



**Chemical Dependency Professionals  
Special Board Meeting  
Minutes**

Virtual Meeting on Teams Platform  
January 29, 2021

**Members Present:** Wendy Haynes-Britton, Andrew Moss, Alex Bishara, Philip Atkins, Jim Mermis, John Lisy, Trisha Farrar, Kenneth Yeager, Rick Massatti (OHMAS) joined at 9:16 am

**Members Not present:** , Staci Morris

**Others Present:** Jill Smock - Executive Director, Janice Thomas - Board Staff, Lisa Haywood - Assistant Attorney General (assigned general counsel), Stephanie Funkhouser - Board Investigator,

**Special Board Meeting Opened:** Chairperson W. Haynes-Britton asked Vice Chair A. Moss to lead this meeting. A. Moss called the Special Board meeting to order on 1/29/2021 and requested roll call.

Time: 9:09 am

**Roll Call:** Chairperson Wendy Haynes-Britton performed Roll Call - A. Bishara, W. Haynes-Britton, T. Farrar. J. Lisy, P. Atkins, A. Moss, J. Mermis, K. Yeager  
A full quorum was established.

**Public Comments:** None

**Meeting Minutes**

**Motion:** A. Moss ask for a motioned to approve the November 20, 2020 board meeting minutes.

**W. Haynes-Britton, J. Mermis**

**Passed**

**General Announcements:** There will be a new appointee announced to the Board

P. Atkins went off line due to technical difficulties - 9:15 AM

R Massatti joined meeting at 9:16 AM

P. Atkins re-joined meeting at 9:17 AM

**OMHAS Update**

R. Massatti stated that budget testimonies are occurring right now.

**Board Officer Nomination Vote**

A. Moss asked for a **Motion** to nominate the **Chairperson**

**Motion:** Vote to nominate A. Moss

Others interested - None

1 <sup>st</sup>	2 <sup>nd</sup>	Abstain	Oppose	Accept
W. Haynes-Britton	J. Lisy	A. Moss	None	Passed

A. Moss asked for a **Motion** to nominate the **Vice Chair**

**Motion:** Vote to nominate J. Mermis

Others interested - None

1 <sup>st</sup>	2 <sup>nd</sup>	Abstain	Oppose	Accept
A. Bishara	P. Atkins	J. Mermis	None	Passed

A. Moss asked for a **Motion** to nominate the **Treasurer**

**Motion:** Vote to nominate Staci Morris Others interested – None

S. Morris was absent but had previously expressed interest in the position.

1 <sup>st</sup>	2 <sup>nd</sup>	Abstain	Oppose	Accept
P. Atkins	W. Haynes-Britton	None	None	Passed

**Ethics:**

Time: 9:23 am

A. Moss and L. Haywood briefly covered some reasons for a need to keep current with updates to the Fresh Start list due to the passing of HB263. Permission requested for the Executive Director and the AAG, to have the authority to review and make updates to the Fresh Start list and information without meeting with the Board. There are upcoming reporting requests, and time parameters, etc... that will require quick attention.

**Motion:**

J. Mermis, J. Lisy

**Passed**

**Cases for Board action** (EXECUTIVE SESSION)

Vice Chair A. Moss motioned to move into Executive Session

Vice Chair A. Moss requested that the board members and invited persons prepare to go into Executive Session for the purpose of matters required to be kept confidential (quasi-judicial).

**Invited Persons:** Jill Smock, Executive Director, Lisa Haywood-Assistant Attorney General, Stephanie Funkhouser-Board Investigator, Janice Thomas, administrative support.

K. Yeager left the meeting due to technical difficulty – 9:29 AM

K. Yeager re-joined the meeting at 9:31 AM

**Motion:** Vice Chair A. Moss motioned to move out of open session

Time: 9:33 am

P. Atkins, W. Haynes-Britton

**Passed**

**Roll Call Vote:** Chairperson W. Haynes-Britton performed Roll Call - A. Bishara, W. Haynes-Britton, T. Farrar, J. Lisy, P. Atkins, A. Moss, J. Mermis, K. Yeager  
A full quorum was established

**Motion:** Vice Chair A. Moss moved meeting into Executive Session for the purpose of matters required to be kept confidential (quasi-judicial).

Time: 9:39 am

**Roll Call:** Chairperson W. Haynes-Britton performed Roll Call - A. Bishara, W. Haynes-Britton, T. Farrar, J. Lisy, P. Atkins, A. Moss, J. Mermis, K. Yeager

**Motion:** Vice Chair A. Moss motioned to adjourn out of Executive Session for break.

Time: 10:12 am

J. Lisy, T. Ferrar

**Passed**

**Roll Call Vote:** Chairperson W. Haynes-Britton performed Roll Call - A. Bishara, W. Haynes-Britton, T. Farrar, J. Lisy, P. Atkins, A. Moss, J. Mermis, K. Yeager  
A full quorum was established

**Motion:** Vice Chair A. Moss reconvened the meeting into Open Session

**Role Call:** Chairperson W. Haynes-Britton performed Roll Call - A. Bishara, W. Haynes-Britton, T. Farrar, J. Lisy, P. Atkins, A. Moss, J. Mermis, K. Yeager  
A full quorum was established

Time: 10:13 am

**Ethics Cases**

<i>Case Number</i>	<i>Motion to Approve Consent</i>	<i>In Favor</i>	<i>Opposed</i>	<i>Abstain</i>	<i>Additional Comments</i>
Courtney Newman CDCAPre.169310 Case:19123 <i>Amended 2.1.2021 aka Courtney Wicklund Holds CDCA.172058</i>	1 <sup>st</sup> Alex B., 2 <sup>nd</sup> Wendy H-B.	7 Yes		Andrew M.	Passed Suspension- 1 year
Joshua Spears CDCA.169693 Case:21001	1 <sup>st</sup> Alex B., 2 <sup>nd</sup> Jim M.	7 Yes		Andrew M.	Passed Written Reprimand
Kayla Will CDCA.172478 Case:20042 <i>Amended 2.1.2021 CDCAPRE.172478</i>	1 <sup>st</sup> Wendy H.B., 2 <sup>nd</sup> Stacy M.	7 Yes		Andrew M.	Passed Suspension- 6 months
Laticia Ruberto LICDC.151020 Case:20098	1 <sup>st</sup> Wendy H.B., 2 <sup>nd</sup> Jim M.	7 Yes		Andrew M.	Passed Written Reprimand
Morgan Boyd LCDCII.161470 Case:20119	1 <sup>st</sup> Trisha F., 2 <sup>nd</sup> Alex B.	7 Yes		Andrew M.	Passed Written Reprimand
Raymond Thompson CDCA.173693 Case:20131&20052	1 <sup>st</sup> Wendy H.B., 2 <sup>nd</sup> Trisha F.	7 Yes		Andrew M.	Passed Suspension- 6 months
Sonya Strunk LCDCIII.151190 Case:19040	1 <sup>st</sup> Jim M., 2 <sup>nd</sup> Trisha F.	7 Yes		Andrew M.	Passed Suspension- 1 year
<b>Goldman Hearings</b>					
Pamela Bell, CDCAPre.169675 Case:19030	1st John L., 2nd Trisha F.	5 Yes		Andrew M. Phil A.	Passed Suspension Until 5/31/2021
Lindsey Blackburn, CDCAPre.164889 Case:20027	1st Wendy H.B., 2nd John L.	5 Yes		Andrew M. Phil A.	Passed Suspension 1 year
Bria Fuller CDCA.171246 Case:20027	1st John L., 2nd Wendy H.B.	5 Yes		Andrew M. Phil A.	Passed Suspension 6 mos

Commendation to P. Atkins and S. Funkhouser for their dedication and hard work with the Ethics cases.

S. Funkhouser left the meeting at 10:23 am

Short Break and meeting reconvened at 10:30 am

**Roll Call:** Chairperson W. Haynes-Britton performed Roll Call - A. Bishara, W. Haynes-Britton, T. Farrar, J. Lisy, P. Atkins, A. Moss, J. Mermis, K. Yeager, R. Massatti

### **Peer Support**

A. Moss gave a summary of the Board's Position Statement covered in previous meeting discussions regarding CDCA credential holders that also hold Peer Support credentials. A. Moss and J. Smock have been working with OHMAHS, Medicaid and the CSWMFT Board to come up with messaging to the field. The Board's position is that an individual with both a CDCA and Peer Support certification should not work in both roles with the same client. Currently waiting on Medicaid to send out a statement and other Board's will follow with a release of their information.

P. Atkins expressed excitement about the potential for Peer Support credentialing coming to the Board if there's interest. He has been in discussion with Alisia Clark of OMHAS and there are some challenges identified such as experience with credentialing, monetary, supervision, ethics etc that our licensing board handles with other non-degree certifications. Phil spoke to a Hub and Spoke Model for all peer support, SUD, MH and Parent. Phil requested the Board's thoughts on moving this forward. He mentioned that dialogue has already been established and there is a letter on file between Alisia Clark and Alicia Nelson. Board members participated in a detailed discussion. A. Bishara, J. Lisy and W. Haynes-Britton support this undertaking and can see advantages to the Board. R. Massatti suggested inviting Alisia Clark to a meeting to get her current thoughts on the subject. Also suggested pulling in Joyce Starr before she retires. J. Smock stressed the need to build a strong foundation before taking on and a lot of up front work. P. Atkins will be participating in Peer Support meetings with OHMAS and may pull together a joint work group. A. Moss asked R. Massatti if the change would be an Ohio Administrative Code (OAC) change or Ohio Revised Code (ORC) law change. R. Massatti stated it's a law change (ORC5119.370). P. Atkins pointed out that we'd need to look at all the law changes and J. Lisy agreed. L. Haywood stated that the Board should consider the practicality of when this could roll out. J. Smock pointed out that the Board would need additional staff in place before any rollout occurred. Phil stated that there are several divisions involved and he will let them know next week of the Board's interest and start working on next steps. A. Moss thanked P. Atkins for spearheading this venture.

### **Board and Licensing Issues**

Master's Degree Programs - J. Smock gave an summarized a chart she distributed to members covering master's transcript requirements in OAC and ORC to explain an issue with the current Master's degree hour rules. Currently the initial requirement to apply for the LICDC is a minimum of 40 graduate semester hours and staff are receiving transcripts that don't meet that minimum which makes the masters training grid exception policy null and hinders licensees from advancing to the LICDC level. A. Moss stated that master's programs have changed and many colleges are promoting advanced or accelerated masters curriculums, so there is a need to address quickly as it is an issue that can hinder needed workforce. J. Smock and A. Moss will ask to discuss with Governor's office on options as it would need both a rule and law change. L. Haywood explained that OAC can be corrected, but ORC is not so simplified. The ORC is set by Legislature and the Board piggybacks off the ORC to develop more comprehensive OAC. Changes to the OAC should be more general for future flexibility.

Bachelor's Degree - Jill also revealed that the ORC states that "at least a bachelors degree" is required for the LCDCI. This law means that an individual who holds a master's degree that falls short of covering the master grid areas, can't be bumped down to the LCDCI if they don't hold at least a bachelor degree in a behavioral science ( 27 hours) , even if they currently hold an LCDCI meaning they tested and met the 180 hours of chemical dependency education. This prompted a detailed discussion among the members regarding bachelor's and master's degree rules.

### **Law and Rules**

Time: 11:27

J. Lisy recommended working on mapping a plan for several changes and get a representative involved. J. Smock asked who to contact regarding legislative changes, what constituent group? J. Lisy mentioned OHMAS, Representative Manning, Ohio Council, etc... J. Mermis offered to contact Representative Manning when ready.

A. Moss stated he will be working Jill on 5 year rules going forward.

J. Smock mentioned that some changes are needed in the endorsement Board's endorsed curriculum guidelines. There is currently no bachelor's endorsement rule in place. A. Bishara and J. Smock will have further discussions on this matter. A. Bishara also recommended that J. Smock contact Mike Brubaker of the Education Committee as another resource.

R. Massatti left the meeting at 11:30 am

**Other Business**

Time Sheets due to J. Smock by 4:00 pm. Financial Disclosures due soon.

Jill announced that Tonya Spriggs a long time staff member is retiring and today is her last day. Tonya was a dedicated 15 year employee at the Board. Her departure will prompt a possible restructure. J. Smock asks for a motion to get the Board's approval to allow the Executive Director to write the policy to cover VCS procedures for OCDP for reduced hours for Janice this fiscal year beginning in April.

**Motion:**

J. Lisy, P. Atkins

**Passed**

A. Bishara asked if the VCS Policy can only be used for this fiscal year or can it be extended. J. Smock will ask CSA if that is an option.

P. Atkins motioned to have J. Smock write a letter of commendation for Janice's years of work and participation at the Board.

**Motion:**

P. Atkins, K. Yeager

**Passed**

A. Moss motioned to adjourn the meeting

**Motion:**

W. Haynes-Britton, P. Atkins

**Passed**

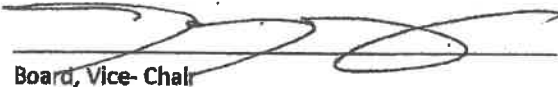
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**Roll Call Out: T. Farrar, A. Bishara, W. Haynes-Britton, A. Moss, J. Lisy, P. Atkins, J. Mermis, K. Yeager,**


**Meeting adjourned at 11:44 am**

**Next Board Meeting date: 2/19/2021 at 9 am on TEAMS**

J.T.

  
Board, Vice-Chair

3-2-21  
Date

  
Board Chair

3/5/2021  
Date