

**Minutes of the  
Chemical Dependency Professionals Board Meeting  
August 14, 2006**

**Members present:**

|                 |              |                    |
|-----------------|--------------|--------------------|
| Larry Anthony   | Jerry Carter | Joe Gay            |
| Diane Haller    | Dana Harlow  | Jessica Horne      |
| Carolyn Ireland | David Long   | Karen Moody-Bierly |
| Richard Whitney |              |                    |

**Members absent:**

|                |              |              |
|----------------|--------------|--------------|
| Victoria Crews | Ann Hamilton | Craig Wright |
|----------------|--------------|--------------|

**Others present:** Bob Field, OCDPB Staff  
Amanda Ferguson, OCDPB Staff

The meeting of the Chemical Dependency Professionals Board convened at the State Library, Columbus, Ohio on 8/14/06 at 10:05 a.m.

Chairman J. Carter called the meeting to order.

Approval of the 6/26/06 minutes was motioned by K. Moody-Bierly, R. Whitney and approved by the board.

K. Moody-Bierly and B. Field gave the Treasurer's Report. SFY2006 final expenses were approximately \$20,000 under appropriation and revenues were down approximately \$42,000 from the projected amount. The Board discussed possible reasons for a decrease in RCH Revenues including increase in college course attendance and graying of workforce. The board also reviewed July SFY 2007 revenues and expenses.

B. Field reviewed the SFY2008-2009 appeal he had submitted to OBM. The appeal requests an increase in appropriation authority which has remained static since 2002. The increased amount would be used for staffing, CSA and database costs.

**MOTION:** To accept the SFY2008-2009 Appeal that was submitted to OBM.  
K. Moody-Bierly, D. Long Approved

L. Anthony asked for an update on the Accreditation process indicating this as a potential revenue generator. He indicated that to his knowledge the only items remaining to

complete this process were identifying site visit participants and conducting a training of these individuals. Bob said he needed an additional 90 days to finalize the process.

MOTION: To accept the treasurer's report.  
D. Haller, D. Long Approved

D. Long gave the ethics report. The ethics committee met on 8/1/06 and reviewed 7 new cases. Additionally 2 cases are in the consent agreement stage and 4 cases are still in the investigation stage.

MOTION: To enter executive session at 10:40 am to discuss confidential matters related to ethics cases.  
J. Gay, R. Whitney Approved

MOTION: To exit executive session at 10:45 am.  
J. Gay, D. Long Approved

MOTION: To revoke the CCDC III-E certification of Mr. Lee Herbert for violation of OAC 4758-8-01(B)(6)(a) and OAC 4758-8-01(B)(7)(a).  
D. Long, L. Anthony Approved

B. Field gave the Executive Director's report. He stated that he was working on filling a vacant office position and asked to discuss the matter further with the executive committee. Executive Committee agreed to meet immediately following the board meeting to discuss the matter.

B. Field stated that he had just completed the Board's IT policy and was continuing to work on other policies. He also completed the state required Pandemic Flu Contingency Plan. B. Field indicating he was waiting on a write-up of the Strategic Planning Session from the consultant. Once write-up is received, he will work to set a second session meeting for September. Additionally, he updated the Board on the status of our audit. The auditor is waiting on one final document that CSA must retrieve from archives. A final report and recommendation will be presented to the board once completed. Lastly, Bob indicated that his upcoming priorities centered around rule writing for various upcoming projects.

Under old business, J. Gay asked for a status update on ICRC. B. Field indicated that ICRC was preparing for the prevention item writing and that our office had submitted 3 nominees to participate in this process. ICRC is also working on a review of the Spanish examination and our office has submitted one nomination for this project. The Fall ICRC meeting will be held in October at the San Diego Naval Base. At present, B. Field stated he has not received an update on the potential ICRC/NAADAC merger or the financial status of ICRC.

Under new business, L. Anthony stated that he felt it was time the Board brought several impediments the field was having in obtaining our licenses to the front burners. He indicated these topics include: review of work hours and training hours required for our licenses and clinical privileging/scope of practice expansions. The Board briefly discussed clinical privileging options including: potential to diagnose MH and then refer on for treatment or requiring our license for other professionals who list AOD as a competency. J. Carter tasked L. Anthony and the Education Committee with further review and write-up on this matter.

MOTION to Adjourn 11:15 am

J. Gay, C. Ireland

Approved