

**Minutes of the
Chemical Dependency Professionals Board Meeting
May 10, 2004**

Members present:

Jerry Carter	Joe Gay, Chairman	Diane Haller
Dana Harlow	David Long, Secretary	Linda Swenson
J. Craig Wright, Vice Chair		

Members absent:

Larry Anthony	Victoria Crews	Jessica Horne
Carolyn Ireland	Fred Karaffa	Karen Moody-Bierly

Others present: Robert Field, Executive Director OCDPB
Amanda Ferguson, ODADAS Credentialing Unit
Pat Bridgman, Ohio Council
Yvonne Horton-Justice

The meeting of the Chemical Dependency Professionals Board convened at the Vern Riffe Center, Columbus, Ohio on 5/10/04 at 1:10 p.m.

Minutes of the 4/12/04 board meeting were reviewed but could not be approved for lack of a quorum.

I. Bylaws Committee Report

Linda Swenson reported that draft bylaws had been distributed to board members via email. She suggested that the committee review Article 7 which dealt with committees. The Bylaws committee has suggested that the board establish the following committees: Executive Committee, consisting of officers and the Executive Director; Administrative Operations Committee, which will oversee fiscal, HR and QA functions; Ethics Committee; Education and Training Committee; and Prevention Committee. Linda indicated that the Education and Training Committee and the Prevention Committee could have public membership.

II. Education and Training Committee Report

Amanda Ferguson reported for Larry Anthony on the Education and Training Committee's progress. She reviewed with the board a final draft of the RCH Sponsor Application and the Diagnostic Definitions Overview. Board members voiced their acceptance of these forms and Chairman Gay requested that the staff begin disseminating

this information to the field. The board will move to have these documents approved at the June board meeting when they establish a quorum.

III. Prevention Committee Report:

Bob Field presented for Victoria Crews on the Prevention Committee's last meeting. He distributed minutes from that meeting and reviewed the purpose of the committee and the membership suggestions the committee had made. The committee plans to solicit public participants and present those names to the Chairman for final approval soon. The committee plans to meet a few more times before adding public members in the fall. Their next meeting will be June 14th.

Linda Swenson commented that the public membership suggestions made the committee rather large. She questioned what expertise each of those members would bring. Other members echoed her concerns. Bob indicated that this list was part of a brainstorming session and indicated the committee could narrow as needed.

IV. Executive Director Update

Bob Field reviewed remaining transitioning tasks needing completion. He indicated that the staff needed to finalize and print paperwork items including applications, letterhead and brochures. Bob is working to create a Policies & Procedures Manual for office functions. He also would like to see the board publish a newsletter for early June.

Bob reported that ODADAS had conducted a rules hearing on 4/19/04. Included in these rules changes are items pertinent to the transition of the board. Bob thanked ODADAS and the Ohio Council for their work together in coming to resolution on the rules and moving forward with the process. Board transition has officially been set for June 13, 2004 which is the beginning of SFY05. Bob indicated the board now needed to begin work on rule changes to reflect recent legislative changes signed by the Governor. These legislative changes will be effective July 1, 2004.

Bob reviewed the budget summary with the board and indicated the SFY05 Budget would be presented at the next board meeting. He stated that the board may need to approach the controlling board for additional funds but that he is trying to work within the board's appropriation authority.

Bob reported on the recent ICRC Board Meeting that he and others attended. He stated that the board's applications for AODA, CCS and PREV were all approved and that he will be working to make a few changes to rules and applications per ICRC's request. ICRC authority will transition from ODADAS to the board when the board takes authority in June.

Bob indicated that he has been participating in a workforce development initiative involving grant money received from the federal government. ODADAS, OAADAC and Ohio Council are also participants. The task force is focusing on the state of the current

workforce and Director Tester of ODADAS has set aside the Spring 05 Directors' Meeting to solely address workforce issues.

Bob reported that he has been presenting on licensure throughout the state upon request. He is scheduled to present at ODASI and would like to plan more presentations on a regional level.

Bob alerted the board that the staff had been receiving calls regarding the master's degree grid required for grandparenting. He clarified to the board that the content areas listed on the grid are established in statute and suggested that this issue be referred to the Education and Training Committee for further review and discussion before it is brought before the full board. He and staff have several recommendations they will make to the committee in regards to this matter.

V. Old Business

Chairman Gay proposed that the board begin meeting every other month following the June 04 meeting. They will continue on the second Monday of the month and board members will discuss whether to meet in July or August at the next meeting. Joe stressed the need for members to be present at the June meeting so that the board could establish a quorum and vote on necessary items for transitioning.

VI. New Business

Chairman Gay reported on his participation at the ICRC Spring Board Meeting. He indicated that ICRC offers many benefits to our field but also bears watching. Many decisions made at these meetings have fiscal and administrative implications that would result in the board having to make rule changes if approved. ICRC currently offers credentials for AODA, advanced AODA, Clinical Supervisor, Prevention Specialist, Criminal Justice and SAP/DOT. He indicated that the board may look into adding additional ICRC credentials in the future.

Joe indicated that ICRC has historically contracted its testing services and has now brought that process in-house. The ICRC psychometrician is committed but seems to place little value on the pass/fail rate of exams. Joe is concerned by this and believes we should be concerned as a board by low passing rates. ICRC test items are driven by item pools that are created using a large number of texts and references. Joe questions the need to use so many references and believes it burdens the field unduly.

Additionally, ICRC is considering raising testing fees and the board must now consider action it will take to compensate for this. At present, ODADAS is losing money on the written examinations because the testing fees charged to applicants do not cover the cost of administration.

VII. Public Comment

Yvonne Horton-Justice voiced a concern regarding the low number of board members present at the meeting. She additionally voiced her concerns regarding the grandparenting process.

Pat Bridgman indicated that many individuals are interested in working on the board or in conjunction with the board. She also state that she felt the prevention committee public member pool seemed top heavy and full of too many state influenced individuals. She encouraged the board to select dedicated field representation not just political appointees.

MOTION TO ADJOURN: D. Long, seconded J. Carter