

**Minutes of the
Chemical Dependency Professionals Board Meeting
February 2, 2004**

Members present:

Larry Anthony	Joe Gay, Chairman	Diane Haller
Dana Harlow	Carolyn Ireland	Fred Karaffa
David Long, Secretary	Linda Swenson	J. Craig Wright, Vice Chair

Members absent:

Jerry Carter	Victoria Crews	Jessica Horne
Karen Moody-Bierly		

Others present: Robert Field, Executive Director OCDPB
Amanda Ferguson, ODADAS Credentialing Unit
Michael Wise, AG Representative

The meeting of the Chemical Dependency Professionals Board convened at the Vern Riffe Center, Columbus, Ohio on 2/2/04 at 1:00 p.m.

Chairman J. Gay called the meeting to order. Approval of the 1/5/04 minutes motioned by J. Wright, seconded by L. Anthony passed by the board.

I. Bylaws Ad-Hoc Committee Report

Linda Swenson reported that the committee had met for the first time today. Suggested items to be included in the bylaws include topics of debate, public comment, board representation, ethics procedures, committees, etc. The committee requested direction from the board in order to proceed. The board requested that the committee outline the main elements (ie headings/topics) for review at the next board meeting. Then the committee will develop proposals for each section and present to the board as developed. Once the bylaws are complete, the board will ratify as a whole.

II. Transition Committee Report

Bob Field reported that the committee met via teleconference on 1/15/04. He distributed to the board an updated transition task list. Field is working on HR policies and procedures and finalizing table of organization for staffing purposes. The Credentialing staff should be able to move to the board office by March 1st. Field reported that ODADAS's Advisory Council would be meeting today to receive recommendations from ODADAS on the upcoming rule changes. If the council gives their approval, ODADAS

will circulate the rule changes to the field and plan to submit rules to JCARR in March. A finished product may be available late May which would allow the board to fully transition for the start of the new fiscal year in July. Field reported that he and A. Ferguson have been working on board paperwork and database development. He is also working with DAS on a rough draft of the board's web design.

MOTION: The board gives R. Field board authority to arrange for the transition of the ODADAS Credentialing staff to the board offices. J. Wright, seconded by D. Long
PASSED by Board

III. Executive Director Update

R. Field reviewed the updated income expense report with board members. Networking will be cost-shared with the Collision and Repair Board. Field is investigating the purchase of financial software to assist with more detailed reporting. 2005 proposed budget will be ready for review at the next board meeting. 2006-07 proposed budget will be ready to go to OBM in July.

Field distributed and discussed his communication with OBM in making necessary legislative changes. The board may be able to use the re-appropriations bill as a vehicle to make these changes.

Field reported on an upcoming ADAPAO workgroup meeting. This group will be formalizing recommendation for board consideration in regard to prevention rules. Field indicated that he would be participating in an upcoming GLATTC regional meeting in March. Field also discussed the need for the board to determine how it would like to be represented at the spring ICRC meeting. Field would like to see treatment and prevention representation participate in this meeting and stressed the need for the board to become forerunners both regionally and internationally. J. Gay concurred but requested that the board keep budgetary restraints in their minds when making these decisions.

IV. AG Counsel Report

M. Wise reported on new legislation 9.24 which forbids state agencies from contracting with individuals that are currently in debt to the state. Agencies should check with the auditors office before approving contracts.

The Board took a 15-minute recess from 2:00 pm to 2:15 pm.

V. Old Business

Field confirmed the re-appointment of four board members whose terms expired in 2003. This includes D. Long, D. Haller, J. Wright and V. Crews.

J. Gay discussed standing committees for the board. He created an Ad-Hoc Ethics & Discipline committee to be chaired by F. Karaffa. D. Long, R. Field and M. Wise will

also participate with this committee. J. Gay created and Ad-Hoc Educational Requirements Committee to be chaired by L. Anthony. C. Ireland and A. Ferguson will participate with this committee. J. Gay discussed his desire to create a Prevention Committee and indicated that he would discuss further with absent prevention delegates. He also indicated a desire to see a committee of Personnel, Finance, & Quality Assurance to be discussed further at an upcoming meeting.

VI. New Business

The board discussed the DSM Training requirement and whether or not to allow the use of homestudy coursework.

MOTION: Task the Educational Requirements Ad-Hoc Committee to review and formulate a proposal regarding the approval of DSM Homestudy Coursework. L. Anthony, seconded J. Wright

PASSED By Board

J. Gay reported on conversations with OSU and their desire to create curriculum to match our educational requirements. Members discussed an interest in seeing OSU continue with such curriculum but determined they did not have authority at present to approve curriculum. It was suggested that OSU be informed that the board was creating an accreditation process that would address these issues and create a formal process for approving coursework.

J. Gay distributed correspondence from two certified individuals expressing their concerns in the DSM training requirement. Field to respond to both requests.

J. Gay informed board members of the upcoming ODASI Conference. He indicated that he would like to see the board contact ODASI representatives to discuss the potential for a DSM track. Gay would further like to see board members participate as presenters. Field will check with M. Wise to see if this would be a conflict of interest. The board would also like to see a course that would update individuals on the status of licensure.

The next board meeting is scheduled for March 8, 2004 at 1pm.

MOTION: to Adjourn. J. Wright, seconded L. Anthony

PASSED By Board