

OCDP Education Committee
January 28, 2015
Meeting Minutes

Present: M. Brubaker, A. Ferguson, D. Fidelibus, T. Gardner, J. Hill, G. Hogg, A. Sharer,

The meeting was called to order at 1pm at the State Library.

The committee welcomed Terri Gardner (OMHAS) as a new member. The committee also welcomed several Columbus State Community College Students visiting the meeting.

The minutes of the 10/29/14 were reviewed and accepted by the committee with no modifications.

A. Ferguson gave the committee an update on the progress of the Learning Management System (LMS). The Board has finalized the contract with CEBroker and is now in the process of providing the relevant data to build the system to the Board's needs. CEBroker staff will be coming to Columbus in March to provide the Board staff with training on the system. As part of the preparation for this new system, A. Ferguson had several topics of discussion for the committee. The committee discussed as follows:

- Committee agreed to change terminology from RCH to CEU
- Committee decided to eliminate the section in rules 4758-13-01 & 13-02 relevant to inservice trainings. This section limited inservice trainings to 20 hours per renewal period. The committee decided instead to require that all training submitted for renewal be approved by the Board either through a pre-approval or post-approval process.
- Committee agreed that trainings approved by other national associations or state licensing boards would only need to be reviewed for training content as the approving entity would already have vetted the presenter, length of training, etc.
- Committee agreed that entities with a provider status should have a credentialed person plan, review or lead each training offered. The committee agreed that the credential held should be specific to the content of the training. For example, if the training was specific to chemical dependency an LCDC II or higher should plan, review or lead each training offered. The committee also agreed that individuals credentialed by IC&RC or NAADAC would be accepted as the credentialed person.
- Committee agreed that use of the LMS system would be voluntary for licensees/certificate holders during the first two years. Individuals who voluntarily load their CEUs during this time period will be eliminated from the random auditing process. Individuals selected for random audit will be encouraged to voluntarily utilize the LMS system. After the 2 year period, the Board will mandate the use of the LMS system for tracking CEUs for renewal.

- Committee agreed that CEU sponsors/providers can issue a paper certificate and/or upload attendance verification into the LMS system. The Board will highlight those entities that upload into the LMS system. The Board will further request that entities notify participants up front of the method they use for providing course completion verification.
- Committee agreed that individuals who allow their license/certificate to lapse will upon renewal stay on their original two year renewal cycle and therefore have a shorter period of time to accumulate the next cycle's hours.

The committee reviewed its final 2014 work plan. A. Ferguson provided brief updates on the gambling endorsement which is in the final stages of the rule making process and the CDCA course alignment which is in the beginning of the rule making process. D. Fidelibus gave an update on the associate degree endorsement targeting April as the launch period.

The committee established its 2015 work plan identifying items to carry over from the 2014 work plan, establishing responsibilities for these items and setting priority levels. A. Ferguson will draft a 2015 work plan for review at the next committee meeting.

The committee discussed the possibility of moving its meeting dates for 2015 to coincide with the Board's Executive Committee Meetings. A. Ferguson will work with the chairs of both committees to coordinate new dates and share with members ASAP.

Meeting adjourned at 3:10 pm.