

**Prevention Committee Meeting
Minutes
May 1, 2015**

Members Present: Bobbie J. Boyer, Lawrence Calloway, Mary Haag, Craig Comedy, Kevin Rigby

Staff and Guests Present: Amanda Ferguson

Members Absent: Emily Krynock, Hope Taft, Molly Stone, Jim Ryan

Opening Activities

Minutes

Minutes from the 3/13/15 meeting were reviewed and approved with revisions to attendance.

Announcements

The committee congratulated Lawrence Calloway on becoming an OCPS II.

The committee discussed OhioMAS rule revisions that will limit who can provide and supervise prevention services. Amanda will follow-up with Molly to determine when those rules will be filed.

Follow up items:	Person responsible	Target date
1. Determine filing status of OMHAS scope rules	Amanda	7/10/15

Director Updates

Amanda announced that staff member Marilyn Maciejewski would not be returning to the Board part-time. In her place, the Board has hired Mary Noel. Mary has been an intern with the Board for a year and a half. In her new role she will assist with the processing of RCH applications, renewal audits and prevention applications.

Amanda updated the committee on the Board's new members indicating that they completed their orientation in March and will be attending the May Board meeting. Following that meeting they will be selecting their committee assignments. Amanda updated the committee on the status of the Board's LMS indicating a projected launch of the auditing feature in June and the CEU application feature in July.

Amanda shared that the Attorney General's Heroin Unit has contacted the Board with an interest in getting their four staff certified in prevention. She will be meeting with them later in May. Amanda asked the committee to set aside time at its July meeting to review and discuss several rules which are due for their five year rule review. Lastly, she shared a recent public comment the office had received requesting a comprehensive scope of practice for prevention credentials. This item is currently on the committee's work plan. Committee members recalled beginning this work some time back and asked Amanda to see if she could identify historic records that the committee could use as a re-launching point for this task.

Follow up items:	Person responsible	Target date
1. Add Five Year Rule Review to July Meeting Agenda	Bobbie	7/10/15
2. Review historic records for prior scope work	Amanda	7/10/15

Marketing Planning

Bobbie led the committee in a final review of the draft Marketing Plan for the OCPSA. The committee approved of the plan. The committee discussed the two draft flyers that had been developed by Kevin and Emily. It was decided that Kevin would provide Amanda with the templates for both documents and that Amanda would work on the content most relevant for upcoming events. Lawrence identified a possible opportunity to add scope content to the back of prevention certification ID cards.

Mary shared about a grant her organization had applied for which would focus on capacity building in rural and Appalachia regions. She indicated this might provide an opportunity to market the OCPSA. The committee also discussed an email from Jim indicating the need to expand prevention credentials into those counties that have no current providers. The committee discussed a desire for report outs on the ADAPAO mentor group projects as another potential way of identifying marketing opportunities. Craig expressed the need to develop a stronger relationship with OhioMAS so that their programs and initiatives would also promote prevention certification.

The committee reviewed and edited a question to be added to the prevention formal applications which asks applicants to indicate their work setting. Amanda will incorporate the question into online applications as they are developed and launched.

Follow up items:	Person responsible	Target date
1. Provide electronic flyer templates to Amanda	Kevin	7/10/15
2. Prepare flyer content	Amanda	7/10/15
3. ADAPAO mentor project report out for July meeting	Lawrence, Mary, Craig	7/10/15
4. Incorporate marketing question into online applications	Amanda	ongoing

Prevention Education Definitions Review

Amanda asked the committee to conduct a review of the Board's current Prevention Education Definitions. The Prevention Education Definitions are a part of each prevention application packet and assist applicants in identifying which foundation or domain their education hours cover. She indicated that applicants are struggling to place courses properly and thought a review/update of the definitions to make them more clear might help. Additionally, IC&RC released new knowledge and skill areas for each domain and she thought there was an opportunity to add some of that valuable information to the Board's definitions. Amanda provided the committee with a draft that she had worked on to incorporate the new IC&RC language. The committee reviewed the draft but felt it needed more time to analyze. Amanda will resend the material to committee members to review and be prepared to discuss at the next meeting.

Follow up items:	Person responsible	Target date
1. Resend Definitions documents to committee members	Amanda	5/8/15
2. Review definitions in preparation for July meeting	Committee	7/10/15

Work Plan Review

Legislation/Rule

Amanda shared that Representative Sprague attempted to incorporate the IC&RC language changes and the OCPS name changes into the budget bill as an amendment but the amendment did not make it into the final version. Rep. Sprague will re-introduce the bill as a stand-alone measure.

The meeting adjourned at 3:00pm. Next meeting date: 7/10/15