanda noted that under Follow Up item #1: Draft Rule language is not a task, but she needs to present to the Board the draft of the Military Rules that are due by June.

<u>Action:</u>	<u>Motion</u>	<u>Second</u>
1. Motion to approve the December 13, 2013 minutes	Lawrence	Amanda

<u>Follow-up:</u>	<u>Responsibility</u>	<u>Target Date</u>
1. Make revisions to December 13, 2013 minutes	Bobbie Boyer	1/17/14

Director updates:

Amanda announced that the Governor had appointed Debra Thompson for the Prevention seat, formerly filled by Mary Haag. Mary will still serve the Board as a Public Member.

Work Plan Review:

Molly reported that she didn’t have time to update and rewrite the education/workforce development piece and will have it with the OCPS name change rationale soon. Molly gave an overview of her attendance to the Governor’s drug abuse prevention initiative: “Start Talking” that includes three initiatives: “I lost a Bet”, “Start Talking” and “Human Trafficking”. She also expressed her enthusiasm that the governor is “a Champion for Prevention”.

<u>Follow Up</u>	<u>Responsibility</u>	<u>Target Date</u>
1. Update Workforce Development Education and rationale for OCPS name change	Molly	ASAP

IC&RC Domain hour requirements:

The committee decided that the new domain ‘Communication’ requirement to be 3 hours. This will be in alignment with the other domains. They also agreed to move the Foundations and Ethics to the end of the content area list on the Education/Training Grid. The content areas with the minimum number of hours required are as follows:

Domain 1	Planning and Evaluation	3
Domain 2	Prevention Education and Service Delivery	3
Domain 3	Communication	3
Domain 4	Community Organization	3
Domain 5	Public Policy and Environmental Change	3
Domain 6	Professional Growth and Responsibility	3
Foundation I	Foundation in Chemical Use/Abuse/Dependency	20
Foundation II	Foundation in the Prevention of AoD Use/Abuse/Dependency	30
Ethics		6

Follow up:

Responsibility

Target Date

Rule Change: Add new domain “Communication”	Amanda	ASAP
Rule Change: Add 3 hour requirement for Communication	Amanda	ASAP
Rework the list of content areas on the Education Grid Page With the Domains, Foundations and Ethics at the end of the content list.		

Action:

Motion

Second

Require 3 hours in Communication	Bobbie	Molly
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Amanda reviewed the draft language for the Prevention credentials noting that she needs to further review the statutory language and the gambling piece before adding the new definition in place of the definition for “Alcohol and other drug prevention services” She will get back to the committee after the review.

She stated that all IC&RC requirements have been stripped in statute, but it is specified in Rule. Changes in Statute can be a lengthy process.

The increase of IC&RC’s 120 hour requirement is a change in statute and will take time for the process. IC&RC has granted our Board an extension due to the length of time in the legislative process.

OCPS II:

The required number of work experience hours (*six thousand*), and (*at least four thousand*) hours in administering or supervising the services and the (*100 hours of prevention-related education*) has been replaced with “identified”.

OCPS I:

The required number of work experience hours (*two thousand*), and (*at least four hundred hours*) hours of planning or delivering services and the (*100 hours of prevention-related education*) has been replaced with “identified”

<u>Follow up</u>	<u>Responsibility</u>	<u>Target Date</u>
Review statute language for definition and get Back to the committee	Amanda	Before 3/14/14
Add ‘Identified’ in place of # of hour requirement for the OCPS I and II	Amanda	ASAP

Legislative Update:

Amanda is having difficulty in finding a sponsor, as there seems to be no interest. She plans on shifting her efforts for future attempts. She will draft a rationale and send to the committee.

Membership:

Jim has outreached to several agencies and awaiting their responses on potential members. Washington County and Muskingum Behavioral Health will have their recommendations to Jim within the week.

The committee has decided to have an ‘Orientation’ prior to the March 14<sup>th</sup> committee meeting. Bobbie felt it important that all of the prevention committee be present. It is planned for 11:30 am.

The committee decided on several items necessary for the new members:

- The History of the Board and Committee, By Laws, Rules
- Copies committee meeting minutes at least 6.
- Updated Roster
- Updated Work Plan
- Expectations
- Agenda

<u>Follow Up</u>	<u>Responsibility</u>	<u>Target Date</u>
Provide history of The Board and Committee By Laws and Rules.	Amanda	Before 3/14/14
Update Roster and provide copies of meeting minutes	Marilyn	“
Update Work Plan	Bobbie	“
Expectations and Agenda	Jim	“
New Contact Information to Marilyn	Jim	ASAP

Governor's HB 98:

Amanda presented the draft of the Military Rule identifying our requirements and compliance for our license/credential and temporary license/credential. The Rules need to be completed by June, 2014.

The committee reviewed:

Temporary license/credential for 'active duty' military spouses.

Need to add 'spouses'

Continuing Education for renewal.

Fees were determined for Temporary license/credential and for Renewal.

Military training/education and work experience equivalence.

Amanda will make changes and present to the Board at the February meeting.

Suggestions to create a website for Veterans.

<u>Action:</u>	<u>Motioned</u>	<u>Second</u>
Fee for military temporary license \$25.00	Bobbie	Amanda
Fee for renewal \$50.00	Bobbie	Amanda

<u>Follow Up:</u>	<u>Responsibility</u>	<u>Target Date</u>
Add 'spouses' to Rule	Amanda	ASAP
Make changes to draft Rule	Amanda	ASAP
Create website	Amanda	TBD

Administrative / Supervisor Requirements:

Amanda requested that the committee delineate the Fiscal Management and Human Resource Management education hours required for OCPS II. There has been an increase on inquiries about the content and available trainings for these specific hours.

Next Steps:

Partnership

Marketing

Craft Definition language for OCPS II Administrative/Supervisor 90 hours in HR & Fiscal Management

Review and finalize Education piece for the Work Force Development and OCPS name change rationale from Molly.

After Action:

Excited that we are moving forward, a productive meeting, grateful for committee's support and feed back on the Military draft Rule.

Lawrence to check with Craig on the availability of the room upstairs for the March meeting.

Adjourned

Next Meeting: **March 14**, with Orientation at 11:30 a.m. at Craig's Office.