

**Prevention Committee Meeting
Minutes
September 25, 2015**

Members Present: Bobbie J. Boyer, Lawrence Calloway, Emily Cornish, Kevin Rigby, Jim Ryan, Tamie Sullivan, Hope Taft
Staff and Guests Present: Amanda Ferguson
Columbus State Community College Student Guests (2)
Members Absent: Craig Comedy, Molly Stone

Opening Activities

Minutes

MOTION: Approval of the minutes of the 7/10/15 meeting
Rigby, Cornish APPROVED

Announcements

Bobbie updated the committee on the results of the Child Welfare Regional Partnership Meeting and thanked all for helping find experts to participate.

Director Updates

Amanda updated the committee on the launch of the LMS system. She outlined outstanding tasks for this project which included creation of an FAQ document and launch of the audit portion of the system. Kevin shared that he had already heard positive reactions in the field.

Amanda shared that she and Bobbie would be meeting with the CSWMFT Board to begin discussing CE reciprocity between boards. She further indicated they would also be meeting with the Governor's Start Talking Campaign team to discuss partnership opportunities. Amanda announced that she had contracted with Jim Ryan to provide a prevention basics training to all board staff and any board members who wished to participate. She also shared samples of the prevention marketing flyer she took to the 2015 ASI Conference and asked Kevin if it might be possible to use the same layout to create a business card with general board information on it.

Prevention Education Definitions

The committee reviewed the second draft of the prevention education definitions and approved of the draft for publication.

Follow up items:	Person responsible	Target date
1. Update prevention definitions on applications and website	Amanda	11/1/15

Work Plan Review

The committee reviewed its current work plan. They eliminated Credentialing Strategy #2.

Follow up items:	Person responsible	Target date
1. Remove Credentialing Strategy #2 from the work plan	Emily	12/4/15

Membership

The committee discussed the need to fill two empty seats on the committee. They brainstormed ideas for how to fill these seats and ultimately decided to seek a public health representative and a coalition representative. Kevin volunteered to reach out to Columbus Public Health and Hope agreed to reach out to DFAA.

Follow up items:	Person responsible	Target date
1. Approach Columbus Public Health about participation on committee.	Kevin	12/4/15
2. Approach DFAA about participation on committee.	Hope	12/4/15

Meeting Dates

The committee discussed the need to move its November 6th meeting. They rescheduled the meeting to December 4th.

The committee also tentatively set 2016 meeting dates as: 1/8/16, 3/11/16, 5/13/16, 7/15/16, 9/16/16, 11/18/16.

Follow up items:	Person responsible	Target date
1. Inform absent members of meeting date change.	Amanda	10/23/15
2. Update meeting date on website	Amanda	10/23/15

Scope of Practice Dialogue

The committee continued a discussion of scopes of practice for the prevention certifications. They reviewed a draft document Amanda had prepared and spent time identifying appropriate scope activities for each certification level. They crafted language using the CSAP strategies and the IC&RC education categories. Amanda will draft these changes and bring them for review at the next meeting.

Follow up items:	Person responsible	Target date
1. Draft scope document with identified activities	Amanda	12/4/15

Partnerships

Jim led the committee in a continued discussion of partnerships. The committee brainstormed a list of organizations that the Board could partner with. They narrowed the list to those partners they would like to have a permanent seat on the committee identifying: OhioMHAS, ADAPAO, UMADAOP, DFAA and a public health representative.

Closing Activities

The meeting adjourned at 4:00pm. Next meeting date: 12/4/15