



Ohio

**Chemical Dependency
Professionals Board**

April 2021 UPDATES

7/1/2021 Extension

Those with licenses or certificates extended by House Bill 404 should receive email notices this week reminding that the 7/1/2021 expiration date is near. Below are some pointers from the elicense team:

1. Your next expiration date will not change whether you renew now or July 1st.
2. Renewing your license now will ensure technical support is available.
3. The eLicense Help Desk should be contacted for technical support questions **ONLY**. Help desk agents are not trained to answer licensing related questions.
4. Licensees should avoid calling the eLicense Help Desk between 1 p.m. and 3 p.m. to avoid long wait times. Callers should leave a call back number if they are unable to wait and a help desk representative will call them back.
5. Use the most recent version of Google Chrome or Mozilla Firefox on a desktop device for best results when renewing your license.

Remember renewing your license is an important professional obligation.

CE Broker

Certificates for CEUS that meet renewal requirements are uploaded onto your CE Broker account . (*Remember you OBTAIN and pay for your renewal of your license/certificate within your elicense portal*) CE Broker is a continuing education management system for renewals. You may also use CE Broker to find courses under your profession you may need for renewal or licensure/certification. To find courses, visit courses.cebroker.com/search/oh and select your profession. Many annual local conferences are being provided virtually this spring, so many opportunities for CEUS listed in CEBroker.

Renewal education hours that have received approval through the Board's formal approval process in CE Broker are guaranteed our acceptance. However, we also accept training presented by certain national associations at the Board's discretion that fit the content area criteria (upload under Continuing Education Approved by an Organization other than the Ohio Chemical Dependency Professionals Board) and include NAADAC, NASW, ASWB, NBCC and other Ohio Behavioral Health Licensing

Boards. Each training must still comply with the renewal requirements and the approval entity and amount of hours must be identified on the face of the certificate.

You will never have to pay for a CE Broker Basic Account. However, licensees do have the option to subscribe to an upgraded account, which offers additional CE tracking tools. Please visit the Board's website at ocdp.ohio.gov/Continuing-Education/CE-Tracking to learn more.

HOW TO ACTIVATE YOUR FREE CE BROKER ACCOUNT:

1. Visit www.cebroke.com/oh/plans
2. Select the Basic Account option
3. Enter your license number and get started tracking your continuing education!

CDCA Preliminary and CDCA renewable certificates

Chemical Dependency Counselor Assistant certificates are two -phased. The CDCA preliminary is held up to thirteen months and is NOT RENEWABLE. You must **APPLY** for what is considered the second phase of obtaining your CDCA ; the CDCA renewable certificate. If you don't want to chance not having an active CDCA to practice when your CDCA preliminary expires, make sure you are applying for your CDCA renewable after holding the CDCA PRE for ten months. Both a CDCA preliminary and a CDCA renewable have the same scope of practice and require the same supervision of a minimum of one hour per every 40 hours worked. See application requirements for both CDCA certificates on the website www.ocdp.ohio.gov

Field Related Hours (formerly R1)

Both Treatment and Prevention Professionals can use approved field related hours for their renewals after meeting the other renewal CE content requirements. The field related hours have been updated to a new code and will no longer be R1 but will reflect their profession as **TR1** for Treatment licenses/certifications and **PR1** for Prevention certificates. Educational providers and sponsors will be using these codes moving forward. There may be cases where a course *does* fit both professions as field related but Educational Providers will need to submit these courses in CE Broker twice; once under the appropriate treatment licenses as TR1, and then again separately under the appropriate prevention credentials as PR1.

Prevention

According to the Ohio Administrative Code (OAC) 4758-2-01 , "Prevention services" means a comprehensive, multi-system set of individual and environmental approaches that maximize physical health, promote safety and **preclude** the onset of behavioral health disorders. Working with/for individuals with a *diagnosis* or *treating* behavioral health disorders, including substance use disorders, is not providing prevention services that serve as required prevention work experience for one of the OCDPB Prevention Certificates.

OCAM and PGNO

Due to workforce capacity grants provided by the Ohio Department of Mental Health and Addiction Services, Ohio Coaching and Mentoring(OCAM) and Problem Gambling Network of Ohio (PGNO) both serve as excellent resources for technical assistance for those seeking prevention credentials (OCAM), and those with a LCDC II, III or LICDC wishing to obtain the Gambling Disorder Endorsement (PGNO). Contact cvalentini-lackner@prevention-first.org for OCAM and Info@PGNOhio.org or 614-750.9899 for PGNO.

Applications in elicense and required uploaded documentation

If your application requires you to upload documents before moving to the next step in application, and these documents are being submitted by someone else (i.e. transcripts emailed or mailed as required official transcripts and/or reference forms, including practical experience and signed job descriptions submitted online by your supervisors(s), you may for now just upload a blank piece of paper for that document. Currently our process in elicense is set to require uploads under certain application requirements so we apologize for any confusion.