



Ohio

Chemical Dependency
Professionals Board

Minutes Agenda

Wednesday August 17, 2022 10:00 am– 4:00 pm Riffe Room 1948

MISSION: To cultivate, certify and license quality prevention and addiction professionals.

VISION: A network of competent, ethical professionals practicing evidence-informed services that promote healthy lifestyles and communities.

Members Present: Andrew Moss (Chair), Staci Morris, Georden Burton, Lesley Linn, Ray Mounts, Phil Atkins, Wendy Doolittle, John Lisy, Sherri Bowyer, Rick Massatti, ex-officio member (OMHAS)

Members Absent: Ken Yeager

Others Present: Jill Smock- Executive Director, Lisa Haywood - Assistant Attorney General, Stephanie Funkhouser - Board Investigator, Kristine Quinn – Administrative Staff

- I. **Chairperson A. Moss called the meeting to order at 10:24am.**
 - a) Vice Chair Phil Atkins completed Roll Call. And a quorum was established.
 - b) Corrections to 5.18.2022 minutes including the year of the meeting date should reflect 2022 and Philip Adkins should read as Philip Atkins.

Motion: Approval of 5.18.2022 minutes including changes
S.Morris/W.Doolittle **Passed**
 - c) Rick Massatti, ex- officio member gave an OMHAS update sharing that the 988 line/Suicide launched, and they are asking for everyone to help spread the news. Also, the new website will be live soon, and it is streamlined to reduce past confusion regarding how to access free Naxolone.
- II. **Public Comment** – No public in attendance
- III. **Ethics Cases for Board Action:** Chairperson A.Moss motioned that the board members and invited persons prepare to go into Executive Session for the purpose of matters required to be kept confidential (quasi-judicial).

Invited Persons: Jill Smock- Executive Director, Lisa Haywood- Assistant Attorney General, Stephanie Funkhouser- Board Investigator, Kris Quinn -Administrative Staff, Rick Massatti (OMHAS)

Motion to exit open session and enter Executive Session Time 10:30 am
W.Doolittle/R.Mounts **Passed**

Roll Call Out: (P. Atkins) Andrew Moss, Lesley Linn, Ray Mounts, Georden Burton, Staci Morris, Wendy Doolittle

Roll Call In: (P. Atkins) Andrew Moss, Lesley Linn, Ray Mounts, Georden Burton, Staci Morris, Wendy Doolittle

Roll Call Out of Executive Session: (P. Atkins) Andrew Moss, Lesley Linn, Ray Mounts, Georden Burton, Staci Morris, Wendy Doolittle, John Lisy (arrived at 11:20 am)

Roll Call In: (P. Atkins) Andrew Moss, Lesley Linn, Ray Mounts, Georden Burton, Staci Morris, Wendy Doolittle, John Lisy. A quorum was established.

Time 11:29 am

Board Actions

Name	License	Motion to Approve	In Favor	Opposed	Abstain	Comments
Jessica Gowitzka Case 22076	CDCA.178142	G.Burton/ L.Linn	6		W.Doolittle J. Lisy	6 months suspension
Christy Combs Case 22051	CDCA.177248	G.Burton/ L.Linn	6		R.Mounts J. Lisy	Written reprimand
Eric Ellis Case 22032	CDCAPre. 178795	G.Burton/ L.Linn	6		W.Doolittle J. Lisy	Revocation
Keisha Taylor Case 21114	CDCAPre.175992 CDCA.180012	G.Burton/ L.Linn	6		W.Doolittle J. Lisy	Written reprimand
Kennedy Brock Case 21091	CDCA.172875	G.Burton/ L.Linn	6		R.Mounts J. Lisy	Written reprimand
HG Case 22015		G.Burton/ L.Linn	6		W.Doolittle J. Lisy	sealed/redacted
Tina Spriggs Case 22008	CDCA.177429	G.Burton/ L.Linn	6		R.Mounts J. Lisy	6-month suspension
Joseph Young Case 22074	CDCA.177361	G.Burton/ L.Linn	6		W.Doolittle J. Lisy	1 year suspension
Shaelynn Roll Case 22017	LICDC.161808	G.Burton/ L.Linn	6		R.Mounts J. Lisy	Revocation
Amy Williams Case 22050	LICDC-CS. 161145	G.Burton/ L.Linn	6		W.Doolittle J. Lisy	2-year suspension
Kristi Kirk Case 22068	LICDC.162240	G.Burton/ L.Linn	6		W.Doolittle J. Lisy	2-year suspension
Joshua Bilunka Case 22031	LCDCH.161762	G.Burton/ L.Linn	6		W.Doolittle J. Lisy	2-year suspension
Nicole Graves Case 21110	CDCA.168394	G.Burton/ L.Linn	6		R.Mounts J. Lisy	Written reprimand
Lisa Burton Case 22047	CDCA.176400	G.Burton/ L.Linn	6		R.Mounts J.Lisy	Written reprimand
Jamie Sparks Case 22070	CDCAPre.180190	G.Burton/ L.Linn	6		R.Mounts J.Lisy	2-year suspension
Lindsay Peach Case 22071	CDCAPre.178882	G.Burton/ L.Linn	6		W.Doolittle J.Lisy	2-year suspension

Krista Leeth Case 22005	CDCA.175016	G.Burton/ L.Linn	6		R.Mounts J.Lisy	1 year suspension
Ashlee Roderer Case 22064 Case 22091	CDCAPre.179145	G.Burton/ L.Linn	5		R.Mounts J.Lisy L.Linn	6-month suspension retroactive to 8/9/2022
Denita Smith Case 21175 Case 21177	CDCA.172378	G.Burton/ L.Linn	6		W.Doolittle J.Lisy	6-month suspension
Sean Blyth Case 22126	LICDC.141011	G.Burton/ L.Linn	6		W.Doolittle J.Lisy	Written reprimand
Amanda Call Case 22024	CDCA.168741	G.Burton/ L.Linn	6		R.Mounts J.Lisy	2-year suspension

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Christa Conley Case 22058	CDCAPre.174931	G.Burton/ L.Linn	7		P.Atkins	2-year suspension
Brenda Griffith Case 22036	LCDCII.161408	G.Burton/ L.Linn	7		P.Atkins	Revocation retroactive to 11/14/21
Michael Trabbic Case 21104	CDCA.174095	G.Burton/ L.Linn	7		P.Atkins	2-year suspension
Paul Vernier Jr Case 22035	LICDC.101204	G.Burton/ L.Linn	7		P.Atkins	Revocation retroactive to 9/29/21
Jonathan VonSpiegel Case 21173	CDCA.178202	G.Burton/ L.Linn	7		P.Atkins	2-year suspension
Michelle Watson Case 21052	CDCA.21052	G.Burton/ L.Linn	7		P.Atkins	Written reprimand

Roll Call Out: (P.Atkins) Andrew Moss, Lesley Linn, Ray Mounts, Georden Burton, Staci Morris, Wendy Doolittle, John Lisy

Chairperson A.Moss reconvened after break

Roll Call In: (P.Atkins) Andrew Moss, Lesley Linn, Ray Mounts, Georden Burton, Staci Morris, Wendy Doolittle, John Lisy, Sherri Bowyer (arrived 11:55 am). A quorum was established. **Time 11:57 am**

IV. General Business

- a) **Treasurer's Report** – S. Morris provided an expenses and revenue report for FY22. Jill thanked Staci for the improvements she has made towards organizing the budget systems.
- b) **Executive Director Report** -J. Smock gave updates on the administrative positions in the office. Also submitted to CSCC's student federal grant work program. Updates were given on the license applications and ethics case numbers. A license/revenue report for FY22 was also presented. J.Smock shared that an e-license stop renewal ticket is in the works that will prohibit someone from renewing when they are ineligible for a variety of reasons. Looking at additional elicense improvements if budget supports the costs. The FY24/25 budget is due 9/16/2022. CE Audits were completed and will now be done quarterly. The website is still in progress as all content is being rewritten. All required specific education grids will be

back to vertical and fillable. Committee members will be listed under Board members on website. HB452 is on hold, and we are waiting for fall session to resume.

Motion to approve Executive Directors report and all actions within.

J.Lisy/G.Burton

Passed

Break for lunch Time 12:49 pm

Roll Call Out: (P.Atkins) Andrew Moss, Lesley Linn, Ray Mounts, Georden Burton, Staci Morris, Wendy Doolittle, John Lisy, Sherri Bowyer

Roll Call In: (P.Atkins) Andrew Moss, Lesley Linn, Ray Mounts, Georden Burton, Staci Morris, Wendy Doolittle, John Lisy, Sherri Bowyer A quorum was established.

V. **Committee Reports**

- a. **Ethics Committee** -W. Doolittle reported that the committee is looking at possible additional disqualifying offenses including some misdemeanors to our list. Regarding the Safe Haven program, Lesley Linn will be a designated Board member representative for PHP clinical staff regarding clinical matters.

1. Board statement re: Facebook, exploitive relationships- R.Mounts presented a board position statement for review. Lisa will add any ORC codes needed.

Motion to approve this positions statement on social media in substance
P.Atkins/W.Doolittle

Passed

2. Board statement regarding hiring clients - W. Doolittle shared the challenge in gathering information on this and how many factors are involved in the decision-making process. Additional discussion regarding applicant's requirement to submit a BCI with application. The Ethics committee will study this topic more and come up some decisions.

- b. **Executive Committee**- A.Moss gave an update and presented the suggestion that the terms of officers allow for an extension if the term took place during a state of emergency. This would require a vote to modify the language in the bylaws.

Motion to accept this contingency to allow the option to extend the officers' open term in the case of full or national state emergency at the Board's discretion.

R.Mounts/G.Burton

Passed

A.Moss continued with a request to allow the Executive committee to make the decision on behalf of the board with regards to the budget.

Motion to grant the authority to the Executive committee approve the budget

R.Mounts/G.Burton

Passed

A.Moss presented the Executive committees general thoughts on the CDCA Preliminary's Scope of Practice. One suggestion is looking at implementing preceptorship and secondly requiring the education to Board approved to apply for the CDCA.

Lastly, the committee is suggesting modifying the language of CS to focus more on training supervision. The goal is to better align advanced credentials with existing Boards.

Motion to give Jill the discretion and authority to make changes regarding to modify the supervision scope of practice for the LICDC when preparing the rule for review

J.Lisy/L.Linn

Passed

P. Atkins out 2:31 pm

- c. **Prevention Committee** – G. Burton reported that conversations are continuing regarding replacing the RA with the OCPSA Preliminary/OCPSA. Two separate workgroups outside the committee will be established to assist in gathering information for these changes.
- d. **Treatment Committee** -J. Lisy opened discussion in terms of test waivers. Applicants will continue to be able to waive the exam if they are licensed with a scope of practice identified in OAC 4758-5. In terms of workplan, J. Lisy and L.Linn researched nationally both the IC&RC and NCC AP tests. The committee voted unanimously to recommend that the OCPD Board accept the IC&RC tests and the NCC AP tests both for individuals moving to Ohio and individuals testing for the first time in Ohio. The acceptance of the NCC AP will have to be established in Rule and those who chose to take the NCC AP test will not be eligible to apply for reciprocity through IC &RC to move license to other states.
- e. **Education and Training Committee** – In K.Yeager’s absence J.Smock encouraged everyone to refer to the Committee minutes for an update.

P. Atkins in 2:41 pm

Roll Call Out: (P.Atkins) Andrew Moss, Lesley Linn, Ray Mounts, Georden Burton, Staci Morris, Wendy Doolittle, John Lisy, Sherri Bowyer

Rick Massatti left 3:15 pm

Roll Call In: (A.Moss) Lesley Linn, Ray Mounts, Georden Burton, Staci Morris, Wendy Doolittle, John Lisy, Sherri Bowyer

- V. **LICDC Update-** A. Moss update the group on HB452 stating that he and J.Smock continue to hear from applicants about challenges meeting the education requirements. Discussion is needed for what the Board determines is necessary to document for master level coursework for LICDC applicants as the way colleges may deliver the education may not match the coursework hours and requirements viewed on transcripts and course descriptions. The goal is to streamline the process and make it easier for both applicants and reviewers without compromising the integrity of the license and requirements.

P. Atkins in 3:22pm

- VI. **Fees/Budget** – J.Smock presented the update on fees to be proposed in Rule. All application fees will remain the same except the RA proposed change to \$25. The name of the Senior Citizen Renewal will change to Part-time 65 and will change to \$75. Proposed changes to continuing education fees and adding failed audit fees. Board is proposing a separate CEU Program Sponsor Application for meeting

CDCA requirements will be \$450 for a 2-year approval. To be consistent with the CSWMFT Board a fee will be charged for a failed audit. Fifty dollars with less than 15 hours required, \$100.00 with more than 15 hours than required, and finally \$50.00 for a failed audit meeting all requirements except ethics and or supervision.

Motion to accept fee changes as proposed to be written in the rule update.

P. Atkins/W.Doolittle

Passed

VII. Renewal CEUS – J.Smock updated the Board that the reduction on CEU’s for renewal is on hold. We do not have a fee cost from elicense to implement that reduction so no further discussion until we know the cost.

VIII. Rules Update- J.Smock shared that the license requirements rule change already approved by the board required a rule redaction and a new rule submission. The draft of the new rule submission was provided to the members. J. Smock will continue to make the rule changes in the RAS system and then will show out for public comment prior to scheduling the required public hearing so look for further updates.

IX. Other Business

- a) Annual ED Evaluation- A.Moss asked for information to be shared with him and the review will take place at the next Board Meeting
- b) Annual Ethics Training – Asked that all Board members complete prior to Nov. Board meeting and send completion to J. Smock
- c) Terms- A list of Board members terms expiring at the end of December 2022 and asked if any wanted to be considered for another term to email Jill or Andrew in the next few days.

Motion: Chairperson A.Moss motioned to adjourn meeting

Time 4:03 pm

W.Doolittle/L. Linn

Roll Call Out: (P.Atkins) Andrew Moss, Lesley Linn, Ray Mounts, Georden Burton, Staci Morris, Wendy Doolittle, John Lisy, Sherri Bowyer

Next Meeting is WEDNESDAY, November 16, 2022

K.Q.

Philip D. Atkins, PhD, LICDC-S, OCPC
Board Vice Chair

11-16-2022
Date

Andrew K. Moss LICDC-S, VICE-S
Board Chair

11/16/2022
Date