

**Ohio Chemical Dependency Professionals Board  
Executive Committee Meeting Minutes  
July 20, 2018**

Members Present: W. Haynes-Britton, G. Hogg, A. Clark  
Guests Present: none

The meeting convened at the State Library in Columbus, OH at 1:15 pm.

Motion: G. Hog moved to approve the 4/20/18 minutes. W. Haynes second the motion. The 4/20/18 minutes were approved.

Alisia C. presented the Executive Director's Update. Alisia informed the committee that the SFY17, 18 Audit is still in process and will be completed within the next month. The Board is posting a new full-time employee and promoted the current credentialing specialist I to specialist II. The board is currently averaging 400 applications per month, with a processing time of 30 to 40 days.

eLicense was updated to provide ease of service and increased customer service for all applicants.

A. Clark provided a brief rule update. The new prevention scope of practice has been filed with CSI and will be filed with JCARR shortly. The volunteer rules and the updated examination remediation rules were also filed. The treatment scope of practice rules are in review by the Treatment Committee and will be updated and submitted to the Board for a vote.

A. Clark is working with Tammy Sullivan to begin developing a marketing plan. G. Hogg offered to assist with the marketing project.

Alisia shared the FY18 draft final budget. The committee reviewed the budget and requested a recommendation from the new Treasurer. A. Bishara stated he met with Alisia to review the reconciliation process.

The committee discussed the following 2018 work plan items:

- **Board Member Appointments:** The Board now has 3 new appointees, leaving one vacant seat, the physician seat.
- **Peer Support:** the committee discussed researching what other states have done with peer support to stay up to date on addictions interventions.
- **Scope of Practice:** the treatment team is reviewing the treatment scope of practice and will recommend rules to the board by October 2018.

The meeting adjourned at 3:15 pm.

**The next scheduled meeting is 10/19/18**