

**Prevention Committee Meeting
Minutes
May 9, 2013**

Members Present: Bobbie J. Boyer, Craig Comedy, Jim Ryan, Hope Taft

Staff and Guests Present: Amanda Ferguson, Marilyn Maciejewski; Lawrence Calloway, guest

Members Absent: Molly Stone, Mary Haag

Opening Activities

The committee introduced themselves to our guest, Lawrence Calloway.

Minutes

Minutes from the January 10, 2013 meeting were approved.

Actions taken	Motion	Second
1. Motion to approve the minutes from January 10, 2013	Craig Comedy	Hope Taft

Updates and Reports

Director's Updates

Discussion: Amanda informed the committee that she would like to send out information to the local boards regarding the new OCPSA certification and changes to the RA level. She is planning to get the mailing list from ODADAS. It was suggested that she also send information to Drug free Action Alliance and the Board Association. Amanda plans to present at the UMADAOP Conference in August.

Follow up items:	Person responsible	Target date
1. Obtain list of key stakeholders, including boards, Drug Free Action Alliance, and board associations of the new prevention changes.	Amanda, Marilyn	8/1/13

ICRC Update

Discussion: Amanda reported that IC&RC will be increasing Prevention Education required hours from 100 to 120. In the recent legislation, Ohio changed the hours from 120 to match IC&RC's lower 100 number. Anyone who wants reciprocity will need to have the 120 hours. Their new exam that will be administered by December 2013 will include six domains. They are adding a new Communication domain. The former domain of Education and Skill Development has also been changed to Prevention Education and Service Delivery. The new Job Task Analysis broadens the scope of a prevention specialist from strictly alcohol, tobacco, and other drugs to aspects of mental, emotional, and behavioral health. They have expanded the reference list for the Candidate Guide. Amanda will make this available on the website.

Amanda provided a list of IC&RC members to show what other states are using as titles for credentials. Amanda asked for committee input on the title Consultant that had been recommended as a change for the OCPSII level credential. The committee gave Amanda a brief background on our dialogue over the years on this issue.

Conclusions: The committee recommended that the board proceed with a change to the OCPS II level title to be Consultant. The committee also concluded that it needs to review our legislation to determine what items may be moved to the rules so that we are not caught in the predicament of changing the legislation every time a minor change occurs from IC&RC, for example.

Follow up items:	Person responsible	Target date
1. Determine how to rectify the discrepancy between ICRC and Ohio education hours.	Committee	9/30/13
2. Announce new IC&RC exam update to the field and post Candidate Guide on the website when available.	Amanda	TBD
3. Add review of legislative code to determine what items could be moved to rule.	Committee	TBD

Reporting to the Board

Discussion: Bobbie recommended that we provide a one page progress report to the board that provides a summary of the prevention committee's accomplishments and plans.

Conclusions: Bobbie will provide a sample report to the board at the next meeting.

Follow up items:	Person responsible	Target date
1. Provide a prevention committee reporting format at the next board meeting.	Bobbie	5/10/13

Work Plan

Discussion: The committee reviewed the 2012 accomplishment and carryover items for 2013, along with a new format for the work plan. The new work plan is organized into four areas of focus including Education, Marketing, and Legislation. The idea of moving education and curriculum tasks to the Education Committee was examined. Amanda noted that the Education committee has been suspended, so she recommended that those items stay with Prevention until the other committees are ready to move forward. Bobbie recommended that we look at formalizing our relationships with other committees in the state (such as the ODADAS Prevention Round Table and ADAPAO workgroups) that are working on common goals to avoid duplication of efforts. If we develop more formal relationships, along with reporting guidelines, we can make sure the committee as a whole is coordinating its efforts more efficiently with other partners.

Conclusions: The committee liked the new format for organizing its work and will make several updates to the work plan, including adding the definition to the 2012 Work Plan Accomplishments. Carry overs identified included: marketing the new credential, curriculum for college course work, and ODADAS

Program Standards. The committee decided to keep the Education tasks in our plan for the time being. Bobbie asked for volunteers to look at the new format and begin rewriting the carryover tasks into logical goals, objectives, and action items. The committee decided to add a section on Partnerships to organize our work around more formalized relationships with other statewide committees and groups. Amanda agreed to work on the Legislative section, Hope will work on Marketing, and Jim will look at the Partnership section. It was suggested that Mary work on the Education components.

Follow up items:	Person responsible	Target date
1. Develop a draft work plan, including goals, objectives, and action items.	Bobbie, Amanda	8/1/13
2. Create a first draft of the Legislative section for review.	Amanda	7/11/13
3. Create a first draft of the Education section for review.	Mary Haag	7/11/13
4. Create a first draft of the Marketing section for review.	Hope Taft	7/11/13
5. Create a first draft of the Partnership section for review.	Jim Ryan	7/11/13
6. Send a letter to ODADAS with supervision education breakdown recommendations for rules change process.	Amanda	TBD

Membership

Discussion: Jim expressed the need to involve new preventionists with the committee for the purposes of mentoring and bringing fresh ideas and perspectives. Bobbie supported this plan and added that after we determine the work plan, we will have a better idea of the types of expertise we need to accomplish the work of the committee. Jim suggested that Amanda bring a list of all the credentialed preventionists to the next meeting that we could review for ideas on who we could invite to participate.

Conclusions: The committee invited Lawrence Calloway to be a new member of the committee.

Follow up items:	Person responsible	Target date
1. Bring list of certified prevention professionals to the next meeting.	Amanda, Marilyn	7/11/13

Misc.

Prevention Definition: Bobbie informed the group that in her new job working with child welfare, she wondered if even child abuse prevention could be covered under our definition. After some more discussion, Bobbie asked that we review the definition one more time before taking it to the board for acceptance. She also asked that the ODADAS definition be sent out with the minutes to compare the two.

The current definition is:

Prevention is a comprehensive, multi-system set of individual and environmental approaches that maximize physical health, promote safety, and preclude the onset of behavioral health disorders.

Follow up items:	Person responsible	Target date
1. Send out the ODADAS Definition with the minutes to compare with the committee recommendation.	Amanda, Marilyn	7/1/13

Next meeting dates:

July 11, 2013 at 1:00 p.m.
 Sept. 12, 2013 at 1:00 p.m.

Tentative Agenda for July 11, 2013 Meeting

<u>Time</u>	<u>Agenda Item</u>	<u>Name</u>
1:00 – 1:15 p.m.	Opening Activities <ul style="list-style-type: none"> • Welcome and Intros • Review and approval of Minutes 	Bobbie
1:15 – 1:45 pm.	Director Updates	Amanda
1:45 – 2:00 p.m.	Definition Review	Bobbie
2:00 – 3:00 p.m.	Work Plan Drafts	Mary, Hope, Jim, Amanda
3:00 – 3:30 p.m.	Membership review	Amanda, Jim
3:30 – 4:00 p.m.	Closing Activities <ul style="list-style-type: none"> • Next steps • Meeting dates • Agenda planning • Evaluation 	Bobbie

Other Dates:

Board meetings

August 9, 2013 – 10:00 – 2:00 p.m.
 November 8, 2013 – 10:- 2:00 p.m.

Submitted by:
 Bobbie J. Boyer, 6/24/13