Registering in the eLicense Portal as a New User

Summary

The following guide details the steps required to register as a new user in the eLicense Portal.

Note: For optimal browser experience, use Google Chrome.

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2. From the homepage, click either I HAVE A LICENSE or I DON’T HAVE A LICENSE. Existing license holders will register as a new user the first time they access the new portal.

3. From the New/Existing page, enter the required information in each field.
   - If you selected I HAVE A LICENSE, you will be prompted to enter the security code sent to you by your Board. If you do not have the security code, you can select OBTAIN SECURITY CODE.
   - You will enter the email address on record with the Board for your existing license.
4. Create and confirm a unique password according to the required information.

Note: Each password requirement turns green when it’s met. Red indicates the password does not meet the requirement listed.

5. Click **Submit**. This will take you into your Dashboard in the eLicense Portal. From your Dashboard you can view and manage your applications/licenses.