

## PREVENTION COMMITTEE MEETING

### **Minutes March 14, 2014**

Members Present: Bobbie J. Boyer, Molly Stone, Jim Ryan, and Lawrence Calloway,  
Craig Comedy, Emily Krynock, Kristie Headley, Mary Haag  
Staff Present: Amanda Ferguson, Marilyn Maciejewski  
Guest: Matthew Toomey

The meeting was opened with introductions and a welcome to our new members Emily Krynock and Kristie Headley. The committee also welcomed a guest Matthew Toomey from the Ohio National Guard.

#### **Minutes**

The minutes were reviewed and Mary noted that she is not serving the Prevention committee as a public member. Notes will need to be corrected.

<b>Action:</b>	<b>Motion</b>	<b>Second</b>
Motion to approve the minutes from January 27, 2014 meeting	Jim Ryan	Lawrence

<b>Follow up items:</b>	<b>Person responsible</b>	<b>Target date</b>
Correct January 27 <sup>th</sup> minutes	Bobbie	ASAP

#### Director Updates

Amanda reported that the Education Committee has re-launched. Two of the current Board members, Gregg Hogg and Debra Thompson will serve with Amanda on this committee, but they need suggestions for prevention professionals that would be interested in serving on this committee. Jim and Molly will look for individuals that may be willing to serve on the committee. The first meeting is targeted to be on April 2<sup>nd</sup>.

The Military / Vets rule was approved by the Board and Amanda has submitted it to the Governor's office for processing. It is hoped to pass legislation by June.

OMHAS introduced the gambling language endorsement and expansion of scope into the Mid Biennium Review. However, the Counselor and Social Work Board wanted it taken out, even though they approved the language when written. They indicated that they did not read it carefully and do not want social workers getting the endorsement. Rep. Sears' office has not responded to outreach efforts regarding legislative update needs from the board. Amanda plans to start working the list of potential sponsors provided by Mary Haag.

ICRC is looking for nominations for Prevention Professional of the year. Amanda asked if the prevention committee would like to nominate someone. The committee recommended Jim Ryan.

Amanda informed the committee of the opportunity to have an exhibit at the Prevention Conference in June. According to Molly, the conference has a focus on Prevention and Early Intervention with Children and Families. The committee agreed to take time at the May meeting to decide on how to concentrate efforts for an exhibit.

There was much discussion on the FY2013 Credentialing Report that Amanda provided. The report showed the number of Issued and Lapsed Credentials, percentages of those Passing/Failing the exams, and a break out of Ethics complaints. Several ideas for obtaining additional data were given by committee members, including a comparison of numbers with previous years, more information regarding those who do not renew, and why RA's did not move into the OCPA credential. One suggestion was that we may need an exit survey for those not renewing, and a regular quarterly report of certain indicators.

Amanda also presented a report from ICRC listing the number of Reciprocal Level Prevention Credentials by state for the years 2012 - 2014. Ohio is #1 in the number of credentialed individuals followed by Texas and New York. The number of those listed in 2014 was 58 less than 2013. Amanda will try to find out more information regarding this report.

<b>Action:</b>	<b>Motion</b>	<b>Second</b>
Recommended Jim Ryan as a candidate for Prevention Professional of the Year with ICRC	Craig	Mary

<b>Follow up items:</b>	<b>Person responsible</b>	<b>Target date</b>
Send criteria for Education Committee members to Jim	Amanda	3/31/14
Look for prevention professionals that would be willing to serve on the Education committee	Jim, Molly	4/2/14
Continue working on securing a sponsor for legislative issues	Amanda	4/15/14
Pull data to compare with the 2013 Credentialing Report with previous years for our next meeting discussion.	Amanda	5/16/14
Draft survey questions for lapsed RA's	Amanda	5/16/14

### Discussions

Mary announced the newly formed "Prevention Professionals Society." This group is a network of Prevention Professionals that plans to meet every other month beginning on March 21, 2014 in the southern region. This group will provide the opportunity for individuals in the field to share Education/Training updates, offer mentoring and resources, and support professional development. <http://codes.ohio.gov/orc/307.932>

## Administrative / Supervisor Education Content Areas

The committee delineated examples of content for the administrative/supervisor education hours required for the 90 hours of education, 45 hours in each Fiscal Management and Human Resource Management.

### Fiscal Management

Statistics  
Finance  
Accounting  
Grant Writing  
Budgeting  
Financial Procedures  
Risk Management

### Human Resource Management

Interpersonal Relations  
Organizational Development  
Employee Development  
Leadership Development  
Conflict Management  
Recruitment  
Emotional Intelligence  
Performance Management  
Quality Improvement  
Professional Writing  
Public Relations  
Supervision  
Labor Relations  
Training and Development

## Work Plan Development

Workforce Development Section:

Goal #1 *Review e-based prevention offerings*

Molly reported that courses are outdated and in the process of updating.

Goal #2 *Develop Prevention Specific Ethics training Opportunities*

Jim and Craig suggested to be more specific and to develop a more permanent plan.

Committee decided to keep Goal #1 and # 2 and Goal # 3 *Monitor the Development of Prevention curriculum for Colleges/Universities* should go to the Education Committee.

Legislative/Rule Section:

Name change rationale: Amanda didn't see any value to include a rationale at this point and is hoping to have it slide through without. This item will be removed.

## Training Data Base

Molly introduced Matt Toomey who provided an overview of ideas for developing a Learning Management System. The data base could capture and track education training hours for each individual. The committee felt this was certainly 'forward thinking', 'a way of the future' and will continue discussion at future meetings. Molly offered to forward a Training Data Base app. Bobbie reported that she believes the Counselor and Social Board may be researching the idea of a Learning Management System for their board and perhaps Amanda could reach out to them on this issue.

## Partnership

Jim led some discussion around partnership development with state, national and international stakeholder groups to further refine our objectives in the workshop. Identified several committees that would be helpful to formalize relationships with and/or report information to the committee, including: OMHAS Prevention and Wellness Round Table, ADAPAO's Education Training Committee and their Prevention Think Tank, along with the Interagency Prevention Partnership. Decided to identify all the groups we know about and prioritize them at the next meeting related to information updates at meetings from members that attend these groups and entering into more formalized relationships with others. Jim will bring a list of groups to the next meeting for review and prioritization by the committee. Jim also shared a template that could be used with partners.

<b>Follow up items:</b>	<b>Person responsible</b>	<b>Target date</b>
Send suggestions of any groups to partner with to Jim	All	4/15/14
Develop a list of groups and their specific tasks	Jim	4/30/14

## Announcements

ADAPAO conference on 5/7/14

Mary told the group about a new law (ORC 307.932) that supports jail treatment options.

## **Tentative Agenda for September 12, 2013 Meeting**

<u>Time</u>	<u>Agenda Item</u>	<u>Lead</u>
1:00 – 1:15 p.m.	Opening Activities <ul style="list-style-type: none"><li>• Welcome and Intros</li><li>• Review and Approval of Minutes</li></ul>	Bobbie
1:15 – 1:30 p.m.	Director Updates	Amanda
1:30 – 1:45 p.m.	Workforce Development – approval of objectives	Bobbie
1:45 – 2:30 p.m.	Marketing – plans for upcoming conference	Bobbie
2:30 – 2:45 p.m.	Legislation/Rule – update progress and identify priorities	Amanda
2:45 – 3:30 p.m.	Partnership – review potential partners and prioritize needs	Jim
3:30 – 4:00 p.m.	Closing Activities <ul style="list-style-type: none"><li>• Next steps</li><li>• Meeting dates</li><li>• Agenda planning</li><li>• Evaluation</li></ul>	Bobbie

## After Action Highlights:

Appreciate our two new members Emily Krynock and Kristie Headley and their willingness to serve on the committee and their participation. Looking forward to the puppet show at the next meeting.

## Adjourned

Next Meeting May 16, at 1:00pm at Crag' Office.

Meeting Dates JULY 11, SEPTEMBER 12, NOVEMBER 7, 2014