

**Minutes of the  
Chemical Dependency Professionals Board Meeting  
February 13, 2009**

**Members present:**

Ken Brown	Deb Chambers	Craig Comedy
John Ellis	Dianne Fidelibus	Mary Haag
Jurldine Hicks	Edna Jones	Ashley Kopaniasz
Dave Schaffer	Judi Smithchild	Glenn Stanton

**Members absent:**

J. Craig Wright

**Others present:** Robert Field, OCDPB Staff  
Amanda Ferguson, OCDPB Staff  
Mary Swank, OCDPB Staff  
Brad Potts, Public

The meeting of the Chemical Dependency Professionals Board convened at ODOT, Columbus, Ohio on 2/13/09 at 10:00 a.m.

Chair D. Fidelibus called the meeting to order.

The Board welcomed new members and introductions were made. R. Field administered the Oath of Office for new members.

Approval of the 10/17/08 Minutes was motioned by M. Haag, J. Smithchild and approved by the Board. Approval of the 12/5/08 Minutes with one correction was motioned by, J. Smithchild, E. Jones and approved by the Board.

The Board discussed election of officers and solicited nominations from the floor.

MOTION: To close the nominations  
A. Kopaniasz, E. Jones APPROVED

MOTION: To elect the following officers:  
Chair – Dianne Fidelibus  
Vice-Chair – John Ellis  
Secretary – Mary Haag  
Treasurer – Craig Comedy  
  
K. Brown, J. Hicks APPROVED

B. Field gave the Treasurer's Report. The Board reviewed second quarter and January expenses which are both running in the black. The Board discussed a few expenses that are running higher than budgeted and D. Schaffer suggested the budget be revised to reflect more accurate projections. The Board reviewed second quarter and January revenue which are both running in the red. C. Comedy suggested revising revenues to reflect monthly trends of highs and lows.

MOTION: To approve the Treasurer's Report.  
M. Haag, J. Ellis

APPROVED

B. Field updated the Board on the 2010-2011 Budget stating that appropriation will be granted at 100% for both years. He further shared the Governor's proposal for all boards to use CSA for more shared services.

J. Ellis gave the Education Committee Report. He shared that the Addiction Curriculum Development Initiative would hold its first meeting on 2/26/09. An advisory group of 10 members has been invited to participate in this process which will consist of 3 meetings to identify elements of a foundational AODA course.

C. Comedy gave the Prevention Committee report. He stated the committee met on 2/19/09 and will be working on review/revision of certification levels, ed/training curriculum development, and scope of practice issues. Their next meeting will be March 12<sup>th</sup> at 10 am.

D. Fidelibus gave the Treatment Committee report. She presented an updated draft document from discussions at the last committee meeting regarding proposed structural changes to the licensing levels.

MOTION: To approve the proposed structural changes and proceed with rule and statute changes.  
D. Schaffer, J. Ellis

MOTION: Call the Question  
J. Smithchild, A. Kopaniasz

APPROVED

Original motion re-read.

APPROVED, E. Jones Abstained

MOTION: To enter Executive Session to discuss confidential ethics cases.  
J. Smithchild, E. Jones  
Roll Call Vote taken and motion APPROVED

Exited Executive Session.

MOTION: To approve the following ethics actions:

To issue notice of opportunity to Lisa Goding (LICDC) for violation of OAC 4758-8-01(B)(1)(a) and (B)(3)(a).

To issue notice of opportunity to Benjamin Kelch (CDCA) for violation of OAC 4758-8-01(B)(1)(k), (B)(6)(a), (B)(7)(a) and (B)(3)(a).

To suspend the CCDC I certification of Wanetta Coleman for violation of OAC 4758-8-01(B)(3)(b) and (B)(3)(d).

To indefinitely suspend the LCDC II license of Karen Miller for violation of OAC 4758-8-01(B)(f) and 4758-11-02(A) and to require counselor to complete assessment and witnessed chain of custody drug screen with a Board approved counselor before re-activation will be considered.

To reprimand the CDCA certification of Teige Powell via a consent agreement for violation of OAC 4758-8-01(B)(2)(a).

To suspend the CDCA certification of Teresa Sims for six months via consent agreement for violation of OAC 4758-8-01(B)(3)(b) and to require counselor to complete 3 hours of ethics training during the suspension period.

To revoke the CDCA certification of Samuel Chatman for violation of OAC 4758-8-01(B)(1)(i), (B)(1)(k), (B)(6)(a) and (B)(7)(a).

To indefinitely suspend the CDCA certification of Kyle Estep for violation of OAC 4758-8-01(B)(1)(f). Prior to the suspension being lifted, counselor must complete an assessment/evaluation with a Board approved counselor and obtain a fitness for duty statement.

To revoke the LCDC III license of Cheryl Goodall for violation of OAC 4758-8-01(B)(1)(i), (B)(1)(k), (B)(6)(a) and (B)(7)(a).

To reprimand the CDCA certification of Sherry Phillips via consent agreement for violation of OAC 4758-8-01(B)(3)(b).

To reprimand the LCDC II license of Wesley Bowling via consent agreement and to require six hours of ethics education for violation of OAC 4758-8-01(B)(1)(b).

To re-active the CCDC I certification of Stefan Densmore for completion of suspension and education requirements.

J. Ellis, C. Comedy

Approved, D. Fidelibus Abstained

A. Ferguson presented proposed revisions to the counselor code of ethics and supervisor code of ethics. The revisions incorporate new rules for offenses the Ethics Committee has been seeing on a consistent basis over the last few years. Proposed revisions to the Formal Application rule were also discussed which included harmonizing the felony review procedure with what is in rule. The Board made one change to the proposal and excluded the "felony charges" wording in the rule. The Continuing Education rule was

also discussed with proposed revisions to include requiring 3 hours of ethics training for each renewal period.

MOTION: To approve proposed rule changes to the counselor code of ethics, supervisor code of ethics, formal application rule (with one modification) and continuing education rule.  
D. Fidelibus, M. Haag APPROVED

B. Field gave the Executive Directors report. He gave an update on Elicensing stating that data has been loaded into a test system for training and fine-tuning purposes. He also discussed with the Board a proposal to purchase a data management system. The office is currently reaching records storage capacity and the data management system would allow staff to electronically store records and then destroy hard copy files. This would eliminate the need for file cabinet storage and would allow the board to relocate to smaller office space in the future to save costs.

MOTION: To allow the staff to further explore purchasing a data management system.  
A. Kopaniasz, J. Hicks APPROVED

B. Field updated the Board on the Spring ICRC Meeting.

MOTION: To send one staff member to the Spring ICRC Meeting.  
D. Fidelibus, A. Kopaniasz APPROVED

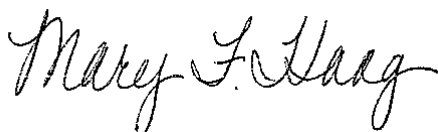
Under New Business, B. Field updated new members on the required ethics training and dates they can attend. B. Field also reminded all members that financial disclosure statements are due April 15<sup>th</sup>.

MOTION: To adjourn  
A. Kopaniasz, J. Ellis APPROVED

The Board adjourned at 3:00 pm.



Dianne Fidelibus, Chair



Mary Haag, Secretary