

**OCDP Education Committee**  
**January 27, 2017**  
**Meeting Minutes**

**Present:** A. Bishara, M. Brubaker, A. Ferguson, D. Fidelibus, T. Gardner, G. Hogg, R. Rambaud, D. Thompson, K.Yocum

The meeting was called to order at 1pm at the State Library.

The committee made introductions and shared announcements with each other. M. Brubaker shared that the University of Cincinnati was in the process of launching an online degree in social work with a CD track. K. Yocum updated the committee on grant submissions OhioMHAS is working on as well as several upcoming conferences. T. Gardner also shared a few upcoming conferences.

The minutes of the 7/29/16 meeting were reviewed and accepted by the committee.

**Executive Director's Update**

A. Ferguson provided the committee with an update on the CE Broker system. She stated staff have begun conducting quarterly reviews of providers to ensure they are loading courses and so far most are complying. Now that the new eLicensing system is more stabilized staff will return their efforts to begin using the renewal auditing feature of the CE Broker system. She indicated that several other state boards were considering use of the system.

A. Ferguson discussed several rule revisions that were relevant to this committee:

- Rules to align the CDCA education content areas with those required for licensure should take effect in late March 2017.
- Rules to align prevention domains with IC&RC domains should take effect in late March 2017.
- The committee reviewed HB290 which recently passed and requires the board to draft rules to allow certain types of volunteer work to count for a portion of CE required for renewal. The committee asked A. Ferguson to draft two verification forms that could be used by licensees to document completion of these hours. She will also touch base with the CSWMFT and Psych boards to see how they are addressing the requirement.

**Work Plan Review & Update**

The committee updated its work plan to account for 2017 tasks:

- The committee closed out tasks/goals that had been completed.

- The committee will review and decide on both minimum standards and guidelines for webinars at its 4/21/17 meeting. T. Gardner will also work on compiling guidelines/standards for determining hours of credit to offer for online courses for the 4/21/17 meeting. In general, the committee will work to review all CE rules/policies and update them to take technology into account.
- M. Brubaker, D. Fidelibus and A. Ferguson will work on drafting guidelines/process for Bachelor's degree curriculum programs with an intent to present to the committee at its 7/21/17 meeting.
- The committee will discuss the IC&RC ADC Education revisions at its 4/21/17 meeting. It will also time the review of its master's accreditation program to coincide with any implemented changes to the ADC Education.

Meeting adjourned at 2:30 pm.