

**Minutes of the  
Chemical Dependency Professionals Board Meeting  
October 16, 2006**

**Members present:**

Larry Anthony	Jerry Carter	Victoria Crews
Diane Haller	Ann Hamilton	Jessica Horne
Carolyn Ireland	David Long	Richard Whitney
Craig Wright		

**Members absent:**

Joe Gay	Dana Harlow	Karen Moody-Bierly
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**Others present:** Bob Field, OCDPB Staff  
Amanda Ferguson, OCDPB Staff

The meeting of the Chemical Dependency Professionals Board convened at the State Library, Columbus, Ohio on 10/16/06 at 10:05 a.m.

Chairman J. Carter called the meeting to order.

Approval of the 8/14/06 minutes was motioned by L. Anthony, R. Whitney and approved by the board.

B. Field gave the Treasurer's Report. Year to date expenses are \$28,645 in the black. Year to date revenue is down by \$35,253.

MOTION: To accept the Treasurer's Report as presented.  
V. Crews, D. Long Approved

B. Field reviewed the SFY2008-2009 Biennial Budget Submission. The submission includes both the program request and the extended budget request. B. Field indicated that a zero-based budgeting philosophy was required by legislature for this budgeting cycle.

MOTION: To accept the SFY2008-2009 Biennial Budget Submission.  
D. Long, A. Hamilton Approved

B. Field gave the Education Committee Report. He indicated that he is still working to finalize the accreditation processes. Additionally, he has upcoming meetings with Cleveland State University and Case Western Reserve to discuss the accreditation process. B. Field also stated his desire to re-evaluate the education and work experience requirements for the board's treatment credentials. L. Anthony cautioned that a lowering of standards may affect clinical privileging. The Board discussed work experience and education hurdles that applicants face and some voiced the Board's need to demonstrate its value in the licensing arena.

J. Wright made a request for the Board to gather outcomes on counselor success rates. R. Whitney stated that this is a costly endeavor and felt it was not the role or mission of the Board. Board members discussed the difference between program outcomes and individual counselor outcomes. It was suggested that the Board may wish to focus on a reduction of ethics violations or to support the efforts of program outcomes. The Board also stated that they wished to incorporate a review of the treatment credentials into the Board's strategic planning process.

V. Crews and B. Field gave the Prevention Committee Report. The committee met on 10/5/06 and recommended a change in the behavioral science degree definition. The Board discussed the ramifications of this change and determined that it would be better to pursue statute changes specific to the prevention degree requirements. A. Hamilton strongly suggested that the Board move to make the prevention statute changes in this current administration.

MOTION: To move forward with the statute changes relevant to the revisions made to the prevention process by the prevention committee.  
L. Anthony, V. Crews Approved

B. Field updated the Board on the ICRC Prevention Examination. ICRC has completed its review of the exam. Item writing for the exam will take place next week at the ICRC Fall Board Meeting. Ohio will be sending three individuals to participate in item writing. ICRC plans to roll out the new exam in March. The Board asked B. Field to investigate how ICRC establishes reliability and to obtain a more complete timeline of events for this process. B. Field also provided the Board with the outcomes of a recent prevention phone survey targeted to lapsing or lapsed RAs.

D. Long gave the ethics report. The ethics committee met on 10/3/06 and reviewed 7 new cases. Additionally 2 cases are in the consent agreement stage and 8 cases are still in the investigation stage. D. Long stated the Board has seen a recent increase in the number of complaints regarding individuals practicing with lapsed licenses. This is a misdemeanor offense, and D. Long overviewed the process the ethics committee has put in place to address complaints of this nature.

B. Field gave the Executive Director's report. The Board discussed a proposal to convert the current Certification/Licensing Examiner staff position to an Administrative Assistant 2 position. B. Field indicated that this would be a re-classification not a new position and that it would cost the board an additional \$10,000 annually. This re-classification would allow the Board to potentially hire a credentialed and degreed individual.

MOTION: To reclassify the Certification/Licensing Examiner staffing position to an Administrative Assistant 2 position.

D. Long, V. Crews Abstentions: C. Ireland Approved

B. Field indicated that a draft strategic planning document had been created for the Board's review. The Board set its next strategic planning session for Nov 7<sup>th</sup> from 12 pm – 5 pm. B. Field will confirm this date with the facilitator and will contact Board members with location. B. Field also reviewed the Board's recent audit noting a need to put policies and procedures in writing. He will draft an audit response and submit it to the Executive Committee for review. B. Field also reminded that Board that he and A. Ferguson would be attending the ICRC Fall Board Meeting next week in San Diego.

Under new business, B. Field informed the Board of proposed legislation that would require licensee applicants to produce background checks as part of the application process. The Board discussed how felony convictions are currently reported and reviewed as well as the implications of participating in this type of legislation. B. Field informed the Board of ODADAS and the Tobacco Cessation Foundation's interested in creating a Tobacco Treatment Certification. He also indicated that the Treatment Workforce Development Project has asked for Board member participation.

The Board decided to set 2007 Board meetings for the 2<sup>nd</sup> Monday of each month. Additionally, B. Field reminded that Board that four members would be up for re-appointment in December. The next meeting of the Board will be held on 12/11/06 at the State Library.

MOTION to Adjourn 12:50 pm V. Crews, D. Long Approved



Chairman



Secretary