

**PREVENTION COMMITTEE MEETING  
MINUTES  
DECEMBER 13, 2013**

Members Present: Bobbie J. Boyer, Craig Comedy, Jim Ryan, Mary Haag, Molly Stone, Hope Taft

Staff Present: Amanda Ferguson, Marilyn Maciejewski

Members Absent: Lawrence Calloway

**Minutes:**

The minutes from October 25, 2013 were reviewed and approved

<b>Action:</b>	<b>Motion</b>	<b>Second</b>
1. Motion to approve the minutes from July 11, 2013 meeting	Jim Ryan	Mary Haag

**Director Updates**

Amanda reported that she had just met with the Governor's office regarding the new HB98. The Executive Order requires that all boards adopt Rules to determine if military programs for licensure meet or exceed our education requirements. The rules are due by June 2014. Molly offered to contact Matthew Cooney for assistance.

Amanda also reported that there is a conflict in rule language regarding IC&RC's reciprocity and our degree requirements for the OCPS I and OCPS II. The committee recommended that reciprocity from another state would require our Board's degree and education requirements for the OCPS I and OCPS II.

The Board's seat vacancy was discussed and Marilyn reported that she had sent letters to Andrea Hoff, Allison Sharer, Phil Atkins and Lori Higgins inviting them to apply for the appointment. Lori declined due to her job challenges and demands, Andrea questioned the length of the appointment. Amanda reported that she makes frequent reminders to the Governor's office on the upcoming vacancy. Hope offered to make contact with the Governor's office.

Amanda also reported that we are still in need of a legislative sponsor.

<b>Action:</b>	<b>Motion</b>	<b>Second</b>
1. Motion to recommend reciprocity requirements.	Jim Ryan	Mary Haag

<b>Follow up items:</b>	<b>Motion</b>	<b>Second</b>
1. Draft Rule language for Military issues	Amanda	1/17/14
2. Encourage selection of board seat vacancy	Hope	1/17/14
3. Draft Rule language for reciprocity requirements	Amanda	1/17/14

**Work Plan Development:**

The Education section focus of discussion was on delineating the role of the committee related to this need. After a number of ideas for changes were determined, it became clear that our role will be to partner with other state committees and groups on this need. Molly agreed to review this section in light of the workforce development committee’s work at OMHAS. She will attempt a rewrite before the next meeting.

**Education**

It was agreed that Ethics training is the number one priority need for continuing education.  
Education (Change this to Workforce Development)

Goal #1:

Change to “Foster the development of continuing education opportunities that support “Advanced Practice” prevention credentials.

Strategy #1: Add list of topics.

Goal #2, Strategy #4

The committee decided to have the staff keep a count on the number of calls requesting access to ethic trainings. Eliminate monitoring skill enhancements; keep review of specific ethic violations.

Goal #3

Change to “Monitor & support the development of a prevention curriculum for colleges /universities.  
Add as tasks: Request a yearly report to the education committee.

Goal #4:

Move to Marketing

**Marketing**

Add: Increase the number of individuals obtaining prevention credential by ‘each credential’.

Strategy #4: Eliminate/delete

Legislation/Rule

Goal # 1 Strategy #2:

Take out AoD and add ‘Prevention Services’.

Strategy #4:

Identify the new domain content “Communication”. Determine the hour breakdown for the six domains.

**Partnership**

Strategy #2:

Jim to develop a ‘written agreement’ (to replace MOU). Jim to brainstorm stakeholder groups at the state and national levels.

Follow up items:	Responsible	Target Date
1. Send Bobbie the Education section as updated by Mary	Mary	12/31/13

2. Send Molly the Education section updated by Mary and the committee	Bobbie	12/31/13
3. Develop rationale for name change - OCPSI and OCPSII	Molly	1/17/14
4. Prepare for discussion of how to break down additional ICRC 20 hours of education and additional domain of communication	Amanda	1/17/14
5. Identify ICRC prevention standards currently in statute for discussion at next meeting	Amanda	1/17/14

### **Membership**

Jim shared his list of potential members and it was decided that we would like to invite only 3 at first, and have an orientation before the March meeting. Jim will contact the 3 agencies for their suggestions first and if needed he will contact three candidates from the individual list: Mollie Stevens, Christi Valenti and Joel Reichlin. At the January meeting we will vote in the candidates and make plans for an orientation at 11:30 – 1:00 p.m. prior to the 3/14/14 meeting.

<b>Follow up items:</b>	<b>Responsible</b>	<b>Target Date</b>
1. Contact agencies for potential committee membership	Jim	1/17/14

### **2014 Meeting Dates**

JANUARY 17  
MARCH 14  
MAY 16  
JULY 11  
SEPTEMBER 12  
NOVEMBER 7

### **After Action Review**

We cut things off the list, accomplished a lot, we are all here, Friday works for us, it is nice to meet at the same place, good to have clear minutes out to us right after the meeting.

**Next meeting date:**

January 17, 2014 at 1:00 p.m. at Craig Comedy's office.

**Tentative Agenda for Next Meeting**

<u>Time</u>	<u>Agenda Item</u>	<u>Name</u>
1:00 – 1:15 p.m.	Opening Activities <ul style="list-style-type: none"><li>• Welcome and Intros</li><li>• Review and approval of Minutes</li><li>• Director Updates</li></ul>	Bobbie  Amanda
1:15 – 1:30 p.m.	General Work Plan Review	Bobbie, Molly
1:30 – 1:45 p.m.	Membership recruitment update and recommendations for new members Orientation plans	Jim
1:45 – 3:30 p.m.	Name change for OCPSI and OCPSII ICRC education hour changes ICRC requirements in statute review	Molly, all Amanda Amanda
3:30 – 4:00 p.m.	Closing Activities <ul style="list-style-type: none"><li>• Next steps</li><li>• Agenda planning</li><li>• After Action Review</li></ul>	Bobbie

Submitted by Marilyn and Bobbie 1/12/2014