



Ohio

Chemical Dependency
Professionals Board

Chemical Dependency Professionals Board Meeting Agenda

Friday, August 20, 2021

10:00am – 4:00 pm

Riffe Bldg., Room 1960

Members Present: Andrew Moss (CHAIR) , John Lisy, Georden Burton, Kenneth Yeager, Wendy Doolittle, Philip Atkins, Staci Morris, Jim Mermis

Members Not present: Rick Massatti (OHMAS)

Others Present: Jill Smock - Executive Director, Janice Thomas – Administrative Staff, Lisa Haywood - Assistant Attorney General (assigned general counsel), Stephanie Funkhouser - Board Investigator, Kris Quinn – Administrative Staff

Board Meeting Opened: Chairperson A. Moss called the meeting to order. Time: 10:11

Roll Call: Andrew Moss, John Lisy, Georden Burton, Kenneth Yeager, Wendy Doolittle, Philip Atkins, Staci Morris, Jim Mermis
A full quorum was established.

Meeting Minutes

Motion: Chairperson A. Moss ask for a motioned to approve the May 21, 2021 meeting minutes.
J. Mermis/J. Lisy **Passed**

OMHAS Update

J. Smock gave R. Massatti's update. OMHAS is working on plans for Overdose Awareness Day which is on August 31,2021. There is a Planning tool kit available for those interested.

Welcome and Introduction: Chairperson A. Moss welcomed Kris Quinn. J. Smock introduced K. Quinn as the Board's newest staff member. Board members welcomed K. Quinn. No members of the public are present at the meeting.

GENERAL BUSINESS

Treasurers Report

S. Morris and J. Smock gave a brief summary of the treasurer's report citing high increase in licensure renewals which occurred in Q4 due to the end of the HB404 extension of licenses, and could be the result of COVID 19 crisis driving need of staff.

Motion: Chairperson A. Moss ask for a motioned to approve the extension of Voluntary Cost Savings for Janice Thomas.
K. Yeager/J. Lisy **Passed**

Motion: Chairperson A. Moss ask for a motioned to approve a 3% Cost of Living increase for J. Smock.
P. Atkins/G. Burton **Passed**

Chairperson A. Moss and Board Members present letters of commendation to J. Smock, S. Funkhouser and J. Thomas for work performed this past year.

COMMITTEE REPORTS

Ethics Committee Update

Cases for Board Active – (Executive Session)

Time 10:27

Chairperson A. Moss motioned that the board members and invited persons prepare to go into Executive Session for the purpose of matters required to be kept confidential (quasi judicial).

Invited Persons: Jill Smock, Executive Director, Lisa Haywood-Assistant Attorney General, Stephanie Funkhouser-Board Investigator, Janice Thomas Administrative Support, Kris Quinn Administrative Staff

Motion: Chairperson A. Moss motioned to move out of open session

Time 10:28

J. Mermis/W. Doolittle

Passed

Roll Call Vote: Andrew Moss, John Lisy, Georden Burton, Kenneth Yeager, Wendy Doolittle, Philip Atkins, Staci Morris, Jim Mermis
A full quorum was established.

Chairperson A. Moss moved the meeting into Executive Session for the purpose of matters required to be kept confidential (eg. quasi-judicial).

Time 10:30

Motion: Chairperson A. Moss motioned to adjourn out of Executive Session

Time: 11:01

W. Doolittle/K. Yeager

Passed

Roll Call Vote: Andrew Moss, John Lisy, Georden Burton, Kenneth Yeager, Wendy Doolittle, Philip Atkins, Staci Morris, Jim Mermis
A full quorum was established

Motion: Chairperson A. Moss motioned to resume Open Session

Time 11:04

Role Call: Andrew Moss, John Lisy, Georden Burton, Kenneth Yeager, Wendy Doolittle, Philip Atkins, Staci Morris, Jim Mermis

Ethics Case Vote followed:

Ethics Cases

<i>Name</i>	<i>License</i>	<i>Motion to Approve</i>	<i>In favor</i>	<i>Opposed</i>	<i>Abstain</i>	<i>Comments</i>
Ricardo Lewis Case 20087	LICDC.101016	J. Lisy/ P. Atkins	7 Yes		A. Moss	6 month suspension
Brittany Showalter Case 21003	CDCAPre.171950	J. Mermis/ W. Doolittle	7 Yes		A. Moss	6 month suspension
Dawn Argie Case 20013	LICDC.161878	W. Doolittle/ J. Lisy	7 Yes		A. Moss	3 month suspension
Savannah Call Case 20118	CDCAPre. 173107 CDCA.176638	W. Doolittle/ P. Atkins	7 Yes		A. Moss	Written Reprimand WR
Kristen McClure Case 20095	CDCA.169104	J. Lisy/ J. Mermis	7 Yes		A. Moss	18 month suspension
Penny Smith Case 21035	CDCA.169365	W. Doolittle/ K. Yeager	7 Yes		A. Moss	6 month suspension
Amy Wilson Case 21023	CDCA.166227	G. Burton/ W. Doolittle	7 Yes		A. Moss	WR

Ariana Parry Case 21055	CDCAPre.176027	J. Mermis/ S. Morris	7 Yes		A. Moss	Surrendered certificate
Tiffany Hawkins Case 21009	CDCA.170589	W. Doolittle/ K. Yeager	7 Yes		A. Moss	1 year suspension
Harold Dennison Case 18088 & Case 20114	CDCA.080019	J. Lisy/ J. Mermis	6 Yes		A. Moss W. Doolittle	Surrendered certificate
Ashley Sharp Case 21077	CDCA.177238	S. Morris/ K. Yeager	6 Yes		W. Doolittle A. Moss	WR
Matthew Jacques Case 20062 & Case 20094	CDCA.166512	J. Mermis/ W. Doolittle	7 Yes		A. Moss	WR
Savilla Long- Martin Case 21008	CDCA.171392	W. Doolittle/ S. Morris	7 Yes		A. Moss	1 year suspension
Scott Pate Case 21037	LCDCIII.151021	J. Lisy/ J. Mermis	7 Yes		A. Moss	WR
Michele Carpenter Case 21058	CDCA.175610	S. Morris/ K. Yeager	7 Yes		A. Moss	WR
Julie Medves Case 21014	CDCAPre.172130	G. Burton/ W. Doolittle	7 Yes		A. Moss	WR
Bobbie Wimer Case 20123	CDCA.170485	J. Lisy/ W. Doolittle	7 Yes		A. Moss	WR

Goldman Hearings 8/18/2021

Breanna Beyler Case 19022	CDCA.168135	K. Yeager/ J. Lisy	6 Yes		P. Atkins A. Moss	Revoked
Sarah Campbell Case 19035	CDCAPre.168515	S. Morris/ W. Doolittle	6 Yes		P. Atkins A. Moss	Revoked
Justin Durkin Case 19093	CDCAPre.169855	J. Mermis/ K. Yeager	6 Yes		P. Atkins A. Moss	Revoked
Kane Tarrance Case 20121	CDCA.173968	W. Doolittle/ K. Yeager	6 Yes		P. Atkins A. Moss	6 month Suspension
Elizabeth Little Case 18094	CDCA.165648	J. Lisy/ S. Morris	6 Yes		P. Atkins A. Moss	Revoked

Motion: Chairperson A. Moss motioned for break

Time 11:16

Role Call out: Andrew Moss, John Lisy, Georden Burton, Kenneth Yeager, Wendy Doolittle, Philip Atkins, Staci Morris, Jim Mermis

Chairperson A. Moss reconvened after break

Time 11:34

Roll Call Vote: Andrew Moss, John Lisy, Georden Burton, Kenneth Yeager, Wendy Doolittle, Philip Atkins, Staci Morris, Jim Mermis
A full quorum was established

PHP Program:

J. Smock summarized a program the Board is considering for participation. Ohio Physicians Health Program is considered a "safe haven" program for those with licenses/certificates to participate in their needs for treatment and monitoring. They are reviewing the Board's rules and statutes to determine what changes would need to be made to participate in the program. J. Smock and A. Moss will be working together on this to determine whether this will be a

good fit for our licensees. Board members reported good things to say about the organization and members suggest checking on methods of monitoring. Possible proposal to be presented by November 2021 to the Board.

Position Statements:

J. smock reviewed the position statement on Impairment/Self Reporting with Fitness to Practice defined and Job Abandonment. Board members discussed the statements and recommended minor revisions.

Motion: Chairperson A. Moss motioned to allow the Self Reporting and Job Abandonment statements to carry as amended.

J. Lisy/K. Yeager

Passed

Chairperson A. Moss announced that W. Doolittle is now reviewing the Ethics Cases. Next meeting to be held on October 22, 2021.

Executive Committee Update

Board Members discussed the By-Laws and minor revisions were requested. Changes to duties of Committee Chairs were highlighted.

Motion: Chairperson A. Moss motioned to accept By-Laws as amended.

P. Atkins/J. Mermis

Passed

Work Plans

A. Moss requested a re-set of the current Treatment, Education & Training, and Prevention Committee Work Plans in the next Board Meeting. Work plans should be focused on shorter team goals and realistic for the calendar year 2022, with a few long-range planning items. Draft to be e-mailed to J. Smock before next Board meeting in November; final versions by Feb 2022 meeting.

Chairperson A. Moss motioned to break for Lunch

Time 12:20

Role Call: Andrew Moss, John Lisy, Georden Burton, Kenneth Yeager, Wendy Doolittle, Philip Atkins, Staci Morris, Jim Mermis

Chairperson A. Moss reconvened after Lunch break

Time 12:47

Roll Call Vote: Andrew Moss, John Lisy, Georden Burton, Kenneth Yeager, Wendy Doolittle, Philip Atkins, Staci Morris, Jim Mermis
A full quorum was established

S. Funkhouser left the meeting @ 12:47 pm

J. Smock introduced a question on behalf of the Board members regarding the possibility of changing the day and locations for the Board Meetings. L. Haywood (AAG) stated that the meeting day and location can be changed but must be consistent. J. Smock will check into moving meetings to the Library location and changing meeting day to Wednesday beginning in the calendar year 2022.

Prevention Committee Update

G. Burton reported that the Prevention committee was previously focused on marketing of the Prevention credential, but they've opted to let other organizations take the lead on this at this time. They are looking closer at the path to

Certification process to make it more streamline while keeping the integrity. Scopes of practice and competency measurement conversations will continue.

J. Lisy pointed out that there's not enough education and training opportunities available for preventionists to get their hours. P. Atkins asked if it would be possible to get an increase in the number of renewal hours awarded to the Presenters of Prevention trainings/workshops as incentives to do more trainings.

Treatment & Education Committee Update

J. Lisy and K. Yeager led a discussion. With the passing of HB5 they will be working with OMHAS on defining the level of care. J. Lisy gave a brief summary of the CSWMFT licensure Scope of Practice requirements and what's needed to declare a scope in Chemical Dependency. He will continue to look into this.

There was a discussion on where the next Treatment and Education committee meeting will be held. House of Hope/Harrisburg Pike, OOD at 23 and 270 and Merchant Bank were all options as the next setting.

Executive Director Report

J. Smock announced that K. Quinn is the newest staff member with the Board, as an Administrative Professional/Credentialing Coordinator¹. Interviews will soon begin for an Investigator Asst./AP position, and she has applied for a CCSU student employee for scanning and record retention. J. Thomas continues cross training efforts with the OCDP staff. Return to the office will begin early October under a hybrid plan. Laptops were purchased and Jabber software on the laptop will replace desk phone communication. J. Smock gave an overview of status on Licensure, ethics/grievances, fiscal audit and CE Broker.

Motion: Chairperson A. Moss motioned to accept Executive Director Report and all actions reported
J. Lisy/K. Yeager **Passed**

ORC and OAC Changes (LICDC)

J. Smock opened a discussion on the upcoming proposal for legislative changes in ORC including for the LICDC licensure requirements. Possible OAC Rule changes to LICDC from the TX and ED & TRN committees were reviewed to be ready should changes in the ORC occur. A graduate level course requirement form to modify masters education grid was suggested, moving from 12 Core Functions to 4, and other minor changes to the proposal were recommended by Board members.

Motion: Chairperson A. Moss motioned to allow the proposed changes to the LICDC Proposal to be amended as discussed.
K. Yeager/J. Mermis **Passed**

Motion: Chairperson A. Moss motioned for a 10 minute break **Time 2:05**

Role Call: Andrew Moss, John Lisy, Georden Burton, Kenneth Yeager, Wendy Doolittle, Philip Atkins, Staci Morris, Jim Mermis

Meeting Reconvened **Time 2:14**

Role Call Vote: Andrew Moss, John Lisy, Georden Burton, Kenneth Yeager, Wendy Doolittle, Philip Atkins, Staci Morris, Jim Mermis
A full quorum was established

J. Thomas re-joined meeting **Time 2:15**

HB5

J. Smock presented the question of how Board Staff would determine whether the required work hours under HB5 have been accomplished. It was agreed that the Board would create a form to be completed by the college field practicum/internship representative if meeting requirements for the 1000 hours of work experience. Additionally there was some discussion of the conditions for accepting the Exam Waiver for HB5 candidates and it was agreed that the waiver exception for other equivalent behavioral health licenses would remain.

Inactive/Escrow

A. Moss and J. Smock outlined the appropriate use of the Escrow option and the need for a fee increase.

Motion: Chairperson A. Moss presented a motion to increase inactive/escrow status option fee to \$75.00.

J. Lisy/K. Yeager

Passed

Peer Support Update

P. Atkins summarized progress on Peer Support. Phil and Andrew represented the Board at a meeting with OHMHAS Representatives regarding Peer Support. Proposal items and costs for budget narrative, workforce development outreach, analytics on performance, credential fees and transition planning were presented to the Board.

OTHER BUSINESS

Continuing Education

Motion: A. Moss presented a motion to submit a proposal to change the Continuing Education requirement for Renewals from a 40 hour requirement to a 30 hour requirement.

K. Yeager/J. Lisy

Passed

This will need to be a Rule change.

Telehealth

J. Smock gave an update on Telehealth rules as it applies to OCPD licensees. It was determined that our board does not need to write specific telehealth rules as our licensees/certificate holders will continue to have to follow the guidelines set forth from billing and agency certification bodies.

Motion: Chairperson A. Moss motioned to adjourn the meeting

Time 3:21

K. Yeager/W. Doolittle

Passed

Role Call Out: Andrew Moss, John Lisy, Georden Burton, Kenneth Yeager, Wendy Doolittle, Philip Atkins, Staci Morris, Jim Mermis

Next meeting is Friday, November 17, 2021 Riffe Bldg. Room 1960

J.T.

Board Vice Chair

Date

Board Chair

Date

DRAFT