

PREVENTION COMMITTEE MEETING
Minutes
July 11, 2013

Members Present: Bobbie J. Boyer, Craig Comedy, Jim Ryan, Mary Haag, Molly Stone
Staff and Guests Present: Amanda Ferguson, Marilyn Maciejewski, Allison Ryan, guest
Members Absent: Hope Taft

Opening activities:

The committee introduced themselves to our guest Allison Ryan from Columbus State University.

Minutes:

The minutes from May 9, 2013 were reviewed.

Discussion: Mary Haag did not attend the last meeting and had a list of questions that she requested clarification on. She asked Amanda about the item describing sending out information to local boards regarding the OCPSA certification. Amanda responded that the target date is August 1 and she will send out an announcement to all current RA's about the change to a non-renewable RA level, and the new OCPSA level. She will send a second announcement to all stakeholders with an overview on the new changes in the structure and new requirements.

Mary asked if we had talked about the term Advanced Practice during the discussion on renaming the OCPS II. Bobbie reported that we did not and we could add this to the Work Plan discussion. Mary also reminded the committee that the Work Plan is based on the by-laws.

Mary recommended the wording of not "functioning" be replaced with "suspended" regarding the Education Committee's activities. Bobbie will amend the minutes.

Mary needed clarity on what was meant by 'formalized relationships' with other statewide committees. Committee members gave her a review of the prior discussion and rationale for more structure in reporting and coordination of work between our committee and other statewide committees.

Mary also questioned Amanda if the letter of Supervision education recommendations had been sent to ODADAS. She said this should be discussed at the next meeting with ODADAS.

Action:	Motion	Second
1. Motion to approve the minutes from May 9, 2013 with amended language re: the education committee.	Mary Haag	Molly Stone

Follow up items:	Person responsible	Target date
1. Amend the 5/9/13 minutes language to 'was suspended'	Bobbie Boyer	7/15/13

Updates and Reports

Director Updates

Discussion: Amanda reported that she is waiting on the updated Candidate Guide from IC&RC reflecting the new exam and will post it on the website. It is hoped to be updated by the end of July.

Amanda informed the committee that the Governor had sent out an Executive Order to simplify the credentialing/license process for all Vets. We need to formulate what we can offer to streamline the process as well as identifying any barriers that might exist by December 31st.

Conclusions:

Follow up items:	Person responsible	Target date
1. Post candidate guide to website when available	Amanda	8/15/13
2. List ideas to streamline application process for Vets and report to Governor by year end.	Amanda	12/31/2013

Definition

Discussion: The committee reviewed the 3 sample definitions for Prevention handout. There was lengthy comparisons and discussion about the various versions. Some would like to delete the use of 'preclude' in our version and others suggested adding 'families' to Bobbie's suggested definition "...safety of individuals, 'families' and communities."

Conclusions: The committee agreed that they were not comfortable with a final definition at this time. Bobbie recommended that the committee continue to review options, encouraged exchange of further ideas and be prepared to finalize a definition at the next meeting.

Follow up items:	Person responsible	Target date
1. Review definition options and share ideas with the committee over the next month.	All	8/30/13
2. Be prepared to finalize definition at next meeting.	All	9/12/13

Work Plan

Committee members shared initial ideas for different areas of the work plan and noted that we need to add the Governor's Executive Order regarding Veterans to the plan.

Follow up items:	Person responsible	Target date
1. Each will send their Work Plan section to Bobbie	Mary, Amanda, Jim	7/31/2013
2. Bobbie will incorporate all items into the Work Plan	Bobbie	8/15/13

Membership Review

Discussion: Amanda provided a list of all current RA's, OCPSA's, OCPS I's and OCPS II's to help in the selection of who we would invite. It was suggested we need someone with a strong education background to assist with the educational goals. Jim felt that we didn't need to include the RA's in the review. The committee decided to take the list home and look it over for ideas on persons to invite to join the committee. It was all noted that when the work plan is finalized, we will have a better idea of the kinds of abilities we will need to move forward. Amanda offered to craft an "Open Call" letter that we could send to the I's and II's at the next meeting. It was agreed that we need to include some specific criteria that will match up to the Work Plan once it is finalized.

Follow up items:	Person responsible	Target date
1. Amanda to craft 'open call' letter	Amanda	9/12/213
2. Members will review list and come with ideas for recommendations at the next meeting.		

Executive Order

The committee did some brainstorming on ideas for the Executive Order supporting military members and Veterans. Amanda will put the ideas into a handout and bring it to the next meeting to assist with more discussion. She will also share and bring back ideas from the treatment committee as well.

Follow up items:	Person responsible	Target date
1. Amanda will bring a handout with ideas to the next meeting.	Amanda	9/12/213

Next meeting dates:

September 12, 2013 at 1:00 p.m. at Craig's office
 November 14, 2013 at 10:00 a.m. at Craig's office

Tentative Agenda for September 12, 2013 Meeting

<u>Time</u>	<u>Agenda Item</u>	<u>Name</u>
1:00 – 1:15 p.m.	Opening Activities <ul style="list-style-type: none"> • Welcome and Intros • Review and approval of Minutes 	Bobbie
1:15 – 1:30 p.m.	Director Updates	Amanda
1:30 – 2:00 p.m.	Definition Review	Bobbie
2:00 – 3:00 p.m.	Work Plan Drafts	Mary, Bobbie, Jim, Amanda
3:00 – 3:30 p.m.	Military Member Executive Order	Amanda
3:30 – 3:45 p.m.	Membership review	All
3:45 – 4:00 p.m.	Closing Activities <ul style="list-style-type: none"> • Next steps • Meeting dates • Agenda planning • Evaluation 	Bobbie