



Ohio Chemical Dependency Professionals Board

CDCA, LCDC II, LCDC III and LICDC RENEWAL GUIDELINES

To maintain your credentialed status as a CDCA, LCDC II, LCDC III or LICDC renewal of your credential is required every two (2) years on the anniversary date of your original credential. An application for renewal will be mailed ninety (90) days prior to your anniversary date.

RENEWAL REQUIREMENTS

A. Completion, within each two year credentialing period, of a minimum of forty (40) clock hours of continuing education.

- ◆ **Six (6) hours of chemical dependency SPECIFIC education must be documented as part of the total forty (40) hours required.**
- ◆ **LICDCs must document six (6) hours of clinical supervision education, as well as the six (6) hours of chemical dependency specific education, as part of the total forty (40) hours required.**

B. Payment of a non-refundable one hundred fifty (\$150.00) dollar renewal fee.

C. Completion of a renewal application which must be signed and filed with the Board 30 days prior to your lapse date.

Documentation of continuing education is not required with the renewal application. If selected for a random audit, documentation will be required at that time.