

OCDP Education Committee
April 17, 2015
Meeting Minutes

Present: M. Brubaker, A. Ferguson, T. Gardner, G. Hogg, R. Rambaud

The meeting was called to order at 1pm at OSU East – Talbot Hall.

The minutes of the 1/28/15 were reviewed and accepted by the committee with no modifications.

A. Ferguson gave the committee an update on the progress of the Learning Management System (LMS). She is working with CEBroker on the data mapping process which will allow data from the Board's Elicense system to flow into the new LMS and create and populate a record for each credential holder. They are also working on programming parameters of the system to match the Board's rules, requirements and policies. Barring an unforeseen snags, A. Ferguson anticipates the auditing portion of the system to be up and running late May. The CEU provider application portion will then follow after that in late summer.

T. Gardner gave the committee an update on Ebased Academy. The system will be coming down May 1st for system upgrades. T. Gardner shared that OMHAS is looking at ways it can review and update the existing courses as well as add new courses.

A. Ferguson shared that the Gambling Endorsement successfully launched at the end of March. The Board has had several applications but has yet to grant its first endorsement.

A. Ferguson shared that the Board had received a new Master's Accreditation Application for John Carroll University and a renewal application for Cleveland State University. She led the committee in a review of the master's grid for John Carroll and the CD specific grid for Cleveland State. The committee identified points of clarification to be conveyed to both schools regarding their submissions. A. Ferguson will correspond with those entities and obtain the additional information for the committee's consideration. The committee will form a small working group to convene a review of John Carroll's CD specific grid as the committee did not have sufficient time to review at the meeting. The working group will report its findings back to the full committee at its next meeting.

The committee reviewed its 2015 work plan and discussed working toward setting target dates for tasks at its next meeting. T. Gardner agreed that she and A. Sharer would come prepared at the July meeting to lead a discussion surrounding approval guidelines for webinars. M. Brubaker expressed that summer months typically bring a lighter work load and suggested that he and D. Fidelibus begin the development of the bachelor's degree curriculum approval process at that time. The committee agreed to both these recommendations.

Meeting adjourned at 3:00 pm.