

**Minutes of the  
Chemical Dependency Professionals Board Meeting  
August 14, 2009**

**Members present:**

Ken Brown	Deb Chambers	Craig Comedy
John Ellis	Dianne Fidelibus	Mary Haag
Jurldine Hicks	Edna Jones	Ashley Kopaniasz
Judi Smithchild	Glenn Stanton	

**Members absent:**

Dave Schaffer            J. Craig Wright

**Others present:**     Robert Field, OCDPB Staff  
                              Amanda Ferguson, OCDPB Staff  
                              Mary Swank, OCDPB Staff  
                              Glennon Karr, Public

The meeting of the Chemical Dependency Professionals Board convened at the Vern Riffe Center, Columbus, Ohio on 8/14/09 at 10:00 a.m.

Chair D. Fidelibus called the meeting to order.

Approval of the 6/5/09 Minutes was motioned by K. Brown, J. Hicks and approved by the Board.

B. Field gave the Treasurer's Report. He reported on the updated budget and efforts staff are making to live within the revised appropriation levels. The Board and ICRC have reached an agreement to reduce board expenses which will allow staff to collect exam fees in the form of money orders made payable to ICRC and then forward those fees to ICRC directly. The Board will also be launching computer-based testing in December. Computer-based testing will allow candidates to test in regional sites during a two week window each quarter and receive their unofficial scores immediately. Paper/pencil exams will still be offered four times a year, but staff has moved all exams to locations that are free of charge to the Board. Staff is minimizing mailing expenses by sending all correspondences via email when possible. An office move will also generate additional savings in both reduced rent and reduced IT expenses.

**MOTION:**     To table approval of the Treasurer's Report while Bob incorporates financial impact of office move to the budget figures.

A. Kopaniasz, C. Comedy

APPROVED

J. Ellis gave the Education Committee report. He shared that the committee has been working on cross-walking Board standards with college curriculums. They have broken the 180 hours of education proposed by the Treatment Committee into four college classes at a semester level. The first class Addiction 101 will sync with the 40 hours required to obtain the CDCA. The committee has distributed the remaining hours into three additional classes which will now be presented to the advisory panel for review and comment before being presented to the Board. Cleveland State's master's accreditation application is still progressing and the college has asked for an extension to work on revisions the Education Committee suggested they make. The committee will meet next in Sept.

C. Comedy gave the Prevention Committee report. The committee presented draft changes to the levels of certification currently offered. Proposal includes renaming the RA to the Ohio Prevention Assistant (OPA) and making this level renewable every two years. The proposal recommends merging the OCPS I and OCPS II certifications into one level called the OCPS and creating a supervisory endorsement that can be added to this level. ADAPAO has reviewed the proposal and is in support of the changes. B. Field will meet with ODADAS to further discuss the proposal which will also be shared with the field at OPEC in November.

D. Fidelibus gave the Treatment Committee report. She stated that statute/rule re-writes are in process and a draft is almost ready. She and B. Field will be meeting next week with Rep. Jordan to discuss possible sponsorship and advice on navigating the legislative process. They hope to have a draft for Board review at the next meeting and plan to roll out to the legislature in Jan/Feb 2010.

The Board took a fifteen minute break.

B. Field gave the Executive Director's Report. He stated that E-licensing is still delayed and that DAS has given a new projection of Sept to begin working again on the project. Document Management is progressing well and staff will be trained on 8/24. B. Field reminded board members that the Fall ICRC Board Meeting would be held in Columbus October 21-23. Hope Taft will be speaking on the opening day. GLATTC's next meeting will be 9/21/09.

Glennon Karr gave public comment to the Board. Mr. Karr is an attorney and a provider of ethics training. He distributed a handout which provided several suggestions for possible revisions to the Board's code of ethics to bring all boards in Ohio that serve the AOD population into agreement on various ethical issues. He stated he would be willing to present further to the Ethics Committee should they want to discuss further.

Under new business, the Board discussed board travel expenses being reduced from \$5,000 last year to \$3,000 this year. With the current number of board meetings, the current budgeted amount will be exceeded. Members discussed several options including conference call/video conferencing which is prohibited by public meetings laws. The members further discussed not requesting travel reimbursement if members could afford

to and requiring committees to obtain pre-approval from the full board for the number of committee meetings they plan to hold.

MOTION: To reduce the number of Board meetings each year from 6 to 4.  
C. Comedy, J. Hicks APPROVED

The Board will meet on October 9<sup>th</sup> at the Franklin County UMADAOP at 510 E Mound St, Columbus, OH. The December meeting will be canceled and the board will then meet on Feb 12<sup>th</sup> and sometime in May.

A. Ferguson gave the Ethics Committee report. She presented several changes to the ethics process that would streamline the process and reduce costs. Instead of having an ethics committee that meets and reviews all cases, the proposal recommends having one investigating board member assigned to each ethics case with two back up members. This is consistent with how the CSW and Psych boards review ethics cases and will cut travel expenses and payroll costs.

MOTION: To approve the proposed changes to the ethics process, making sure that the board members are identified as Investigating Board Members in the finalized document. J. Ellis, A. Kopaniasz APPROVED

D. Fidelibus asked that J. Smithchild, as chair of the Ethics Committee, start as the Board's first Investigating Board Member and that the remaining committee members act as the second and third supporting members as needed.

MOTION: To enter Executive Session at 1:30 am to discuss confidential ethics cases.  
J. Smithchild, C. Comedy  
Roll Call Vote taken and motion APPROVED

Board exited Executive Session at 1:35 pm.

MOTION: To approve the following ethics actions:

To issue notice of opportunity to Alan Archer (CDCA) for violation of OAC 4758-8-01 (B)(6)(b).

To revoke the CDCA certification of Richard Marvin for violation of OAC 4758-8-01(B)(1)(k), (B)(6)(a) and (B)(7)(a).

J. Hicks, E. Jones Approved  
A. Kopaniasz, J. Smithchild Abstain

The Board tabled voting on case the Benjamin Kelch case due to a lack of quorum on that case.

The Board adjourned at 1:40 pm.

*Mary F. Haag*

Mary F. Haag, Secretary

*Dianne Fidelibus*

Dianne Fidelibus, Chair