



**Chemical Dependency Professionals Board
77 S. High Street, 16th Floor ♦ Columbus, Ohio 43215**

Notice of Public Hearing

Ohio Chemical Dependency Professionals Board

Pursuant to Section 119.03 of the Ohio Revised Code, notice is hereby given that the Ohio Chemical Dependency Professionals (OCDP) Board intends to conduct a public hearing.

The five rules described below are being proposed as new rules. The rules are being proposed in order to bring the Board into compliance with the requirements established in section 1347.15 of the Ohio Revised Code (ORC). These rules establish how the Board and its employees are to manage the access of confidential personal information (CPI).

The proposed new rules are:

New: OAC 4758-20-02 Definitions, abbreviations and titles

4758-20-02 establishes the definitions, abbreviations and titles related specifically to the management of CPI.

New: OAC 4758-20-03 Procedures for accessing confidential personal information

4758-20-03 establishes requirements related to the Board's procedures for accessing CPI to include criteria for accessing CPI, procedures upon receipt of a written request for CPI, actions upon discovery of an invalid access of CPI, the appointment of a data privacy point of contact and completion of a privacy impact assessment.

New: OAC 4758-20-04 Valid reasons for accessing confidential personal information

4758-20-04 establishes the valid reasons for Board employees to access CPI. Reasons must be directly related to the Board's exercise of its powers and duties. Reasons include responding to public records requests, administering constitutional, statutory or regulatory provisions and requirements, auditing purposes, licensure processing, ethics investigations, administrative hearings,

litigation, human resource matters, and compliance with executive orders, state administrative policies, or a collective bargaining agreement.

New: OAC 4758-20-05 Confidentiality statutes

4758-20-05 establishes the federal statutes or regulations or state statutes and administrative rules that make personal information maintained by the Board confidential, as well as identify the type of personal information that is deemed confidential.

New: OAC 4758-20-06 Restricting and logging access to confidential personal information in computerized personal information systems

4758-20-06 establishes the requirements for restricting access to CPI and logging of Board employee access to CPI when maintained in a computerized personal information systems such as a database or document management system.

A public hearing will be conducted:

Date: August 9, 2010
Time: 10:00 a.m.
Room: 1932
Location: 77 S. High Street, 19th Floor, Columbus, OH 43215