

**Ohio Chemical Dependency Professionals Board
Executive Committee Meeting Minutes
December 8, 2017**

Members Present: R. Yurisko, W. Haynes-Britton, G. Hogg, A. Clark

The meeting convened at the Maryhaven in Columbus, OH at 1:00pm.

A. Clark presented the Executive Director's Update. CDP currently has a 40 business day processing time for LCDC applications – hoping to get back to 30 business day processing time by the beginning of the New Year. Ohio ID is a new state interface system – all renewals will be done through this new state system. An email will be sent out to the field regarding this system which may make the initial renewal more time consuming. A new formal application change is in the system for felony convictions. Money that the board collects from the IC&RC exams down from \$35 to \$25 per test. The volunteer draft rule has been added for continuing education. The new website has been postponed for now due to other changes / issues that need attention before that project begins.

A. Clark discussed the electrical and design challenges that the office has faced. G. Hogg stated approval to move forward with the project to fix the electrical and design challenges.

The committee discussed the following 2017 work plan items:

- **Board Member Appointments:** A. Clark has reached out to the Governor's office to get an update on the board member reappointments and will report back to the committee once she receives information. There are currently two open seats (LICDC, and public member).
- **Officer Elections:** Officer Elections will occur at the February Board Meeting. Gregg Hogg has agreed to run for Chair for a second term. Wendy Haynes-Britton has agreed to run for Vice-Chair for a second term. The committee discussed filling of the Treasurer position. A. Clark will reach out to a couple board members to see if they are interested in running for that position.
- **Annual Bylaws Review:** The committee will review the board Bylaws at the next committee meeting to determine if there needs to be any updates.

The committee discussed the reconciliation challenges the board has faced. A. Clark is working to resolve the reconciliation concerns.

The committee reviewed the request from the Buckeye Art Therapy group to include Art Therapy under the licensing rules of ORC 4758. The board determined that they do not want to move forward with including Art Therapy in the licensing rules of the Chemical Dependency Professionals Board. A. Clark will notify the Art Therapy group of this decision.

The committee discussed the following draft rule changes for consideration:

- Background Check Draft Rule– this rule will be reviewed further by the Ethics Committee.
- Summary Suspension Draft Rule– this rule will be reviewed further by the Ethics Committee.
- Disciplinary Actions Draft Rule– this rule will be reviewed further by the Ethics Committee.
- Expiration and Renewal of License Draft rule update – this rule will not be considered at this time.
- Lapsed License Draft Rule – this rule will not be considered at this time.
- Volunteer Service Draft Rule – this rule will be presented for a vote at the next board meeting.

The meeting adjourned at 3:15 pm.

The next scheduled meeting is 1/19/18 at 11:00am – 12:30pm.