



**Chemical Dependency Professionals
Board Meeting**

Minutes

September 9, 2020 10:00am – 3:00 pm
Virtual Meeting on TEAMS Platform

Members Present: Wendy Haynes-Britton, Andrew Moss, Alex Bishara, Philip Atkins, Jim Mermis, John Lisy, Trisha Farrar, Staci Morris, Rick Massatti (OHMAS),

Others Present: Jill Smock - Executive Director, Janice Thomas – Admin. Support, Lisa Haywood – Assistant, Attorney General (Assigned General Counsel), Stephanie Funkhouser - Board Investigator, Derek Longmeier (Public Guest), Molly Stone (Public Guest)

Board Meeting Opened: Chairperson Wendy Haynes-Britton called the board meeting to order on 9/9/2020.
10:09 a.m.

Roll Call : Wendy Haynes-Britton, Andrew Moss, Alex Bishara, Philip Atkins, Jim Mermis, John Lisy, Trisha Farrar, Staci Morris. A full quorum is established.

Chairperson: Wendy Haynes-Britton introduced new Board Member Staci Morris and Staci was extended a warm welcome. She also welcomed guests Derek Longmeier from and Molly Stone as guest speakers to share a Prevention presentation.

Meeting Minutes:

Chairperson W. Haynes-Britton motioned to approve the minutes from the meeting held on 5/15/2020.

Motion: J. Lisy, P. Atkins

In favor: Wendy Haynes-Britton, Andrew Moss, Alex Bishara, Philip Atkins, Jim Mermis, John Lisy, Trisha Farrar
Abstained: Staci Morris
Passed

General Announcements:

OMHAS Update

R. Massatti announced that OMHAS was awarded the State Opioid Response (SOR2.0) grant for 90 million. Internal planning is occurring to determine the best use of the money.

Prevention Presentation 10:19 a.m.

Tricia Farrar introduced Mollie Stone and Derek Longmeier , members of the Prevention Committee, as guest speakers to present to the Board Members a summary of Prevention and the Science of Prevention as it applies to the Field. A brief open discussion followed the presentation and the board members expressed appreciation for the information provided.

Molly Stone and Derek Longmeier exited the meeting 10:47 a.m.

General Business

Treasurers Report 10:50 a.m.

A. Bishara reported on the Boards expenses and revenue for the quarter and the budget for the 2021 fiscal year. He and J. Smock reported on upcoming expenses expressed the justification for hiring an Investigative Assistant/CLE split position. P. Atkins stated that it makes sense to build the workforce to meet the needs of the growing license base. L. Haywood asked whether the legal budget allocation would also cover possible court reporting expenses. J. Smock will check on that. J. Smock reported that she was able to meet with IOP and we are candidates for receiving the website template and training to upgrade website to match Innovate Ohio but is looking into ways to cover funding to more advanced forms to make it easier on the consumers. The Innovate Ohio Platform uses Form IO and is an option for this project. J. Smock asked for a motion for the Board to approve the Budget as presented.

Motion: J. Lisy, P. Atkins

In favor: Wendy Haynes-Britton, Andrew Moss, Alex Bishara, Philip Atkins, Jim Mermis, John Lisy, Trisha Farrar
Abstained: Staci Morris
Passed

A. Bishara mentioned that the Board fees have not been reviewed for possible increase in several years. J. Lisy stated he'd like more information on current fee structure. W. Haynes-Britton suggested tabling discussion on this issue for the Executive Committee Meeting. J. Smock will gather information to take to the Executive Committee.

Ethics Case Flow Presentation – A. Moss

11:22 a.m.

A. Moss provided detailed steps for the Ethics case flow process to board members. J. Lisy asked for the approximate number of complaints per month. J. Smock and S. Funkhouser agreed approximately 8 – 12 per month. A. Moss commended S. Funkhouser, J. Smock, P. Atkins and L. Haywood for the hard work put into the case investigations and hearings.

Continuum of Sanctions:

11:40 a.m.

The Continuum of Sanctions document was briefly discussed amongst the members. A. Bishara recommended a disclaimer stating that the sanctions are guides not formal policy. L. Haywood suggested keeping this information as an internal guide for investigators and hearing officers. J. Lisy questioned whether the Board would hear of factors that guided the decisions. J. Smock noted that A. Moss would follow with mitigating factors after S. Funkhouser presented the facts and investigation of the case. L. Haywood answered that the Board would designate a hearing officer to make the decisions on behalf of the Board.

Cases for Board action (EXECUTIVE SESSION)

W. Haynes-Britton motioned to move into executive session

Chairperson W. Haynes-Britton requested that the board members and invited persons prepare to go into Executive Session for the purpose of matters required to be kept confidential (quasi-judicial)

Invited Persons: Jill Smock, Executive Director, Lisa Haywood-Assistant Attorney General, Stephanie Funkhouser-Board Investigator, Janice Thomas, administrative support

Motion: T. Farrar, J. Lisy

Roll call Vote: Wendy Haynes-Britton, Andrew Moss, Alex Bishara, Philip Atkins, Jim Mermis, John Lisy, Trisha Farrar, Staci Morris

Exit Open Session: 11:54 a.m.

Passed

Enter Executive Session: 11:57 a.m.

Roll Call: Wendy Haynes-Britton, Andrew Moss, Alex Bishara, Philip Atkins, Jim Mermis, John Lisy, Trisha Farrar, Staci Morris
A Quorum was established.

Chairperson W. Haynes-Britton motioned to move out of Executive Session

Motion: J. Lisy, P. Atkins

Roll Call Vote: Wendy Haynes-Britton, Andrew Moss, Alex Bishara, Philip Atkins, John Lisy, Trisha Farrar, Staci Morris Absent: Jim Mermis
A Quorum was established.

Exit Executive Session: 12:41 p.m. Passed

Enter Open Session: 12:44 p.m.

Roll Call Vote: Wendy Haynes-Britton, Andrew Moss, Alex Bishara, Philip Atkins, John Lisy, Trisha Farrar, Staci Morris Absent: Jim Mermis
A Quorum was established.

Chairperson W. Haynes-Britton Motioned to break for lunch 12:45 p.m.
Motion: P. Atkins, T. Farrar Passed

Chairperson W. Haynes-Britton called the meeting to order 1:09 p.m.

Roll Roll Call Vote: Wendy Haynes-Britton, Andrew Moss, Alex Bishara, Philip Atkins, John Lisy, Trisha Farrar, Staci Morris, Rick Massatti, Jim Mermis
A Quorum was established.

Ethics Voting

Case Number	Motion to Approve Consent	In Favor	Opposed	Abstain	Additional Comments
Allison Buckle CDCA.168354 Case18144	1 st J. Mermis 2 nd A. Bishara	7 Yes		A. Moss	Passed One year suspension
Brittanie Curtis CDCA.170750 Case 20044	1 st J. Mermis 2 nd P. Atkins	7 Yes		A. Moss	Passed One year suspension
Chad Huston CDCA.168419 Case 20074	1 st A. Bishara 2 nd P. Atkins	7 Yes		A. Moss	Passed 6 month suspension
Charles Sanders CDCA.130396 Case 19024	1 st T. Farrar 2 nd J. Mermis	7 Yes		A. Moss	Passed Two year suspension
Christopher Smith CDCA.173356 Case 20045	1 st P. Atkins 2 nd T. Farrar	7 Yes		A. Moss	Passed Written Reprimand
Haley Dyer CDCA.169348 Case 20047	1 st A. Bishara 2 nd J. Mermis	7 Yes		A. Moss	Passed Written Reprimand
Roberto Licano CDCA.171989 Case 20066	1 st T. Farrar 2 nd S. Morris	7 Yes		A. Moss	Passed 6 month suspension
Scott Campbell LICDC.161658 Case 20039	1 st J. Mermis 2 nd T. Farrar	7 Yes		A. Moss	Passed Written Reprimand
Shannon Ellis LCDC.III.131085 Case 20053	1 st T. Farrar 2 nd A. Bishara	7 Yes		A. Moss	Passed Written Reprimand
Thomas Ballentine LCDCIII.101207 Case 18060	1 st A. Bishara 2 nd S. Morris	7 Yes		A. Moss	Passed One year suspension

Vernell Mays CDCA.166197 Case19006 & 19044	1 st A. Bishara 2 nd T. Farrar	7 Yes		A. Moss	Passed Written Reprimand
Jason Kegley LCDCII.131161 19079	1 st T. Farrar 2 nd J. Mermis	7 Yes		A. Moss	Passed Two year suspension, retroactive to 7.11.19

Goldman Hearings

Subsequent Board Motion: I motion that the hearing examiner's findings of facts, conclusions of law, and order dated 8.27.20 be adopted by the Board in case number 19074 with an effective date of 9/9/2020.					
<i>Case Number</i>	<i>Motion to Approve Consent</i>	<i>In Favor</i>	<i>Opposed</i>	<i>Abstain</i>	<i>Additional Comments</i>
Joshua Hedges CDCA.PRE.170060 Case 19074	1 st T. Farrar 2 nd J. Mermis	6 Yes		A. Moss P. Atkins	Passed Revocation
Subsequent Board Motion: I motion that the hearing examiner's findings of facts, conclusions of law, and order dated 8.27.20 be adopted by the Board in case number 18013 with an effective date of 9/9/2020.					
<i>Case Number</i>	<i>Motion to Approve Consent</i>	<i>In Favor</i>	<i>Opposed</i>	<i>Abstain</i>	<i>Additional Comments</i>
Stephen Anderson CDCA.163563 Case 18013	1 st A. Bishara 2 nd S. Morris	6 Yes		A. Moss P. Atkins	Passed Revocation
Subsequent Board Motion: I motion that the hearing examiner's findings of facts, conclusions of law, and order dated 8.27.20 be adopted by the Board in case number 17036 with an effective date of 9/9/2020.					
<i>Case Number</i>	<i>Motion to Approve Consent</i>	<i>In Favor</i>	<i>Opposed</i>	<i>Abstain</i>	<i>Additional Comments</i>
Victor Vaughn CDCA.090605 Case 17036	1 st T. Farrar 2 nd A. Bishara	6 Yes		A. Moss P. Atkins	Passed Revocation
Subsequent Board Motion: I motion that the hearing examiner's findings of facts, conclusions of law, and order dated 8.27.20 be adopted by the Board in case number APP000194397 with an effective date of 9/9/2020.					
<i>Case Number</i>	<i>Motion to Approve Consent</i>	<i>In Favor</i>	<i>Opposed</i>	<i>Abstain</i>	<i>Additional Comments</i>
Jeffrey Egelhoff APP000194397	1 st T. Farrar 2 nd S. Morris	6 Yes		A. Moss P. Atkins	Passed Application Denied

Subsequent Board Motion: I motion that the hearing examiner's findings of facts, conclusions of law, and order dated 8.27.20 be adopted by the Board in case number **APP00030634** with an effective date of 9/9/2020.

<i>Case Number</i>	<i>Motion to Approve Consent</i>	<i>In Favor</i>	<i>Opposed</i>	<i>Abstain</i>	<i>Additional Comments</i>
Melissa McClain APP00030634	1 st J. Mermis 2 nd T. Farrar	6 Yes		A. Moss P. Atkins	Passed Application Denied

Subsequent Board Motion: I motion that the hearing examiner's findings of facts, conclusions of law, and order dated 8.27.20 be adopted by the Board in case number **17086** with an effective date of 9/9/2020.

<i>Case Number</i>	<i>Motion to Approve Consent</i>	<i>In Favor</i>	<i>Opposed</i>	<i>Abstain</i>	<i>Additional Comments</i>
Tom Dornbusch CDCA.150831 Case 1668 and 17086	1 st T. Farrar 2 nd J. Lisy	6 Yes		A. Moss P. Atkins	Passed Revocation

Hearing Dated 8/4/2020, Effective 9/9/2020

<i>Case Number</i>	<i>Motion to Approve Consent</i>	<i>In Favor</i>	<i>Opposed</i>	<i>Abstain</i>	<i>Additional Comments</i>
Jenni Longo LCDCIII.001203 19089	1 st T. Farrar 2 nd A. Bishara	5 Yes		A. Moss P. Atkins J. Mermis	Passed

Notice of Opportunity

<i>Case Number</i>	<i>Motion to Approve Consent</i>	<i>In Favor</i>	<i>Opposed</i>	<i>Abstain</i>	<i>Additional Comments</i>
A.A. 18130	1 st J. Lisy 2 nd T. Farrar	7 Yes		A. Moss	Passed
B.F. 20027	1 st J. Lisy 2 nd T. Farrar	7 Yes		A. Moss	Passed
P.B 19030	1 st T. Farrar 2 nd J. Lisy	7 Yes		A. Moss	Passed

Executive Committee – W. Haynes-Britton

1:38 p.m.

W. Haynes-Britton summarized that the Executive Committee meeting stating that they discussed budgeting, review of the revised treatment education definitions submitted by the Treatment committee and updating and polishing the By-Laws.

A. Moss stated it would be interesting to look into whether the implementation of the Supervision guideline for CDCA's has had an impact on the # of violations.

W. Haynes-Britton mentioned that she'd like to see information such as the Prevention Presentation appear in our newsletter.

Prevention Committee Report – T. Farrar

T. Farrar stated that committee members are working on presenting to College programs that align with Prevention (health education, social work) to get more people interested in Prevention since they can present remotely and schools may be looking for online presentations. The OCPS to OCPC mentorship to assist individuals with moving up in licensure and the Board's Prevention Statement is complete and up on the website. Discussions under way for marketing the credential. There are plans for working to make CE Broker more user friendly and they worked on updating the prevention education definitions.

Treatment Committee Report – J. Lisy

J. Lisy commended the Board staff for continuing to process within the 40 business day window during the pandemic. He mentioned two recent updates include the launch of a Temporary Military License and Online Supervision Reporting for work experience.

A. Moss reviewed the draft position statements on Client Abandonment and Peer Recovery Support and asked for a motion. J. Lisy recommended giving J. Smock and L. Haywood authorization to wordsmith the statements after the Treatment Committee has reviewed.

Motion: J. Lisy, A. Moss

Passed

J. Lisy also stated that the committee members worked on review and revisions of the Treatment education definitions. Telehealth will be on the next agenda. A. Bishara mentioned that the Social Work board is considering adding ethics for supervision and sensitivity bias trainings so it might be something for the Board to consider. J. Lisy announced that the Treatment Committee and the Education Committee will be a combined committee for a period of time.

Executive Director Report – J. Smock

J. Smock informed the Board members that all meetings at the State Library of Ohio are canceled through the end of 2020. She reported on the number of applications receiving approval by the Executive director due to board action or criminal justice history. The revised education definitions will be sent to CE Broker, sent to the providers and sponsors once the packets are complete and the information will go out on listserv. J. Smock provided an update on renewals processed to date during the Pandemic. CE Broker will be sending out renewal notices to those licensees who are up for renewal but received extensions through 12/1/2020.

Grievances

Approval by ED May 15, 2020 to date

Option 1 cases: 11 / Option 2 cases: 23 , 1 Withdraw of Application, 1 Case 1695 J.C. Dismissal (deceased)

Added to the DQ list with 5 year waiting period

Felony DUI 4511.19; Identity Fraud 2913.49; Felony Theft 2913.02; Falsification 2921.13;
Any Theft against a Protected Class 2913.02 (B) (3)

- Participated as feature speaker in Prevention Action Alliance "Coffee Klatsch" on Obtaining your Prevention Credential
- Jill and/or Mary will participate October 16 and March 6, statewide Gambling Call with PGNO to answer questions about applying for gambling endorsement
- IC&RC Virtual Annual Meeting held June 29th. Looking for an Exec. Director, working still on Policies and Procedures Manual, not updated since 2017. Caucus Structure and Voted on Member at large. We are part of Great Lakes Caucus 4 (out of 10 Caucuses). Kristie Schmiede was voted to representation to the Board of this Caucus
- Recovery Ohio: Continuing to serve on Workforce Development Committee; working on toolkit for Employers
- Addiction Roundtable meeting remotely once a month

- All Ohio Counselors Conference October 28-30 , Virtual
- ADAPAO Conference Virtual week of Nov 9-13 (except Veterans Day)
- ASI decided to not pursue Remote Webinars and will hold conference next year

Motion to approve E.D. Report and all actions on this report:
T. Farrar, A. Moss

Passed

Roll Call: Wendy Haynes-Britton, Andrew Moss, Alex Bishara, Philip Atkins, John Lisy, Trisha Farrar, Staci Morris, R. Massatti, J. Mermis

By-Laws:

2:19 p.m.

W. Haynes-Britton stated that the By-Laws discussion will be tabled for the next agenda. Suggest to J. Smock to move the By-Laws up on the Agenda.

Telehealth:

There was an open discussion among the members regarding Telehealth (HB 679) and what steps the Board will take regarding Telehealth. J. Lisy posed the question about confidentiality in Telehealth and W. Haynes-Britton will share with the Board Mental Health confidentiality on telehealth. The question still to be discussed is where the Board is going with Telehealth.

J. Lisy invited Board members to attend the upcoming Treatment Committee meeting.

W. Haynes-Britton tabled the Executive Director Evaluation to be rescheduled.

Other Business – J. Smock

J. Smock received the Board's input on a few licensing questions from the Board Staff. Work experience submitted by a Psychology Assistant can be accepted with specific documentation. Various Psychology Master's degrees and the Addiction Studies Master's degree are acceptable to waive completing the Master's Education Grid for now. J. Smock will speak with the Psychology Board for a listing of degrees. The statement on the CE Broker website that references "all other National Associations" will be removed. And Behavioral Health Boards will be changed to Behavioral Health Licensing Boards.

J. Smock reminded Board members that time sheets are due within the pay periods.

Motion to adjourn: J. Lisy, J. Mermis

Passed

In Favor: Wendy Haynes-Britton, Andrew Moss, Philip Atkins, John Lisy, Trisha Farrar, Staci Morris, R. Massatti, J. Mermis
Absent: A. Bishara

3:12 p.m.

Next Meeting to be held on Friday November 20, 2020

J.T.



Vice Chair

Date 12/3/20



Board Chair

Date 12/3/2020