



TEMPORARY CREDENTIAL REQUEST FOR ACTIVE DUTY SERVICE MEMBER SPOUSES

Pursuant to Section 4743.04 of the Ohio Revised Code the Board may issue a temporary license or certificate to a person whose spouse is on active military duty in this state.

PLEASE TYPE OR PRINT LEGIBLY.

Name (first, middle and last) _____

Date of Birth _____ SS # _____ - _____ - _____

Current Home Address

Current Work Address

(Please provide street number, street name, city, state and zip.)

_____	_____
_____	_____
_____	_____

County _____

Preferred Mailing Address Home Work

Home Phone _____ / _____ - _____ Work Phone _____ / _____ - _____

Mobile Phone _____ / _____ - _____ FAX # _____ / _____ - _____

E-Mail Address _____

Would you like to receive correspondences regarding your application via email? ____ Yes ____ No

I. PERSONAL HISTORY INFORMATION

Have you ever had a professional license/certificate reprimanded, suspended, revoked, surrendered or in any other way sanctioned since obtaining your license? if yes, please attach a written explanation. ____ Yes ____ No

Have you been convicted of a misdemeanor or felony? If yes, please complete the misdemeanor/felony questionnaire. ____ Yes ____ No

II. ELIGIBILITY INSTRUCTIONS AND CHECKLIST

Individuals must fulfill all eligibility requirements in order to receive a temporary license. Please include all of the following when submitting this application:

- _____ Documentation of your spouse's active duty status in Ohio and documentation of the projected length of the active duty service
- _____ A copy of the service member and spouse's marriage license
- _____ A copy of the license or certificate authorizing you to provide services in alcohol or other drug prevention or treatment in your home jurisdiction
- _____ A copy of the current scope of practice for the licensee or certificate from your home jurisdiction
- _____ A copy of the license or certificate requirements which were in place in your home jurisdiction at the time the license or certificate was issued.
- _____ Submit the application fee of \$25 with this application.

Upon receipt of this application and all supporting documentation the Board shall determine an equivalent level of temporary certificate or license to issue. The Board will award a temporary certificate or license with an expiration date not to exceed the date the jurisdictional license or certificate expires.

If the temporary certificate or license expires prior to the completion of the active duty status, you may renew the temporary certificate or license with the Board by one of the following methods:

- **Providing documentation that the jurisdictional license or certificate has been renewed, or**
- **Renewing the temporary certificate or license with the Board by providing:**
 - **The required number of continuing education hours. The Board will assess the amount of time the temporary certificate or license has been held and will pro-rate continuing education hours based on that time frame.**
 - **The temporary certificate or license renewal fee of \$50.**

Individuals shall return the temporary certificate or license to the Board when the active duty status expires.

