

PREVENTION COMMITTEE MEETING

**Minutes
May 16, 2014**

Members Present: Bobbie J. Boyer, Molly Stone, Lawrence Calloway, Kevin Rigby
Emily Krynock, Mary Haag, Hope Taft
Staff Present: Amanda Ferguson
Guest: Matthew Toomey

The meeting was opened with introductions and a welcome to new member Kevin Rigby of Youth to Youth.

Minutes

The minutes were reviewed and Amanda noted that Greg Hogg's name was spelled incorrectly. Bobbie also noted an incorrect date on the Tentative Agenda section. Notes will need to be corrected.

Action:	Motion	Second
Motion to approve the minutes from 3/14/14 with corrections	M. Haag	K. Rigby

Follow up items:	Person responsible	Target date
Correct the minutes as identified	Bobbie	ASAP

Director Updates

Amanda reported that the Education Committee had their first meeting and has invited public members to participate in future meetings. Shemane Marsh and Allison Sharer have agreed to participate on the education committee to represent prevention. The committee's first order of business will be to investigate and launch a new learning management system for the Board. This system will allow professionals to track their CEUs online and create efficiencies in the auditing process.

Amanda shared that ICRC presented Jim Ryan with a certificate of honor for his service to the field. This certificate was presented to him at the recent ADAPAO conference.

Staff has incorporated the Administrator/Supervisor Education Definitions compiled at the last meeting into the application for the OCPS II. This will hopefully cut down on the questions staff receive on types of courses that the Board will accept for this requirement.

Several of the Board's rules are up for their 5 year rule review. Included in this is the Prevention Code of Ethics. Amanda asked that a review of this rule be conducted at the next committee meeting.

Follow up items:	Person responsible	Target date
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Add Prevention Code of Ethics Review to the 7/11/14 Agenda	Bobbie	6/30/14
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Work Plan Development

The committee discussed the means with which to efficiently update the work plan’s measure/status section. It was determined that this would be updated at each committee meeting.

Workforce Development Section:

Molly gave an update on ebased academy trainings stating that OMHAS was planning to put some of the upcoming OPEC trainings onto ebased academy.

The committee adjusted Goal #1, Strategy #1, Task #2 to read “Identify gaps between what is available and what is required for the credential by reviewing CEU submissions to the Board on a quarterly basis.”

The committee moved Goal #1, Strategy #2, Task #2 under Strategy #1 and changed it to read “Monitor approval criteria for providers”. The committee then eliminated the remainder of Goal #1, Strategy #2.

The committee removed Goal #1, Strategy #4.

The committee added a task to Goal #2, Strategy #1 to assess the trainings that are currently available.

The committee revised the title of Goal #3 to read “Monitor Prevention Curriculum for Colleges/Universities”. They also added a task to Strategy #1 to assess what currently exists. This entire goal will shift to the Education Committee’s work plan.

Follow up items:	Person responsible	Target date
Update Workforce Development Section as indicated	Bobbie	
Transfer Goal #3 to the Education Committee work plan	Bobbie/Amanda	6/30/14

Marketing Section:

Bobbie shared that the Executive Committee of the Board are looking into bringing the chairs of each committee together to have an overall discussion of marketing goals/needs for the Board. Amanda is looking at available funding in FY15 to support this effort.

The committee discussed the upcoming OPEC conference. Molly expressed that 6/2-6/4 would be the most beneficial days for the Board to exhibit at the conference. The committee discussed that staff should have a flyer which outlines the prevention credentials and also a flyer which highlights upcoming changes to the credentials. The flyer highlighting changes should include: the new prevention exam and ICRC’s plans to broaden the credential and application requirements for the credential beyond AOD, the board’s efforts to broaden CPS scopes, the newly approved prevention definition.

The committee discussed other future marketing ideas to include a brochure which highlights the career opportunities for the field, the requirements for certification and the benefits of being certified. The committee briefly brainstormed benefits to include: greater employment and career path opportunities and more marketable skill sets. Kevin and Emily volunteered to help with some of the design elements once content was established. The committee discussed using QR Codes in marketing material, creating an app for youth interested in entering this profession, and creating webinars to discuss the changes in the credentials once our pending legislative changes pass.

Follow up items:	Person responsible	Target date
Draft flyers for OPEC	Amanda	

Legislative/Rule Section:

Amanda shared that Representative Sprague has agreed to sponsor the legislative changes to rename the OCPS I & II and eliminate ICRC standards from statute and incorporate into rule. Additionally, the legislation to broaden the scope of prevention professionals has passed the house and is currently in the senate under review.

Follow up items:	Person responsible	Target date
Contact Rep Sprague office for update on progress	Amanda	

Partnerships Section:

Jim was not able to attend the meeting so the discussions planned for this meeting will be moved to the July meeting. Amanda shared a conversation the Executive Committee is having about the possibility of allotting money in the budget to send a prevention and treatment delegate to ICRC in FY15 and to carry that into future budgets. Bobbie shared partnership efforts she is undertaking at her job to train the child welfare system in AOD related issues.

Tentative Agenda for July 11, 2014 Meeting

Time Agenda Item Lead

1:00 – 1:15 p.m.	Opening Activities <ul style="list-style-type: none"> • Welcome and Intros • Review and Approval of Minutes 	Bobbie
1:15 – 1:30 p.m.	Director Updates	Amanda
1:30 – 1:45 p.m.	Workforce Development – approval of objectives	Bobbie
1:45 – 2:30 p.m.	Marketing –	Bobbie
2:30 – 2:45 p.m.	Legislation/Rule – Review Prevention Code of Ethics	Amanda
2:45 – 3:30 p.m.	Partnership – review potential partners and prioritize needs	Jim
3:30 – 4:00 p.m.	Closing Activities <ul style="list-style-type: none"> • Next steps • Meeting dates • Agenda planning • Evaluation 	Bobbie

Adjourned

Next Meeting 7/11/14 at 1:00 pm at Franklin County UMADAOP.

Future Meeting Dates SEPTEMBER 12, NOVEMBER 7, 2014

DRAFT