



Chemical Dependency Professionals Board

Board Meeting

Minutes

Virtual Board Meeting on Teams Platform
May 21, 2021

Members Present: Philip Atkins, Georden Burton, Wendy Doolittle, John Lisy, Stacy Morris, Andrew Moss, Kenneth Yeager

Members Not present: Rick Massatti (OHMAS), Jim Mermis

Others Present: Jill Smock - Executive Director, Janice Thomas - Board Staff, Lisa Haywood - Assistant Attorney General (assigned general counsel), Stephanie Funkhouser - Board Investigator

Board Meeting Opened: Chairperson A. Moss opened the meeting. Time: 9:15 am

Roll Call: Chairperson A. Moss performed Roll Call - Philip Atkins, Georden Burton, Wendy Doolittle, John Lisy, Stacy Morris, Andrew Moss, Kenneth Yeager
A full quorum was established.

Welcome and Introduction: Chairperson A. Moss welcomed Wendy Doolittle as the newest member to the Board. W. Doolittle introduced herself and the Board members extended a warm welcome.

Lisa Haywood joined the meeting at 9:17 am

Public Comments: None

Meeting Minutes

Motion: Chairperson A. Moss ask for a motioned to approve the Meeting minutes.

J. Lisy, P. Atkins/Abstain-W. Doolittle

Passed

General Announcements: None

OMHAS Update

None

General Business

Treasurer Report

J. Smock summarized the Board revenue and reporting. She and S. Morris will be meeting prior to the next board meeting to prepare a detailed report.

Board Waivers

J. Smock explained the Board Member waiver requirement to the meeting attendees.

Committee Reports

Ethics:

Cases for Board action (EXECUTIVE SESSION)

Chairperson A. Moss requested that the board members and invited persons prepare to go into Executive Session for the purpose of matters required to be kept confidential (quasi-judicial).

Invited Persons: Jill Smock, Executive Director, Lisa Haywood-Assistant Attorney General, Stephanie Funkhouser-Board Investigator, Janice Thomas, Administrative Support.

Motion: Chairperson A. Moss motioned to move out of Open Session Time: 9:30 am
P. Atkins/J. Lisy **Passed**

Roll Call Vote: Philip Atkins, Georden Burton, Wendy Doolittle, John Lisy, Stacy Morris, Andrew Moss, Kenneth Yeager
A full quorum was established

Motion: Chairperson A. Moss moved meeting into Executive Session for the purpose of matters required to be kept confidential (eg. quasi-judicial). Time: 9:32 am

Roll Call Vote: Philip Atkins, Georden Burton, Wendy Doolittle, John Lisy, Stacy Morris, Andrew Moss, Kenneth Yeager

S. Funkhouser exited session 10:04 / back at 10:06 am – technical difficulty

Motion: Chairperson A. Moss motioned to adjourn out of Executive Session Time: 10:26 am
W. Doolittle/J. Lisy **Passed**

Roll Call Vote: Philip Atkins, Georden Burton, Wendy Doolittle, John Lisy, Stacy Morris, Andrew Moss, Kenneth Yeager
A full quorum was established

Role Call: Philip Atkins, Georden Burton, Wendy Doolittle, John Lisy, Stacy Morris, Andrew Moss, And Kenneth Yeager
Time: 10:32 am
P. Atkins/K. Yeager **Passed**

S. Funkhouser exited meeting Time: 10:32

Motion: Chairperson A. Moss motioned for a 10 min break Time: 10:49
G. Burton/W. Doolittle **Passed**

Chairperson A. Moss resumed the meeting Time: 11:01

Role Call: Philip Atkins, Georden Burton, Wendy Doolittle, John Lisy, Stacy Morris, Andrew Moss, Kenneth Yeager
A full quorum was established

L. Haywood rejoined meeting at 11:04 am

Ethics Case Vote followed:

Ethics Cases

Written Reprimand					
<i>Case Number</i>	<i>Motion to Approve Consent</i>	<i>In Favor</i>	<i>Opposed</i>	<i>Abstain</i>	<i>Additional Comments</i>
Annette Free Case #20090 CDCA.168916	1 st J. Lisy, 2 nd P. Atkins	6 Yes		A. Moss	Written Reprimand
Nikki Davidson Case #20102 CDCA.169758	1 st P. Atkins, 2 nd S. Morris	6 Yes		A. Moss	6 month suspension
Steven Carpenter Case #20124 and 20127 LCDCIL.151215	1 st P. Atkins, 2 nd W. Doolittle	6 Yes		A. Moss	3 month suspension

<i>Case Number</i>					
Karl Winfrey Case #19064 CDCA.166691	1 st J. Lisy, 2 nd W. Doolittle	6 Yes		A. Moss	Written Reprimand
Lindsay West Case # 20132 CDCAPre.172909	1 st K. Yeager, 2 nd W. Doolittle	6 Yes		A. Moss	6 month suspension
Christine Budka Case #21031 CDCA.173255	1 st G. Burton, 2 nd S. Morris	6 Yes		A. Moss	Written Reprimand – Voluntary surrender of license
Greg Smith Case #19125 CDCA.169642	1 st W. Doolittle, 2 nd G. Burton	6 Yes		A. Moss	Written Reprimand
Jamie Bennett Case #20122 CDCA.173017	1 st K. Yeager, 2 nd P. Atkins	6 Yes		A. Moss	3 Month Suspension
Chelsea Lawhorn Case #20122 CDCAPre.173978	1 st S. Morris, 2 nd G. Burton	6 Yes		A. Moss	6 Month Suspension
Keith Dedrick Case #20046 CDCA.173046	1 st P. Atkins, 2 nd G. Burton	6 Yes		A. Moss	6 Month Suspension
Alexandria Brown Case #20101 CDCA.173075	1 st G. Burton, 2 nd S. Morris	6 Yes		A. Moss	3 Month Suspension
Ashley Benner Case #21012 LCDCH.161542	1 st K. Yeager, 2 nd W. Doolittle	6 Yes		A. Moss	6 Month Suspension
Toie Mitchell Case #20081 CDCAPre.170523	1 st W. Doolittle, 2 nd G. Burton	6 Yes		A. Moss	Revoke
Summer Ward Case #21021 CDCA.169922	1 st J. Lisy, 2 nd S. Morris	6 Yes		A. Moss	1 Year Suspension
John Griffith Case #21011 CDCA.172758	1 st G. Burton, 2 nd P. Atkins	6 Yes		A. Moss	3 Month Suspension
Elizabeth Dean Case# 18096 and 19007 CDCA.165935	1 st W. Doolittle, 2 nd S. Morris	6 Yes		A. Moss	6 Month Suspension
Rachael Gardner Purdy Case #19058 LICDC.161782	1 st G. Burton, 2 nd W. Doolittle	6 Yes		A. Moss	Written Reprimand

Amanda Moore Case #20082 LICDC.161431	1 st K. Yeager, 2 nd W. Doolittle	6 Yes		A. Moss	3 Month Suspension
Samantha Riojas Case #21026 CDCA.175058	1 st G. Burton, 2 nd W. Doolittle	5 Yes		A. Moss J. Lisy	Written Reprimand
Jodi Snyder Case #19106 CDCAPre.171357	1 st W. Doolittle, 2 nd S. Morris	6 Yes		A. Moss,	Written Reprimand
Marcus Greer Case #21002 CDCAPre.172706	1 st G. Burton, 2 nd K. Yeager	5 Yes		A. Moss, J. Lisy	3 Month Suspension
Goldman Hearings					
Jasmine Nicole Salazar Case #20058 CDCAPre.171200	1 st W. Doolittle, 2 nd S. Morris	5		P. Atkins A. Moss	Revoke
Carly Crowe Case #20056 CDCA.171974	1 st G. Burton, 2 nd K. Yeager	5		P. Atkins A. Moss	Revoke
Benjamin Lowery Case #1688 CDCA.090697	1 st J. Lisy, 2 nd W. Doolittle	5		P. Atkins A. Moss	6 Month Suspension retroactive to start of escrow
Bryanne Johnson Case #19004 CDCAPre.169270 and CDCA.172498	1 st G. Burton, 2 nd K. Yeager	5		P. Atkins A. Moss	1 Year Suspension
Robert Camden Case #20075 CDCA.165349	1 st J. Lisy, 2 nd G. Burton	5		P. Atkins A. Moss	6 Month Suspension

Chairperson A. Moss designated Vice Chair J. Mermis to sign Consents if he, (A. Moss) is abstaining from the vote.

L. Haywood gave a brief overview of the Goldman Hearing Process for new members.

J. Smock reported on the number of cases investigated since the beginning of 2021 and commended S. Funkhouser and supporting team on their hard work.

Criminal Justice Pre-Review

A. Moss and J. Smock presented to the Board the option in the new bill to charge a 25.00 fee for the service of providing a pre-review of criminal justice history to determine whether the history will prevent the applicant from obtaining licensure with the Board. This is not a service currently provided.

Motion: to approve the Board charging a Criminal Justice Pre-Review fee.

W. Doolittle/P. Atkins

Passed

Outstanding Legal Fees

J. Smock explained that currently applicants with restitution still due to the courts (probation/parole, fines and fees) may not be approved by the Ethics committee to receive a CDCA Preliminary credential. J. Smock proposes that these applicants be awarded the initial assistant certificate on a conditional approval, and that she (J. Smock) be given the authority to evaluate and determine whether the certificate holder has been making consistent payments between the CDCA Pre issuance and the issuance of the CDCA Renewable credential.

Motion: to allow the Executive Director to evaluate and determine whether a person is making restitution to the courts before awarding the CDCA Renewable credential.

J. Lisy/K. Yeager

Passed

Ethics and Self Reporting

J. Lisy submitted a Board Ethics Policy Statement that informs licensee and certificate holders that all interactions with consumers are subject to investigation for ethical violations regardless of whether the interaction took place outside the credential holders scope of practice.

Motion: to accept OCDP Board Ethics Policy as a Board Position Statement

K. Yeager/S. Morris

Passed

J. Lisy also presented a Policy for the Board's review on Self Reporting of Impairment. K. Yeager volunteered to review this policy statement with D. Fidelibus and G. Gonnella on the Treatment and Education Committee. A suggestion was made to add a statement to support the issue on cognitive impairment, and possibly included in ethics rule; esp. could be sensitive issue with aging workforce.

Motion: to allow K. Yeager to review with the select Committee members and if no major changes, give Executive Director the authority to approve and create Board Statement.

K. Yeager/W. Doolittle

Passed

Executive Committee

General Business

W. Doolittle will join the Ethics Committee

G Burton will officially become the Chair for the Prevention Committee

Prevention Committee

G. Burton and J. Smock reported that Miami University and Prevention First have an idea for a Prevention Endorsement pilot program. The committee recommends that the Board support them working on this project.

Motion: to support the Endorsement Pilot program

G. Burton, W. Doolittle

Passed

The committee will continue to discuss the possibility of making the structure of the prevention OCPSA similar to the CDCA Pre and Renewable CDCA.

G. Burton is part of the Prev. Fellowship project and will possibly integrate that work with the Committees' work on marketing for Prevention.

The committee asks for a motion from the Board to approve the defining of the required hours of AOD Primary prevention education she shared from the Prevention Committee for prevention credentials. P. Atkins asked what content individuals are needing based on deficient applications and possibly outreach to the field for trainings in those areas.

Motion: to allow Executive Director to work on AOD Primary Prevention hours clarification/definition

G. Burton/W. Doolittle

Passed

Treatment and Education Committees

J. Lisy reported that HB5 has now passed House and Senate and is going to the floor. The committee will be discussing steps for implementing HB5. OCDP and OHMHAS will need to work on definitions of levels of care. K. Yeager offered to work with J. Lisy on that work. There was brief discussion to separate the TX Committee and Education Committee and possibly meet every other meeting as a combined group.

Executive Director Report

J. Smock summarized the status of Ethics and Grievances, the Q3, FY2021 License revenue report, and provided CE Broker revenue. She also reported that P. Atkins keynoted the ADAPAO conference with "Doing Prevention Well". IC&RC is searching for a new E. D., and ODD has employment services for ADA Accommodations and those with SUD as a resource. J. Smock is serving on the OHMHAS Rule review group for Prevention, she will co-present at the OPC conference on credentialing and participate in another statewide Gambling Call with PGNO answering questions about our endorsement. ASI will hold a 1 and ½ day conference on June 18 and 19th. OCA is hosting a conference in Oct, A. Moss is a member of the SUD group.

Motion: to accept Executive Director report as is.

J. Lisy/W. Doolittle

Passed

Motion: to exit meeting for lunch break

Time: 12:00

G. Burton/W. Doolittle

Roll Call Vote: Philip Atkins, Georden Burton, Wendy Doolittle, John Lisy, Stacy Morris, Andrew Moss, Kenneth Yeager

Chairperson A. Moss opened the meeting

Time: 12:33 pm

Roll Call: Philip Atkins, Georden Burton, Wendy Doolittle, John Lisy, Stacy Morris, Andrew Moss, Kenneth Yeager

A full quorum was established

A. Moss opened the discussion of ORC and ORC Changes.

The Board needs changes to the current 40 hour Master's degree requirement. T. Stueber with OARP is willing to take information regarding workforce barriers to the legislators as it would need to change in ORC.

A. Moss and J. Smock discussed the Bachelor's degree with an Associates level certificate or degree in SUD Counseling that includes 180 hour CD Specific Education and includes a practicum/ internship for LCDCI. The Board will work on establishing broad changes in Law that grant the authority to make changes in Rules. The Law can then refer to the Rule. If it's in Law we can create a position statement. J. Lisy mentioned that we require accredited education. There was a "pathway" discussion and A. Moss wants to be sure there is an internship/practicum. K. Yeager asked for clarification between the Nursing/Addiction credential versus what the Board is trying to do. There was a group discussion. J. Smock reported that eighteen years of age/HS diploma or GED requirement needs to be written in ORC or OAC for CDCA applications. K. Yeager research and reported on the diagnostic authority statement as it refers to our Board. J. Smock will remove current statement for update to address DSM changes. K. Yeager will re-write the statement. CD Counselors currently diagnose the CD condition but refer all other conditions. P. Atkins voices thoughts on the relevance of the LICDC and recommends a pathway to have CD Counselors be able to diagnose mental health conditions "under supervision". J. Lisy mentioned there is a work group as part of the TX Committee that is supposed to be addressing this matter. A. Moss suggests making this a standing item on the agenda.

CD Specific Education for 5 year Rule review

Recommendations were made to change the title of C1 to SUD & Recovery Knowledge, change "working with addicted populations" where noted to "as it applies to those with SUD", change diagnosis of addiction on C4 to diagnosis of SUD, add with 6 specific MAT hours to C6, change the title of C7 to Relapse Prevention & Recovery Strategies and decrease to 6 hours, change the text in C9 from pertaining to addiction to pertaining to SUD professionals and increase 6 hours

Motion: to amend text as referenced
W. Doolittle/K. Yeager

Passed

P. Atkins gave a summary of the status of the ADAMHS Board role in Peer Support/Parent Peer Support. The national practice model on Parent peer Support has a supervision model training that should be added in. P. Atkins recommends that there be a certain level of training and competence demonstrated. There are a series of recommendations going to OHMAS for approval such as Core Certification Path and Career Support Path. P. Atkins states this would be good for our Board to improve our foot print and validity in the workforce. Medicaid pays for the AOD Peer Support but not the MH Peer Support.

Lindsey Thomas – Public Member joined the Teams meeting at 1:55 pm

P. Atkins states that there are several things to be considered such as a position statement, funds appropriation, staff ceilings, and number of applicants. He suggests setting up an open dialogue meeting with our Board and OHMAS leadership. J. Smock restated that OCDP would only be the involved with the licensing piece of the project. P. Atkins will take leadership on this and keep the Board updated. A. Moss will contact OHMHAS to determine who in their leadership needs to be in the meeting to start moving this process forward.

Motion: to begin the process with OHMAS regarding Peer Support
J. Lisy/W. Doolittle

Passed

J. Smock explained to the members the process involved in getting licensees to submit renewal documents during an audit. She proposed that establishing a mandatory guideline to have licensees upload all their documents to CE Broker would make CE tracking and audits more efficient. The field would be notified of the change and a set period of time would be factored in to establish the new mandatory guideline. Members were in agreement.

Motion: to allow Executive Director to implement mandatory renewal document uploads in CE Broker
Phil Atkins/J. Lisy

Passed

J. Smock reminded the committee that the Board still needs an LCDCH, an LCDCH III member. Members suggested it would be nice to have a Peer Support representation and a CDCA as well. J. Smock reminded these additions would be ORC Law updates to Board representation

Motion: Chairperson A. Moss motioned to adjourn the meeting
J. Lisy, S. Morris

Time: 2:23 pm
Passed

Next Meeting: August 20, 2021

J.T.

Board Vice Chair

Date

Board Chair

Date