



**Chemical Dependency Professionals Board Meeting**  
**Wednesday, February 23, 2022**  
**10:00 am– 4:00 pm**  
**Virtual Meeting on TEAMS**  
**Minutes**

**Members Present:** Andrew Moss (CHAIR) , John Lisy, Georden Burton, Kenneth Yeager, Wendy Doolittle, Philip Atkins, Staci Morris, Racheal Mounts, Lesley Linn, Sherri Bowyer (pm only)

**Members Absent:** Rick Massatti (OMHAS)

**Others Present:** Jill Smock - Executive Director, Lisa Haywood - Assistant Attorney General (assigned general counsel), Stephanie Funkhouser - Board Investigator, Kristine Quinn – Administrative Staff.

**I. Call to Order (Chair)**

- a. Chairperson A.Moss called the meeting to order at 10:13am. Phil Atkins completed roll call, and a quorum was established.
- b. **Motion:** Approval of minutes 1/21/2022  
W.Doolittle/R.Mounts **Passed**
- c. **Announcements** – New Board Member, Sherri Bowyer from Alliance, Ohio will be at next meeting and possibly here this afternoon.
- d. **OMHAS** – R.Massatti taking a new role within OHMHAS but should be at the next meeting . Once his current position is filled, they will replace Rick as our OHMHAS liaison to the Board.

**II. Public Comment** – No public in attendance

**III. General Business**

- a. **Treasurer’s Report** – S. Morris provide a report for FY22 Q1 and Q2. She reported that everything is on track and as expected, however some adjustments may be made after encumbered funds from FY 21 are accounted for in the budget.
- b. **Executive Director Report:** J. Smock provided updates on number of grievances dismissed or dismissed with caution along with open cases. J. Smock directed members to a Calendar Year End report on our website under Resources with license and ethics information for CY21. A similar report will be completed at the end of every fiscal year moving forward. Two big projects with elicense have been occurring; the first to make improvements to the online supervision reports and second to obtain renewal fees due from those who erroneously answered that they held both a renewable Treatment (CDCA, LCDCI, III, or LICDC and Prevention certificate (OCPSA, OCPS, OCPC) with our board which triggered an automatic \$50 discount. The board has recouped over \$28,000 of renewal fees thus far. A second message was sent out to 829 who still owe with the 2/28/22 deadline. W. Doolittle suggested to keep the balance in the cart of those who have not paid and when it is time for them to renew, they will have to pay both their renewal fee and their previous balance due. J. Smock will check with elicense if the fee can remain in the CART until renewal. J. Smock requested the approval to

purchase 2 laptops and two docking stations from monies saved with VCS the last six months so all staff will have updated systems.

Beginning the availability of a remote-proctored IC&RC exam process will begin in March. Possible Spring Meeting in Nashville early May and IC&RC is working on covering some of the costs. Jill asked for permission to travel to this meeting if out of state travel with the State is approved.

ODJFS has a Trauma Informed Certificate program, and the board was asked if they had any issues with the term trauma “competent” for the programs’ highest certificate and none were noted.

**Motion:** J.Lisy motioned to approve the Executive Directors Report and all actions within. K.Yeager second **Passed**

**IV. Committee Reports**

**a. Ethics Committee –**

**1. ETHICS CASES**

Chairperson A.Moss motioned that the board members and invited persons prepare to go into Executive Session for the purpose of matters required to be kept confidential (quasi-judicial).

Time 11:00 am

**Invited Persons:** Jill Smock- Executive Director, Lisa Haywood- Assistant Attorney General, Stephanie Funkhouser- Board Investigator, Kris Quinn -Administrative Staff

**Motion:** Chairperson A.Moss motioned to move out of open session Time 11:00 am  
G. Burton/S.Morris **Passed**

**Roll Call Out:** (P.Atkins) John Lisy, Georden Burton, Kenneth Yeager, Wendy Doolittle, Philip Atkins, Staci Morris, Racheal Mounts, Lesley Linn, A.Moss

Chairperson A. Moss moved the meeting into Executive Session for the purpose of matters required to be kept confidential (eg. quasi-judicial). Time 11:02 am

**Roll Call In:** (P.Atkins) John Lisy, Georden Burton, Kenneth Yeager, Wendy Doolittle, Philip Atkins, Staci Morris, Racheal Mounts, Lesley Linn, A.Moss

**Motion:** Chairperson A. Moss motioned to adjourn out of Executive Session Time 11:39 am  
G.Burton/J.Lisy **Passed**

**Roll Call Out:** (P.Atkins) John Lisy, Georden Burton, Kenneth Yeager, Wendy Doolittle, Philip Atkins, Staci Morris, Racheal Mounts, Lesley Linn, A.Moss

**Motion:** Chairperson A.Moss motioned to resume Open Session Time 11:45 am

**Roll Call In:** (P.Atkins) John Lisy, Kenneth Yeager, Wendy Doolittle, Philip Atkins, Staci Morris, Racheal Mounts, Lesley Linn, A.Moss  
A full quorum was established

G.Burton joined the meeting 11:46 am

**Board Actions**

<i>Name</i>	<i>License</i>	<i>Motion to Approve</i>	<i>In favor</i>	<i>Opposed</i>	<i>Abstain</i>	<i>Comments</i>
Torie Mullins Case 21160	CDCA.Pre.175321	W.Doolittle/ S.Morris	8 Yes		A. Moss	6 month suspension effective 1/21/22
Kristi Bishop Case 21148	CDCA.177327	W.Doolittle/ K.Yeager	8 Yes		A. Moss	Written Reprimand
Michael Unterborn Care 21133	CDCA.162166	R. Mounts/ P.Atkins	8 Yes		A. Moss	6 month suspension
Lisa Minier Case 21025 (B)	CDCA.110326	R.Mounts/ P.Atkins	7 Yes		W. Doolittle A. Moss	Surrender
Heather Anderson Case 21111	CDCA. 169559	L.Linn/ S.Morris	7 Yes		W.Doolittle A. Moss	3 year suspension
Emily Purcell Case 21105	CDCAPre.170580	L.Linn/ K.Yeager	7 Yes		W. Doolittle A. Moss	1 year suspension
Tiffany Patton Case 21073	CDCA. 170842	R.Mounts/ W.Doolittle	8 Yes		A. Moss	2 year suspension
Sheila Cremeans Case 21128	CDCA. 166973	W.Doolittle/ S.Morris	8 Yes		A. Moss	Written Reprimand
Angela Jones Case 21144	LICDC.161579	L.Linn/ S.Morris	7 Yes		W.Doolittle A. Moss	Written Reprimand
Linda Hogg Case 21120	CDCA. 171315	G.Burton/ K.Yeager	7 Yes		W.Doolittle A. Moss	Surrender
Nicholas Barton Case 21164	LCDCIII.161468	W.Doolittle/ S.Morris	7 Yes		R. Mounts A.Moss	1 year suspension
Christen Sonoski Case 21140	CDCA.166503	W.Doolittle/ L. Linn	7 Yes		W. Doolittle A. Moss	Written Reprimand
Cynthia Long Case 21085	CDCA 177211	L.Linn/ S.Morris	8 Yes		A. Moss	1 year suspension
Carl Meyer Case 21179	LICDC-CS. 933451	W.Doolittle/ R.Mounts	8 Yes		A. Moss	6 month suspension
Dexter Jenkins Case 21181	CDCA.178181	W.Doolittle/ K.Yeager	7 Yes		R. Mounts A. Moss	2 year suspension
Kelsey Gossett Case 21078	CDCAPre.176229	W.Doolittle/ S.Morris	8 Yes		A. Moss	Revoke
Jeff Dalton Case 21123	CDCAPre.175186	S.Morris/ R.Mounts	7 Yes		W.Doolittle A. Moss	Written Reprimand
Clayton Rivers Case 21106	LCDCIII.161341	L.Linn/ S.Morris	7 Yes		W.Doolittle A. Moss	6 month suspension
Heather Mullins Case 21017	LCDCIII.162088	R.Mounts/ K.Yeager	7 Yes		W.Doolittle A.Moss	2 year suspension

**Goldman Hearings**

Jacob Floyd Case 21121	CDCAPre.174940	W.Doolittle/ R.Mounts	7 Yes		P. Atkins A. Moss	Written reprimand
Kristy Oyer Case 20130	LICDC.161448	W.Doolittle/ S.Morris	7 Yes		P. Atkins A. Moss	Written reprimand
Megan Garrett Case 20129	CDCAPre.174188	L.Linn/ W.Dolittle	7 Yes		P. Atkins A. Moss	Revoke

Nina Swartzmiller Case 21121	CDCA.175388	W.Dolittle/ L.Linn	7 Yes		P. Atkins A. Moss	Revoke effective 8.21.21
Angela Riggs Case 21042	CDCA.173418	S.Morris/ L.Linn	7 Yes		P. Atkins A. Moss	1 year suspension

**Motion:** Chairperson A.Moss motioned for break

Time 11:57am

**Roll Call Out:** (P.Atkins) John Lisy, Georden Burton, Kenneth Yeager, Wendy Doolittle, Philip Atkins, Staci Morris, Racheal Mounts, Lesley Linn, A.Moss

Chairperson A.Moss reconvened after break

Time 12:13pm

**Roll Call In:** (P.Atkins) John Lisy, Kenneth Yeager, Wendy Doolittle, Philip Atkins, Staci Morris, Racheal Mounts, Lesley Linn, A.Moss  
A full quorum was established

Geordon Burton joined meeting 12:14 pm

**2. Ethics Committee Report:** Wendy Doolittle reported on the 2022 work plan for the Ethics Committee with three goals for the year: Implement safe haven program for our license/certificate holders with SUD relapse and/or potential impairment issues. Create a specific OCDP Ethics online course for CDCA Pre. And lastly, a review of CDCA ethics violations in respect to supervision rule. Next meeting 4.21.2022

**b) Executive Committee** -Executive Committee will be looking at the Work Plans of the Committees and coming up with a Strategic Plan for the Board moving forward. New Vice Chair, Phil Atkins will be joining the committee. Next meeting 4.21.2022

**c) Prevention Committee** – G.Burton reported the 2022 work plan for the Prevention includes moving forward with restructuring the certification process to mirrors the CDCAPre/Renewable process with the “assistant” certification thus ensuring some education with the scope of practice. Burton shared the new format the committee is proposing would consist of 15 hours of education including 3 hours of ethics and 12 hours of P6 content area to receive the OCPSA preliminary. The OCPSA Renewable would require an additional 30 hours of education (so the total of 45 education hours that is currently required) as well as 400 hours of work experience. Burton also reported the Committee goals of determining the objectives for the P6 content area and seeking licensure status for the OCPS/OCPC.

**d) Treatment Committee** – Leslie Linn will be joining the Treatment Committee. J.Lisy reported on the a lot of work was done in the committee to create HB 452. Next meeting 3.4.22

**e) Education and Training Committee** -K. Yeager reported the committee’s plan to refine the boards college endorsement program and aligning the content with current university practices. Also looking at CEU approval process and fee structure for approved providers.

Chairperson A.Moss motioned to break for lunch

Time 12:30 pm

**Roll Call Out:** : (P.Atkins) John Lisy, Kenneth Yeager, Wendy Doolittle, Philip Atkins, Staci Morris, Racheal Mounts, Lesley Linn, A.Moss

Chairperson A.Moss reconvened after lunch break

Time 12:54 pm

**Roll Call In:** (P.Atkins) John Lisy, Kenneth Yeager, Wendy Doolittle, Philip Atkins, Staci Morris, Racheal Mounts, Lesley Linn, A.Moss  
A full quorum was established

Staff member and license reviewer, Mary Noel, has joined the meeting

**V. Final Decision on License Requirements for Rule Requirements –**

- a. Passage of HB 452 is imperative to alleviate the barriers to obtaining the LICDC license. Currently most LICDC applications cannot be approved as they are from advances or accelerated programs and do not meet the 40-hour degree requirements. P. Atkins suggested writing the Dept. of Higher Education to express that we are aware of the difficulties and working on solutions.
- b. J. Smock led the board through a discussion and decision making around licensing requirements.
- c. Behavioral science definition is up for Rule change. Both the TX and ED & TRN Committee gave suggestions to the board for courses that should be included in the definition. The decision was made to include a pathway for applicants to meet the application requirements of the behavioral science definition by certain degrees OR through twenty-four semester hours of a combination of approved courses.

Sherri Bowyer joined the meeting 1:11 pm

Possible list of Behavioral Science degrees to include: Human Services, Addiction/Substance Use Disorders, Social Work, Psychology, Sociology, Criminal Justice, Clinical Counseling, School Counseling, Human Development and Family Sciences, Public Health, or Nursing.

Possible list of Courses to be used to obtain twenty-four semester hours included human services, addictions, substance use disorders, social work, criminal justice, corrections, psychology, child development, counseling, vocational rehabilitation counseling, sociology, public health, health promotion, education, personal health (if includes substance use), gender studies, diversity, equality and inclusion courses.

**Motion:** P. Atkins motioned to move to adopt revisions as outlined K.Yeager second **passed**

d. Education Content Area Definitions – How does reviewer determine as relates to SUD. There was discussion around “as it applies to substance use disorder” in the educational content areas. Decision was made to remove the proposed “as it applies to substance use disorder” which currently is stated as “working with addicted populations” from C3 to read just “Group Process and Techniques” and from C5 and retitle from Relationship Counseling with Addicted populations to Family Dynamics. All other content areas that use “as it applies to substance use disorder” must address SUD in the training or course to be able to be used to meet the requirements for the 180 hours of Education for Substance Use Disorder Professionals( new title for GRID)

J.Lisy stepped out of the meeting at 2:30pm

J.Lisy re-entered the meeting at 2:32 pm

**Motion:** J.Lisy motioned to remove the phrase “as applied to those with substance use disorder” from the C3 and C5 and rename Relationship Counseling content area as Family Dynamics. W.Doolittle second **passed**

**Motion:** J.Lisy moved to accept the proposed changes G.Burton seconded **passed**

LICDC Requirements – Discussion around the masters graduate level courses and the amount of hours to change in Rule should HB 452 be passed or not passed. J. Smock will change hours with both scenarios as instructed by the board and submit at the April Board meeting in Rule format.

- VI. College Masters Curriculum Endorsements –** J. Smock reported that as a board we extended all schools that had the master’s curriculum endorsement last year to remain active thru May 2022. Because changes are underway, it was agreed that we extend the renewal one more year.

**Motion:** K.Yeager moved to waive fee for college master’s curriculum endorsement for one year. J.Lisy second **passed**

**VII. Peer Support** – A.Moss shared updates from discussions with OHMHAS and our board acquiring the Peer Support certification. A. Moss, P. Atkins and J. Smock continue to meet with them every three weeks. Board members were also asked to consider new names for the Board and bring ideas to the next meeting.

**VIII. Renewal** – Discussion around the number of renewal hours required as it pertains to IC&RC. A new Rule will be written with the options proposed and final discission with be discussed at the next meeting.

P.Atkins left the meeting at 3:56 pm

**IX. PHP Program**

- a. The statement for participants in the PHP program regarding no use of medical marijuana if a SUD diagnosis is made was shared. Board agreed with following PHP guidelines as outlined.
- b. Final Rule for approval: taking out the word “safe haven” calling in confidential, non-disciplinary program. S. Morris called out the term “safe haven” is used in the rule portion so it should be changed to the safe haven, confidential, non- disciplinary program.

**Motion:** J.Lisy motioned to accept the proposed rule as amended W.Doolittle **passed**

**X. Rules** – There will be a special Board meeting to focus on Rules virtually on 4.13.2022 from 9:00 am - 12:00 pm

**XI. Other Business**

- a. Time sheets due this Friday
- b. 2021 disclosure statements due by the end of April, a link was sent to all Board members on Tuesday evening. Board members are asked to send J. Smock an email when FDS is completed.

**Motion:** Chairperson A. Moss motioned to adjourn meeting Time 4:05 pm  
W.Doolittle/S.Morris **passed**

**Roll Call out:** John Lisy, Kenneth Yeager, Wendy Doolittle, Philip Atkins, Staci Morris, Racheal Mounts, Lesley Linn, A.Moss, S. Bowyer

K.Q.

Phil Atkins  
Board Vice Chair

Apr-18-2022  
Date

Andrew Moss, UCDC-CS, UCC-S  
Board Chair

Apr-19-2022  
Date

**Next Meeting Wednesday, April 13, 2022**