



CHEMICAL DEPENDENCY COUNSELOR ASSISTANT (CDCA-RENEWABLE) EDUCATION GRID

CDCA Grid Instructions:

In each content area, please list in chronological order your chemical dependency counseling university/college or continuing education. List the date of the training, and the title of the training for each course taken.

To meet the requirements for Chemical Dependency Counselor Assistant (Renewable) certification, applicants must document **thirty (30) hours** of chemical dependency specific education in the content areas listed below. The minimum number of hours in each area is identified. [Content Area Definitions](#) can be found on our website under [Licensure Requirements](#) or [Applications and Forms](#).

All education hours for this credential must show completion dates after the issue date of your original CDCA Preliminary (Phase I) to be considered.

Verification of all education hours listed must be included with this application. Acceptable forms of verification include official transcripts or continuing education certificate of attendance.

Continuing Education Hours: Must be approved by the Board's CEU approval process or another authorized entity. College or University courses may also be used to meet the education requirements but do not need to be pre-approved by the Board or another authorized entity. **Official Transcripts:** Must either be mailed direct to the Board from the school or submitted by the schools secure provider to transcripts@ocdp.ohio.gov.

This credential is 2 year renewable credential. Only individuals who have held the CDCA-Pre can apply for the renewable CDCA.

Indicate the number of hours in each content area for which the education/training applies. The content areas are as follows:



CDCA Education Grid

NAME:

Content Area & minimum number of education hours required	Date of the Course	Course Name (College Class or CEU Class)	Number of Hours Covered
C1 - Theories of Addiction 5 hours required			
C2 - Counseling Procedures & Strategies with Addicted Populations 8 hours required			
C3 - Group process & Techniques Working with Addicted Populations 5 hours required			



C4 - Assessment & Diagnosis of Addiction 3 hours required			
C8- Treatment Planning 6 hours required			
C- 9 - Ethics 3 hours required			

Note: Content Areas **C5, C6 and C7** are not required for the CDCA application grids.