

**Minutes of the
Chemical Dependency Professionals Board Meeting
May 11, 2012**

Members present:

Ken Brown	Craig Comedy	Shobhana Davda
Dianne Fidelibus	Mary Haag	Glenn Stanton
Hope Taft		

Members absent:

Jerry Jones	Ashley Kopaniasz	Geary Teramana
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Others present: Amanda Ferguson, OCDPB Staff
Bob Field, OCDPB Staff

The meeting of the Chemical Dependency Professionals Board convened at Talbot Hall, Columbus, Ohio on 5/11/12 at 10:15 am.

Chair M. Haag called the meeting to order.

Approval of the 2/10/12 Minutes was motioned by G. Stanton, H. Taft and approved by the Board.

G. Stanton and B. Field gave the Treasurer's Report. A written report had been submitted prior for board member review. B. Field will begin work this summer on the next biennial budget. The Board received preliminary issues from the auditor which include the need for non-payroll expenditure policies, segregation of non-payroll duties and timeliness of deposits.

MOTION: To accept the Treasurer's Report
C. Comedy, D. Fidelibus

APPROVED

M. Haag presented the Executive Committee Report. She stated the committee held a conference call on 4/25/12. The committee will begin a review of the Board's strategic plan at their next meeting.

D. Fidelibus presented the Treatment Committee Report. She stated that the committee met on 4/27/12. The committee has identified a rule review for the proposed legislative changes as their top priority. The committee will also be creating a problem gambling workgroup and a recovery coach workgroup to discuss credentialing needs for both. The committee's next meeting is 6/28/12 and D. Fidelibus requested that a committee co-chair be identified since her term is winding down.

C. Comedy gave the Prevention Committee Report. He stated that the committee has continued to work on preparing rule changes needed for the upcoming legislative changes. The committee also received a marketing presentation from an outside source. Their next committee meeting is 5/24/12.

B. Field gave the Executive Director's Report. He referred the Board to his written report. He indicated that SB287 was not yet on the House committee agenda. B. Field will work with Senator LaRosa's office to manage the bills progress in the House. The House will be on break from June to Nov. While this will delay the bill it will also allow time to properly review the rules which will need revised and to notify the field of upcoming changes.

The Board reviewed several draft policies and procedures which included:

- Staff Policies
- Staff Time and Attendance – Requested revision to state the policy for cashing out comp time if terminated.
- Confidential Personal Information
- Petty Cash – Requested revision to remove the specific email address of the DAS representative and replace with a broader title or office listing.
- State Vehicle Use
- Travel

MOTION: To approve the reviewed policies and procedures with requested revisions.
H. Taft, D. Fidelibus APPROVED

Under Old Business, B. Field stated that current vacant seats would be announced via the Board's listserv. He stated that one LCDC II has indicated he made application to the Governor's office.

Under New Business, B. Field shared a letter the Board received from Raymond Mann requesting the acceptance of his degree from a non-accredited school. A. Ferguson explained that the current language in rule requires that a school be accredited by a body recognized by the Board of Regents. She indicated that many private, Christian schools do not participate in federal or regional accreditation and are therefore not acceptable under current rule.

MOTION: To research the process needed to approve non-accredited degree programs.
D. Fidelibus, H. Taft APPROVED

A. Ferguson gave the Ethics Committee Report. She indicated that the board had before it several cases which required motions.

MOTION: To accept the consent agreement for Michael Flatley, LICDC #031036.
D. Fidelibus, M. Haag APPROVED

MOTION: To order the indefinite suspense of Thomas Cox, CDCA #011037.
K. Brown, G. Stanton APPROVED

MOTION: To order the revocation of Kimberly Knauff, CDCA #060532.
M. Haag, D. Fidelibus APPROVED

A. Ferguson further reviewed a recent court case with the Board regarding the use of executive session to discuss ethics cases. The attorney general's office is recommending that the Board no longer enter executive session to discuss ethics cases as a result of this court ruling.

C. Comedy discussed Strategic Prevention Enhancement (SPE) with the Board. He indicated that he is representing the Board in this process and that the goal is to enhance prevention across fields and also to help prepare for the ODADAS ODMH merger.

The Board discussed the ODADAS ODMH merger. D. Fidelibus commented that ODADAS had committed to the Board handling the gambling endorsement and now wondered if this would change. She stated it was important for the Board to remain at the table.

The Board's next meeting in 8/10/12.

M. Haag adjourned the meeting at 12:50 pm.



Dianne Fidelibus, Secretary



Mary Haag, Chair